



Bristol Penguin and Keynsham Amateur Swimming Clubs 800m Freestyle Event

Easton Leisure Centre, 25m Short Course Pool Set Up

Thursday 14th December 2023

6 to 9pm

Licenced with Swim England as a Low Level 4 Meet (4SW232456).

The aim of the meet is to provide opportunities for swimmers to complete a longer distance event with the view for some to gain qualifying times to enter County Championships.
(Under Swim England Laws and Regulations and Swim England Technical Rules of Racing)

Entries close end of the day on Friday 3rd December 2023

Programme

Warm up – 6 to 6.20pm Start of Races – 6.30pm

Event No.	Stroke	Gender
1	800m Freestyle	Female
2	800m Freestyle	Male

Age Groups will be 8/9/10, 11/12, 13/14 & 15+.

Note – events 1 and 2 will take place as mixed gender seeded heats.

Awards to be collected from each club's medals desk (as applicable).

Meet Conditions

General Conditions

1. The meet will be held Under Swim England Laws and Regulations and Swim England Technical Rules of Racing and has been licensed at Level 4 by Swim England so that times achieved can be used to qualify for county championship competitions and for entry into Level 3 competitions.
2. **The meet is jointly run by Bristol Penguin Olympic Swimming Club (Gloucestershire ASA) and Keynsham Amateur Swimming Club (Somerset ASA). For the purpose of licencing requirements, the licencing club is Keynsham Amateur Swimming Club. The meet promoter is Chris Metcalfe, 8 Coronation Avenue, Keynsham, Bristol, BS31 2PT; email: kascmeets@outlook.com.**
3. Any situation not covered by these conditions will either be referred to the lead referee or meet promoter. Decisions will be based on SE Law or Technical Rules or in the spirit of fairness and equity and will be announced accordingly.
4. In extenuating circumstances, the referee has the right to make changes to the conditions on the day in order to ensure the smooth running of the meet.
5. First priority entry is jointly for Bristol Penguin Olympic Swimming Club and Keynsham Amateur Swimming Club. After this, swimming clubs will be invited to enter with up to a maximum of six additional clubs. Among the invited clubs, the Promoter will accept club entries on a first come first serve basis and once the meet is full will not be able to accept anymore entries - even if a club has been invited to take part.

Entries

6. **Bristol Penguin Olympic Swimming Club will handle the entries. Please submit all entries to Ben Mullen – ben.mullen@bristolpenguins.com. The meet pack and meet file is available on the following websites: <https://uk.teamunify.com/team/reczzkscor/page/home> and <https://uk.teamunify.com/team/bposc/page/home> or on request from kascmeets@outlook.com and/or ben.mullen@bristolpenguins.com.**
7. All competitors must be either 'Club Compete' or 'Club Train' members of a club affiliated to Swim England, Swim Wales, or Scottish Swimming.
8. If this event is oversubscribed and/or the numbers of lanes available is reduced due to lack of officials, the following restrictions will apply (in order): -
 - a. Swimmers too young to take part in 2024 county championships will be scratched.
 - b. Swimmers who already have county qualifying times for the 800m and/or 1500m will be scratched - priority to those who do not have county qualifying times.

- c. An equal proportion of slower swimmers from each age group based on entry times will then be scratched until the remaining number of entries can be accommodated.
9. If the event is oversubscribed and some swimmers have to be scratched, each club may decide to make alternative arrangements so swimmers can still complete a timed (non-licensed) time.
- 10. The entry fee is £10.**
11. Age groups for the meet are 8/9/10, 11/12, 13/14 & 15+ and based on age on Thursday 14th December 2023.
12. **There is a £2 charge for a poolside pass.** We ask clubs to ensure that poolside passes are only held by registered members with an up-to-date DBS check. Passes must be worn at all times when poolside or in swimmer-only areas. Clubs will normally be restricted to a maximum of four poolside passes, but a club should contact the promoter if this will be insufficient to manage their swimmers.
13. **Please submit entries by the end of the day on Friday 3rd December 2023.**
14. Short course (25m) entry times or converted long course times should be submitted. Swimmers with no entry time for an event should submit a realistic estimate.
15. Entries will be held on a computer solely for the purposes of this competition and consent, as required by the Data Protection Act 2018, and in line with GDPR 2018, to the holding of personal information on computer will be deemed to have been given by the submission of the entry. Personal data will be available for inspection during the meet on application to the promoters.
16. As applicable, no refunds will be made to competitors who withdraw after advice of acceptance unless in extenuating circumstances and at the discretion of each club. Where a swimmer is injured or ill, the head coach of their club should contact the promoter to confirm this.
17. Disability Swimmer entries: all swimmers must have an authorised SE/IPC swimming classification, Certificate of Disability or Function Ability Card. In addition, details of disability must be provided with entry. Please ensure you present, Certificate of Disability or Function Ability Card to the Referee prior to each competition session, failure to do so may result in disqualification.

Officials

18. If possible, clubs are requested to provide a registered timekeeper, J1 trainee with timekeeper competency, or qualified official for every eight swimmers entered; entries will not be refused if this is not possible. Qualified officials do not need to have a current licence but must have a current Swim England membership. The meet promoters will endeavour to recruit sufficient officials to meet the licence requirements for each session; if this proves not to be possible for a session, times from that session will not be submitted to British Swimming rankings.
19. Officials who officiate at any of the sessions will be entitled to Mileage Expenses at a Rate of 45p per mile from their home address to the Pool Venue and return, with a limit of one claim, regardless of the number of sessions attended. Officials should request an Expenses Application Form from the Lead Referee which should be completed and returned to the Lead Referee during the duration of the Meet.

The Competition

20. All events will be run on a Heat Declared Winner basis. Entries will be seeded into mixed gender heats from submitted times, the slowest heats being swum first.

21. Swimmers will be required to swim in one of two groups, Female or Open/Male swimmers. The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary competition policy for swimming
22. Each club will award its own medals. These are to be collected from each club's medals desk.
23. All events will be swum as mixed gender heats.
24. There will be no requirement for swimmers to sign in.
25. All swimmers must report to marshalling when instructed to do so or may be excluded from the event.
26. Swimmers who are unable to execute a competitive racing dive should start in the water.
27. Please will swimmers with a para swim classification or a certificate of disability indicate this in the covering email when submitting the meet entry file.
28. A secondary starting strobe is not currently available. Please will deaf swimmers who would like to enter the meet indicate this in the covering email when submitting the meet entry file. We are very happy to discuss how to ensure an equal start for each deaf swimmer.
29. The referee may request swimmers to start races "over the top".
30. The Promoter may adjust the session times once entries are received.
31. The events will be hand timed. Electronic timing will not be used for this event.

Conduct During the Meet

32. Spectators will be permitted to watch the open meet from the viewing gallery.
33. **Admission to the viewing gallery will be £2.** Payment will be by debit or credit card or by cash.
34. In accordance with recommendations of SE, any persons wishing to use video, zoom or close-range photography, including mobile phones, are requested to focus on their own children as much as reasonably possible and to avoid including other children in images, particularly if those images are being shared on social media platforms. It is requested that all mobile phones are switched to silent during the competition, and that there is no flash photography at the start of each race. The full Swim England guidance on Photography can be found in Wavepower, the Swim England Child safeguarding policy and procedures, available at <http://www.swimming.org/swimengland/wavepower-child-safeguarding-for-clubs/>
35. Swimmers must be dry and wearing t-shirt, shorts and footwear before leaving poolside.
36. The promoters, Keynsham Amateur Swimming Club, Bristol Penguin Olympic Swimming Club, and Easton Leisure Centre do NOT accept responsibility for any property that is lost, stolen or damaged.
37. All meet competitors and spectators must observe all safety precautions in operation at Easton Leisure Centre and follow any instructions given by Leisure Centre Staff.
38. For the duration of the meet, Team Managers and Coaches are responsible for the conduct of their swimmers.
39. Only those non-swimmers who are assisting in the running of the meet may be poolside – team managers, coaches, officials, heat marshals and other personnel to support the running of the event.

40. Disability Swimmer entries: all swimmers must have an authorised SE/IPC swimming classification, Certificate of Disability or Function Ability Card. In addition, details of disability must be provided with entry. Please ensure you present, Certificate of Disability or Function Ability Card to the Referee prior to each competition session, failure to do so may result in disqualification.

After the Meet

41. Results will be made available to competing clubs and individual entrants at the end of the competition.
42. Times will be submitted to British Swimming rankings and in accordance with condition 16.

Bristol Penguin Olympic Swimming Club & Keynsham Amateur Swimming Club

Level 4 800m Freestyle Event

Licence Number 4SW232456



Entry Form

Please complete this form for entries of up to 3 swimmers per club. Please submit via email. For example, as a word document, scan or photograph the form.

Note - all entries of more than three swimmers must be submitted as a HyTek entry file, available to download from the websites: <https://uk.teamunify.com/team/bposc/page/home> and <https://uk.teamunify.com/team/reczzkscor/page/home> or on request from kascmeets@outlook.com and/or ben.mullen@bristolpenguins.com.

- Age on Thursday 14th December 2023
- Closing date – ef of the day on Friday 3rd December 2023
- £10 per event

Full Name _____

Date of Birth _____

Swim England Number _____

Club _____

Female / Open _____

Event	Entry Time
800m Freestyle	

Bristol Penguin Olympic Swimming Club & Keynsham Amateur Swimming Club



Level 4 800m Freestyle Event

Licence Number 4SW232456

Club Summary

Please complete this form for entries of up to 3 swimmers per club. Please submit via email. For example, as a word document, scan or photograph the form.

- Age on Thursday 14th December 2023
- Closing date – end of the day on Friday 3rd December 2023
- £10 per event

Club _____

Female Entries _____ @ £10 per event = £ _____

Male/Open Entries _____ @ £10 per event = £ _____

Poolside passes _____ @ £2 per pass = £ _____

Total £ _____

Contact name (print) _____

Tel (daytime) _____ (evenings) _____

Email address: _____

I certify that all information and stated entry times are correct _____ (Signature)

Email entries to ben.mullen@bristolpenguins.com