

## City of Leicester Swimming Club Photography/Filming Policy

To assist the coaching staff, swimmers and club alike it may sometimes be beneficial for photographic or video footage to be taken of the club's swimmers to be used in a variety of ways.

Reasons for photographs or films being taken may include use for technical analysis, support and feedback from training sessions and/or races. Or may also include use for promotional material or club information to be used on or in:

- The club's website and club's newsletter
- The club's social networking sites
- Non-digital media outlets (ie, newspapers, magazines, noticeboards and other non-digital channel opportunities if appropriate)

Any footage taken of swimmers will always be subject to a completed Child Photography Parental Consent form and handled within the guidelines set out within the SE's Wavepower guidelines.

Any concerns over footage being taken, handled or stored must immediately be raised with the club's Welfare Officer where it will be investigated.

Please complete and return the attached form to indicate your consent/refusal to the above

### Child Photography Parental Consent Form

Note: this form must be read and completed after reading the SE/City of Leicester Swim Club Photography Guidance.

City of Leicester Swimming Club may wish to take photographs of individual and/or group members under the age of 18 that may include your child during their membership of the club. All photographs will be taken and published in line with the SE Photography Guidance. City of Leicester Swimming Club requires parental consent to take and use all photographs.

Parents have a right to refuse agreement to their child being photographed.

As the parent or carer of \_\_\_\_\_ please complete the form below in respect of your child or children. Please note you can withdraw your consent in writing to the Welfare Officer at any time should you wish to.

Take photographs to use on the club's secure website	Yes/No*
Take photographs to use on the club's social networking sites	Yes/No*
Take photographs to include with newspaper articles	Yes/No*
Take photographs to use on the club's notice boards	Yes/No*
Filming for training purposes only	Yes/No*
Employ a professional photographer (approved by the club) who will take photographs in competitions/galas/meets/events	Yes/No*

\*Delete as appropriate

Signed (parent/carer): \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_