**VACANCY: CLUB CHAIRMAN**

Daventry Dolphins are currently looking for a volunteer to join our friendly and hard working Committee as Chairman

**SKILLS:**

* Friendly and approachable
* Confident and effective communicator
* Enthusiastic with a good deal of self-motivation
* Ability to motivate others
* Must be comfortable and willing to work as part of a team
* Well organised and able to delegate as well as take on ad-hoc duties

**MAIN DUTIES:**

These duties include but are not limited to -

* To chair and manage DDSC Committee Meetings
* To help provide direction for the Club
* To ensure that the Club Development Plan is followed
* To oversee developments, policies and procedures
* To ensure Club policies and documents are adhered to
* To oversee the coordination of Club activities
* To keep up to date on ASA laws, regional rules and Club Constitution
* To consult with the Treasurer over Club expenditure issues
* To consult with the Secretary on the content of Committee Meetings
* To oversee the work of Club officers and other Club personnel
* To represent the Club at external meetings as and when required
* To undertake the line management of Coaches
* To conduct disciplinary action if required