**Role of Covid Officer / Parent on Duty**

In order to fulfil our obligations to the welfare of our children and as a club affiliated with Swim Ireland, we must have a parental supervision rota in place for all training sessions. The presence of a Covid Officer at every training session is a mandatory requirement of Swim Ireland and Coolmine SC. The Parent on Supervision Duty will also act as Covid Officer

As you know undertaking the role of Parent on Duty is a condition of each swimmers membership of Coolmine SC. It is your responsibility to complete your supervision duty. You may organise another parent within your child's squad to cover for you in the event that you are unable to attend but you are responsible if that person fails to attend. Please notify any swaps to the Lead Covid Officer via email no later than 6pm the evening before the training session - [coolminecovidofficer@gmail.com](mailto:coolminecovidofficer@gmail.com)

**COVID-19 Officer Role and Responsibilities**

At least one parent of each swimmer will be required to complete the Swim Ireland e-learning/online Covid Officer training course in order to be able to fulfil the Covid Officer/ Parent on Duty function.

You can do the course on your phone or laptop at any time. It will take no more than 20 minutes and there is a short test at the end of 10 multiple-choice questions. The pass rate is 80% but if you do not pass it the first time, you can retake the test again with the same questions. Once the course and test are complete, please download the ‘certificate of completion’ and forward a copy via email to [coolminecovidofficer@gmail.com](mailto:coolminecovidofficer@gmail.com) by **Saturday 29 August at the latest** as it is a requirement of the registration process.

To complete the online training follow this link: <Https://www.swimireland.ie/membership/covid-19-return-to-water>

The role of the COVID-19 Officer is to:

* monitor the Swim Ireland Return to Water COVID-19 protocols whilst on duty at club activities.
* promote good practice to ensure compliance to the Swim Ireland codes of conduct including additional COVID-19 requirements as relevant
* remind members of protocols where necessary
* report incidents of non-compliance to the Coach in charge of the training session or to the Lead COVID-19 Officer
* liaise with relevant individuals to ensure that attendance records of individuals attending club activities are being kept for contact tracing purposes
* communicate to the Lead COVID-19 Officer any concerns raised by members regarding club/facility protocols