

BASA – OVERSEAS TECHNICAL OTC (“OTC”)

TERMS OF REFERENCE

BOARD RATIFIED

MAY 3 , 2022

<p>Purpose and Functions of the OTC</p>	<p>Providing written proposals to the Board of Directors (“BOD”) in accordance with the written request of the BOD. The BOD anticipates such requests to comprise all matters relating to Overseas Meets.</p> <p>For clarity all matters relating to local meets shall fall under the remit of the Local Technical Committee (“LTC”).</p>
<p>Reporting Responsibilities</p>	<p>The OTC reports directly to the BOD. All policies, decisions/determinations are to be ratified/sanctioned by the BOD. A policy cannot be effective until published and available to all athletes.</p> <p>Written reports of the OTC are to be submitted to the BOD in accordance with the timetable and instructions issued by the BOD.</p> <p>Should the BOD require any additional information regarding any aspect of the OTC’s reports, the OTC shall endeavour to provide such information as soon as is practical.</p>
<p>OTC members</p>	<p>The OTC is formally appointed by the BOD. It is to be made up of no fewer than 2 members and must include the head coaches of Sharks and Harbour.</p> <p>The OTC must be approved annually by the BOD as soon as practically possible after the AGM. Members may serve consecutive terms at the discretion of the BOD.</p> <p>The BOD reserves the right to remove one or more members of the OTC as appropriate or necessary and ultimately to dissolve the OTC.</p>
<p>Meeting Timetable</p>	<p>The OTC will meet as required and can meet by way of electronic meeting platforms. Decisions may also be arrived at by way of electronic communications by agreement of the OTC.</p>
<p>Decisions/Recommendations</p>	<p>All written proposals should be presented to the BOD with the unanimous approval of the OTC.</p> <p>If the OTC cannot reach a decision by unanimous agreement, the particular matter(s) under dispute should be referred to the BOD. The timetable for submission should not be delayed due to any disagreement.</p> <p>OTC members may be asked to present their position in person to the BOD.</p>