



# BIGGLESWADE SWIMMING CLUB

Affiliated to Swim England East Region and Bedfordshire ASA

President: Mr Nicholas Titley  
Chair: Mrs Gill Lillywhite Tel: 07889 831648  
1 Catherine's Close, Potton, BEDS SG19 2PR  
Secretary: Mrs Sarah Meier  
Head Coach: Mr Doug Kerr Tel: 07792 097424

## Code of Conduct – Coaches

All Coaches are members of the Club, therefore members of Swim England and of the Institute of Swimming, and are bound by the Swim England Code of Ethics. The Club contract for the provision of coaching services also requires that they follow the club, and therefore Swim England, policies.

### **As a Coach you have the right to:**

- Be supported in your role so that you are professionally fulfilled and feel valued and listened to, as well as being respected for the expertise you bring to the role.
- Know who the Welfare Officer is and how to contact them, and be aware of Wavepower and Safeguarding reporting procedures.
- Be informed and aware of all club rules and procedures, including the internal club complaints process and who to contact at the club for advice on complaints.
- As Head Coach be involved in the running of the club and filter down information to other coaching personnel.
- Have access to ongoing training and CPD in all aspects of your role.

### **As a Coach at the Club you are expected to:**

- Adhere to and implement Wavepower and the club safeguarding procedures.
- Adhere to the Swim England Equality and Diversity Policy.
- Adhere to the Swim England regulations, Code of Ethics, club constitution and rules.
- Adhere to any conditions for coaching under the pool hire agreement.
- Refer all child safeguarding concerns to the Welfare Officer immediately.
- Abide by our Club Equity Policy which has been signed by Head Coach.
- Make sure all Safeguarding and DBS qualifications are kept up to date, as well as your coaching qualifications and CPD.
- Lead by example promoting positive behaviour, good sportsmanship and encourage children to behave in a positive manner and follow the rules of the club and sport.

- Ensure team/squad selection is clear and transparent and be fair and equal when making decisions.
- Use positive and constructive methods when coaching and ensure sessions are appropriate for the age, ability and experience of the child/young person.
- Always put the wellbeing, health and safety of the child/young person before all other considerations including the development of performance.
- Keep children/young adults safe in your sessions with appropriate staffing ratios, using safe methods of instruction and techniques and by putting their safety first.
- Ensure any club or pool equipment used is fit for purpose, safe to use and accessible.
- Follow the club procedures should a child have an accident or suffer an injury.
- Develop positive relationships with parents/guardians and where possible provide them with regular information and updates regarding their swimmer's development in swimming, para-swimming, and open water swimming. Listen to any concerns the parent/guardian or child may have and seek advice (where appropriate) to resolve any concerns.
- Treat all personal information about children or their families on a confidential basis unless information sharing with others is required to protect and safeguard a child from harm.
- During competitions observe the authority of officials and follow the rules of the sport when questioning any decisions.
- Treat with respect and encourage all swimmers to respect all competitors and teams from other organisations in both victory or defeat.

**Breaches of the Code of Conduct may result in disciplinary action being taken against you by the club committee under the judicial regulations or if you are employed under your contract of employment. Continued issues and repeated breaches may result in your dismissal from the club.**

**Signature of the Head Coach:**



**Printed name**

Doug Kerr

**Date:** October 2023