

## Code of Conduct for Parents / Guardians

**As a parent / guardian of a City of Leicester Swimming Club member we understand that you have the right to:**

- Be assured that your child is safeguarded during their time with us.
- Know how to access City of Leicester Swimming Club's policies, rules, and procedures.
- Know who the Welfare Officer is and how to contact them.
- Know that any concerns about your child's welfare will be listened to and responded to.
- Know what qualifications and training those with responsibility for your child have.
- Be informed of problems or concerns relating to your child, where appropriate.
- Know the procedure should your child be involved in an accident or become injured.
- Provide your consent or otherwise to photography, events and trips away.
- Make a complaint to the City of Leicester Swimming Club committee or Welfare Officer as appropriate.

**As a parent / guardian of a City of Leicester Swimming Club member we expect you to:**

### Essentials

1. Deliver and collect your child punctually to and from training sessions and events, ensuring that they are left safely in the care of coaching staff at drop off.
2. Inform the coach or a member of staff if you are running late to collect your child or if they are to be collected early or taken home by someone else.
3. Inform the coach if your child is unfit, injured or ill.
4. Ensure that your child has the right kit for training and competitions as well as enough appropriate food and drink.
5. Complete and return all consent, contact and medical forms and update City of Leicester Swimming Club straight away if anything changes.
6. Maintain good relationships with your child's coach.
7. Tell us if you wish to talk to us about any concerns regarding your child. We will arrange a mutually convenient time so you can talk to us.
8. Not enter poolside or interrupt training or competitions, including trying to communicate with your swimmer, unless in an emergency situation.
9. Filming or photography during training sessions is not permitted without prior consent from Coaches/Welfare.
10. During competitions photography/filming may be possible, the procedure for this will be identified at point of entry to the meet.

### General behaviour

- Remember that children get a wide range of benefits from participating in swimming, like making friends, getting exercise, and developing skills. It's not all about wins and losses.
- Behave positively as a spectator at training and competitions and treat others with respect.
- Give encouragement to your child and tell them when they've done well and provide support when they are struggling.
- Encourage your child to learn the rules of swimming and the rules of the club, including understanding and following the Code of Conduct for Swimmers, which they must sign.

- Respect and celebrate difference in City of Leicester Swimming Club and its activities, and not discriminate against anyone else on the grounds of gender, race, sexual orientation, faith, or ability.
- Respect the swimmers and adults competing for other teams at competitions.
- Respect the committee members, coaching team and all volunteer helpers at the club.
- Respect all officiating decisions or results at a competition.
- Understand the use of abusive or inappropriate language, bullying, physical violence, or any other behaviour which hurts others will not be tolerated by City of Leicester Swimming Club.
- Regularly check emails and the website for up-to-date information and adhere to deadlines (meet entries, meet, squad and membership payments etc).
- Understand that poor behaviour may result in the club taking disciplinary action against you. Any behaviour which alleges a criminal offence will be reported to the police by the club.
- Talk to your swimmer and ensure they understand the rules of the club and the sport.
- Ensure your swimmer understands their Code of Conduct.

**Breaches of this Code of Conduct may result in disciplinary action being taken against you by the club committee.**

Signature of parent / guardian:

Print Name:

Date: