1. The membership year will run from 1 April 19 to 31 March 20.

2. Membership details will be held on a system called Team Unify. Members (parents/guardians for those under 18 years of age) will have access to the system. Members will be responsible for ensuring personal information is correct and maintained - especially emergency contact numbers, e-mail address and medical condition/disability details.

3. Conditions of membership requires acceptance of the rules, constitution and codes of conduct of Bath Dolphin Swimming Club (as detailed on its website [*www.bathdolphin.co.uk/useful-info/club-documents/*](http://bathdolphin.co.uk/useful-info/club-documents/)) and that such conditions (as amended from time to time) shall govern my membership of the Club and my responsibilities as set out in them.

4. Annual membership fees must be fully paid by 7 January 2020.

5. There are normally two payment options:

**Option 1** - Cheque/cash for full amount.

**Option 2** - 10 monthly Standing Order payments (by 7th of each month) as detailed below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Membership Category** | **Membership & ASA Fee****Payment \*** | **Swim Fee** | **Total Annual Membership** | **10 x Monthly Payments (*By 7th Each Month, excludes one-off payment on joining)*** |
| Teaching 1 – 5 *Current Members Only* | £ 25 | £ 200 | £ 225 | £ 20.00 |
| Teaching 6 - 10 | £ 25 | £ 310 | £ 335 | £ 31.00  |
| Development Group | £ 50 | £ 330 | £ 380 | £ 33.00 |
| Junior Squad | £ 50 | £ 470 |  £ 520 | £ 47.00  |
| Selected Age Group & Masters | £ 50 | £ 250 | £ 300 | £ 25.00 |
| Senior Squad \*\* | £ 50 | £ 575 | £ 625 | £ 57.50 |

## *\* One-off membership & ASA Fee upfront payment (as specified above) to be made by one payment, either cash / cheque or by bank transfer by 7th April (or on joining if after this date).*

*\*\** ***This will allow attendance at Tuesday, Wednesday, Thursday (Land Training), Friday, Saturday session (9 hours in total). Monday Bath University session will be by Head Coach invitation only.***

 **Standing Order Payee Details**

 Payee Name: Bath Dolphin Membership

 Account Number: 28282086

 Sort Code: 56 - 00 - 34

 Payee Reference: ***Please Complete With Member's Name***

6. If required, clarification of appropriate membership category can be via your Team Unify account or by asking the session Teacher/Coach.

7. An end payment date must be included on the Standing Order and it would be appreciated if copy of the authority could be e-mailed to the Membership Secretary (details below).

8. New members joining during the membership year will be advised accordingly of payment arrangements by the Membership Secretary.

9. Specific membership terms and conditions are detailed on page 2.

Thanking you in anticipation of your co-operation.

Bath Dolphin Swimming Club

e-mail: *bathdolphininfo@gmail.com*

**Terms and Conditions:**

1. Training fees are due on the 7th of each month and, if not paid by standing order, may be

to the Membership Secretary on the first Tuesday of the month at Bath Sports and Leisure Centre.

2. These are annual fees payable monthly (10 payments) based on a minimum of 30 weeks

and a maximum of 48 weeks training depending on group.

3. Movement between membership categories will result in fees changing as appropriate.

4. Any member whose fee is unpaid by the date falling 30 days after (First of April OR following their trial period ) may be suspended by the Committee from some or all Club activities from a date to be determined by the Committee and until such payment is made. Any missed fees should be paid in full the next calendar month with the next payment. A member whose fee is more than two months in arrears shall be deemed to have resigned (unless granted special dispensation by the Management Committee).

5. In special circumstances Bath Dolphin SC may remit whole or part of the fees due from a member. All such requests must be submitted in writing to the Bath Dolphin SC Honorary Secretary, e-mail susanwoolley@blueyonder.co.uk, for consideration by the appropriate Club Officers.

6. Should circumstances require it, the Committee reserves the right to alter training sessions at any time. In cases where a training session is unavailable due to pool closure or other unavoidable event, an alternative session may be attended with the permission of the Head Teacher/Coach.

7. Regardless of fees paid, some squads/groups have a minimum commitment on attendance which must be adhered to. Attendance at any training session is at the discretion of the Head Teacher/Coach.

8. Members who are also Network Performance Squad Swimmers will be entitled to a discount based upon the number of sessions that they will swim with BDSC - Club & Swim England fees will be paid from this amount. This will be calculated on a case by case basis and through recommendation of the Head Coach.

9. For families with three or more members a 25% reduction will be made for the third member and a 50% reduction for further members (based upon lowest paying member receiving the greatest discount).

10. A one off £60 discount to the fees (per family) is available when a (family) member becomes a Club volunteer on a regular basis. Bath Dolphin SC also provides financial support to Club Volunteers that wish to undertake swimming related qualifications (e.g. teaching/coaching, officials).

11. Bath Dolphin SC operates an inclusive policy. Financial assistance may be possible where membership fees could exclude a potential member. All requests for financial assistance must be submitted in writing to the Bath Dolphin SC Honorary Secretary, e-mail susanwoolley@blueyonder.co.uk, for consideration by the appropriate Club Officers. **All such requests will be treated in the strictest of confidence.**

12. **Duty of Care:**

* Parents/Guardians are responsible for the safety and behaviour of their children when not in the pool area.   This includes the changing rooms and outside areas – Bath Dolphin does not have staff to steward these areas which may be open to the public.
* Parents/Guardians of members below senior school age should ideally remain present throughout a training session.
* Where a member is arriving at a Bath Dolphin session via a car, parents/guardians are requested not to just drop them off at the roadside/car park and come back later to pick them up.  It is requested that members are escorted to and met at the pool facility - e.g. reception area.  ***This is particularly important as there may be a late notification by the pool authority that the facility is closed*** (Bath Dolphin will do its utmost to notify all members in such situations by e-mail and social media but times scales may be compressed due to its volunteers personal and employment circumstances).
* Parents/Guardians must ensure prompt collection of their children at the end of training sessions and competitions.  There have been instances where Bath Dolphin volunteers have remained present for over 30mins to ensure a (young) member has been collected safely (and rather sadly on occasions without a "thank you" or acknowledgement of being late).