

Entering a Competition

At the beginning of each year the Head Coach will decide which meets the club will enter and which squads will be invited to enter each meet.

The following details the process for entering a meet:

Meet entry paperwork is prepared by the Meet Secretary/Asst. Meet Secretary and issued to eligible swimmers. The paperwork includes:

Meet Information:

- Detailing venue, date, time of meet and meet events.

Eligibility Report:

- Provides details of the swimmers' eligible swims.
- Times are provided alongside each available swim. However, where no official time is listed, swimmers can check with their coach to see if a time can be provided.

Meet Entry Form:

- To be completed with personal details and choice of entered swims.
- The swimmer's coach must signify their approval of entered swims on form.
- There is an opportunity to note on the form if you are able to help with an STO role at the event.
- Payment of entered swims must be made prior to returning the form (payment details are provided on the form).
- Provides details of where and when to return the completed form.

Completing and returning an entry form does not guarantee entry to a meet. However, it does mean that the swimmer's name will be put forward to the meet. Sometimes, meets are over-subscribed and if this is the case, swim times will be reviewed, and a decision made by the Host club on who can compete.

- A noticeboard will be emailed by the Meet Secretary/Asst. Meet Secretary to all swimmers prior to the meet, informing if they have a swim/don't have a swim/are reserve.
- Following submission of a meet entry form, should a swimmer have to withdraw from a meet they need to notify the respective Meet Secretary/Assistant Meet Secretary who will inform the Host club.

Normally, fees will not be repaid unless the swimmer has a doctors' sick line.