

Kit Convenor

Purpose: To be responsible for the merchandising of all Club kit

Main Functions and Duties

- To ensure there is sufficient stock of Club kit
- Order personalised hoodies and onesies when required
- Order personalised caps as required
- Distribution of ordered kit

Skills and Attributes

- Good organisation and communication skills
- Enthusiastic
- Reliable and trustworthy
- Team player

Requirements

- To liaise with the Club Treasurer
- To liaise with all suppliers (see Appendix 1)
- Sign and adhere to Club Code of Conduct for Volunteers
- Be a member of SASA and the Club

Training and Support

- Support of the Club Committee

Time Commitment

- Can vary depending on the demand, at various times throughout the year

Appendix 1

Item	Supplier	Minimum Order	Prices as of 2020
Swimming caps	Woodchester Group	50	£3 plus £3 for personalisation
Anniversary swimming caps	Swimpath	50	£5.10
T Bag Tops	Clyde Valley Print	20 (give or take)	£10 Junior £14.50 Adult
Swimming Costumes (soon to be updated)	Clyde Valley Print	20 (give or take)	
Jammers (soon to be updated)	Clyde Valley Print	20 (give or take)	£17.50
Personalised Hoodies	Forth Valley Promotions	n/a	£15 Junior £22 Adult
Personalised Onesies	Forth Valley Promotions	n/a	£20 Junior £28 Adult

Clyde Valley Print – Eddie Wright – eddiesport@hotmail.co.uk

Source/re-order kit for Coaches, Team Managers and Technical Officials as required. Supplier information as follows:-

Item	Supplier	Minimum Order	Prices as of 2020
Coach Tops (soon to be updated)	Zeon	25	£19.50 +VAT
Technical Officials Tops	Blue Craggs	n/a	£11.50 + VAT
New Coach/Team Managers Tops	Swimzi		£32 inc VAT
New Team Managers Tops for those Unqualified	TBC (Blue Craggs)		

Any other merchandise as required

Item	Supplier	Minimum Order	Prices as of 2020
Logo Bugs	Allwag Promotions	250	500 @ 25p each