



STAFFORD APEX SC WINTER OPEN MEET 2019

MEET CONDITIONS

The competition will be held under A.S.A. Laws and ASA Technical Rules at Stafford Leisure Centre.

25m pool, 8 lanes with anti-turbulence lane ropes. Electronic timing with 8-line scoreboard is to be used in conjunction with a computerised result service. Results will be displayed during the meet and a full set will be published on the Stafford Apex website shortly after the meet.

The competition is open to swimmers 9 years & over. Age is as at 17th November 2019. All competitors must be registered with Swim England or their own national association as appropriate.

Individual awards for the first three places in each event in the following Age Groups; 9yrs, 10yrs, 11yrs, 12yrs, 13yrs, 14yrs, 15yrs and 16yrs/over, may be collected from the designated collection point. Top girl and Top Boy in each age group and £100 cash award for Top Club.

The use of cameras and video recording is not permitted. This includes mobile phones with a camera facility.

All participants must observe the safety precautions in operation at the Stafford Leisure Centre and **must** wear footwear when leaving the pool area.

Neither Stafford Apex Swimming Club nor Freedom Leisure can be held responsible for loss or damage to spectators or competitor's property. Competitors are advised to use the lockers in the changing rooms and not to leave belongings lying around unattended.

Entries will be accepted in accordance with the **Entry Procedures**.

All events are **HEAT DECLARED WINNER**

There will be only 6 heats of the 400 free.

Over the top starts may be used, when necessary, to maintain the scheduled timing of events.

It is the responsibility of team managers and coaches to check start lists for each event to ensure that their competitors are recorded correctly and that they report to the Marshalling Stewards in time for the start of their race.

If cancellation of the event is necessary then the only claim will be the entry fees paid.

The Meet Manager will decide anything not covered by these notes.

ENTRY PROCEDURES

Applications for entry must be correctly submitted by the specified date, **11th October 2019**, and on Sports System entry file for 5 swimmers or more. Late entries may be accepted at the discretion of the promoter, but not to the detriment of entries received on time. Entries received without payment will not be processed.

Entries should be made electronically using Sportssystem software, the entypacks/files can be obtained by emailing admin@staffordapex.com. it will also be available on our website www.staffordapex.com.

Where clubs have 5 or less swimmers, these entries can be made by paper entries, though electronic entries are preferable. **Paper entries, summary sheets and coach pass applications, should be e-mailed to:**
admin@staffordapex.com

Or posted to: -

Mrs T Turner

Meet Administrator

50 Newport Road

Stafford ST16 1DA

Entry Fee: £5.50 per event.

Coaches Passes: £8.00 per day or £15.00 for a weekend pass.

Cheques Payable to Stafford Apex (please do not send cash) should be sent to the Meet Administrator at the above address.

BACS payments can be made to 'Stafford Apex SC', Sortcode: 08-92-99, Account No: 65812408, Ref: Your Club Name + AW19

The Competitors ASA Registration Numbers and Date of Birth must be included on the Entry Form. The date that entries are received will be classified as the entry date.

Entry forms **must** also be sent in all cases to the Meet Administrator for our records. These can be scanned and sent by email or posted. Please ensure that envelopes have the correct postage for the submitted entry forms. The Promoter can accept no responsibility for any delay caused by insufficient postage.

Qualifying times will be applied to all events. Entry times must not be faster than the published upper qualifying times and must have been achieved since 17th November 2018. In the event that an individual event is oversubscribed, entries will be accepted on a first come first served basis. Entries will be checked against the British Rankings & any swimmer found to have a ranking time that exceeds the entry time before the date of entry will be excluded from the event without refund.

The planned start times each day are as per the programme of events however confirmed start times for all sessions will be advised with the accepted entries.

Entry times are to be converted to 25-m pool length. Heats will be seeded according to submitted entry times.

No Poolside entries will be accepted.

Coaches' passes cannot be purchased on the day of the Meet. Passes will be inspected each day to authorise poolside access. It is the responsibility of attending clubs to ensure that poolside passes are issued only to people who have an up-to-date DBS.

Any club who provide 3 or more officials will receive 2 free coaches passes for the weekend.

The competitor's club shall be responsible for:

Checking and validating the entry forms and fees, Entering the information from the entry forms into a database using a computer program provided, Returning the entry files electronically by email to the Meet Administrator, Returning the completed entry forms and the entries summary form with one payment per club by email or by post..

A list of all accepted and rejected swims will be posted to the Stafford Apex website shortly after the closing date has passed. Rejected swims will be given full refunds. Once entries have been accepted, no refunds will be given unless supported by a valid doctor's certificate.

The club coordinator is responsible for checking the accepted entry lists posted on the Stafford Apex website and reporting any errors and discrepancies to the Meet Administrator. Known errors should be reported before the day of meet, no changes will be made on the day.

Any enquiries can be made by emailing admin@staffordapex.com or by telephone: 07724143037.

WITHDRAWALS

In order to facilitate smooth running of the event, any withdrawals should be made by 12 noon on 15th November 2019.

E-mail admin@staffordapex.com or text the gala team on 07724143037, stating competitor name, club, asa number and the event(s) that they wish to withdraw from.