



# CITY of SOUTHAMPTON SWIMMING CLUB

## Volunteering

March 2018

Name of Swimmer: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

### Volunteering at Galas!

It's a condition of Swim Club's Entries to Galas that clubs provide volunteers to assist in the running of the gala. The roles are varied: medals table, whipping, results copying/posting, refreshments, etc...

It is therefore a **condition of entry** with City of Southampton Swimming Club that if a swimmer participates or enters any gala they agree to provide a volunteer for at least **one FULL session** in one of the required roles (detailed below). Being available for poolside duty (Officiating), gala duty and/or any other specified duties, as and when required.

Inevitably the number of swimmers entered in galas throughout the year grows, so too does our club requirement to fill gala volunteer positions. Remember the more parents that play their part in volunteering at galas, **the less frequently** each person will be required to volunteer.

**The expectation is that if you have a swimmer entered in a particular gala then you will be available to fill a volunteer role if required.**

Detailed below are the various duties involved in running a gala, most of these duties do not need specific training and anyone willing to volunteer will be given help. However, if you would like training please inform our Club Secretary.

**Copy and Collation of Heat Sheets:** Copying and collating heat sheets at beginning of each session then distributing to Competitor Stewards, Officials and Coaches.

**Copy and Distribute Results:** After each event, receive full event results then copy and post in allocated areas for spectators to view.

**Officials Runner:** Go between for Officials and Hy-tek when any discrepancies need to be documented poolside.

**Competition Steward (Marshaling):** Getting swimmers in order for their heats and making sure they are behind the blocks at the correct time.

**Medals Table:** Check off and hand out medals after events.

**Refreshments:** Walking down refreshments to anyone working on poolside.

**Door:** Taking admittance and program fee from spectators.

**Information for Parents when requested to work on Poolside at Galas**

**Poolside Appearance:** white top (preferable), clean, flat soled shoes, change of clothes in case you get wet!

**Poolsides tend to be noisy, wet and very warm environments.** Ideally bring lightweight clothes with you to change into in the changing cubicles provided (then when you have finished your duties you can go home in dry clothes!) Footwear should have a flat, clean sole (beware that flip-flops can be slippery on poolside). Wearing a red top shows that you are part of the gala team.

**Behavior Poolside:** Be professional and impartial at **ALL** Times

**Enjoyment:** Poolside is usually more interesting and enjoyable than spectating!

**Signed:** \_\_\_\_\_  
(Parent/Guardian – if swimmer under 18)

**Print Full Name:** \_\_\_\_\_  
(Parent/Guardian)

**Date:** \_\_\_\_\_

