



# ENTRY PACK

## BRITISH SWIMMING CHAMPIONSHIPS 2019

16 – 21 APRIL

TOLLCROSS INTERNATIONAL  
SWIMMING CENTRE, GLASGOW

Funding Partner



Official Partner



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Suppliers



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Host City



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## KEY CONTACTS

### British Swimming Contact

Sophie Turner  
British Swimming  
SportPark, 3 Oakwood Drive  
Loughborough  
LE11 3QF  
[sophie.turner@swimming.org](mailto:sophie.turner@swimming.org)  
01509 640240

### Venue Contact

Tollcross International Swimming Centre  
367 Wellshot Rd,  
Glasgow  
G32 7QP  
0141 276 0801

## ENTRY INFORMATION

1. Go to the [ONLINE ENTRY PAGE](#). Entries open Monday 28<sup>th</sup> January 2019.
2. Enter your membership number or surname in the box.
3. Providing you have updated your photo, coach and height information in your [biog](#), a list with the events you have qualified in will appear ticked.
4. Untick any events which you do not wish to enter.
5. Payment is via debit or credit card; please follow the PayPal payment instructions. You do not need a PayPal account to do this. Your entry will not be complete until you receive a confirmation of payment email from Paypal.

### Guide to Entering Online

Entries received before **midday on Friday 22<sup>nd</sup> March 2019** will be charged the normal entry fee (£13) per swim.

Entries without completed payment will not be accepted. Any entry received after this time, up to the end of the Team Leader meeting, will be charged at three times the normal fee and will not be included in the printed spectator programmes.

### Entry Fees

£13 per individual entry: 28<sup>th</sup> Jan – 22<sup>nd</sup> March.

£39 per individual entry: 12pm 22<sup>nd</sup> March - end of the Team Leader meeting 15<sup>th</sup> April.

### Entry Confirmation

A list of processed entries is available on the [ONLINE ENTRY PAGE](#) and will be updated automatically.

Competitors are requested to check their entries carefully and inform the Entries Administrator immediately of any errors [national.entries@swimming.org](mailto:national.entries@swimming.org)

A draft programme will be available on the [ONLINE ENTRY PAGE](#) after 22<sup>nd</sup> March.



## **ACCREDITATION**

All competitors, coaches, chaperones, team staff and volunteers must have a valid accreditation to access the event. Accreditation is non-transferable and must be worn at all times when inside the venue. If the pass is forgotten or lost, a replacement pass will be re-issued for £10 at the Front Desk.

### **Athletes**

Your accreditation will be sent to you by email in PDF format upon completion of your entry. Please print and bring with you to the event where you can collect a pouch and lanyard from the Front Desk.

The barcodes contain your membership number and will be scanned to check the details against the entry database.

If you are unable to find the accreditation link within the confirmation email, you can issue yourself a replacement [here](#).

### **Poolside Passes**

**Coaches, team managers and physio/support staff requiring access to poolside must purchase a pass [HERE](#) in advance.** Accreditation will be emailed to you in PDF format to print and bring to the event where pouches and lanyards will be provided.

## **COMPETITOR INFORMATION**

### **Session Times**

Heats will start at 10:00 and finals at 18:30. Estimated session finish times will be in the draft programme after the initial close of entries (22<sup>nd</sup> March).

### **Warm Up and Swim Down**

Warm up in the competition pool will begin 90 minutes prior to the start of the session and will end 15 minutes prior to the start of the session. Swim down will be in the 50m pool next to the competition pool hall.

### **Between Sessions**

Only the swim down pool will be available between sessions.

### **Training**

Open training will be available for all competitors on 14<sup>th</sup> and 15<sup>th</sup> April 2019 from 09:00 – 20:00. Full details will be provided in the Confirmation Pack following the close of entries.

### **Doping Control**

Swimmers are warned that random doping control may take place. Please keep your accreditation on your person at all times for identification.

### **Team Leader Meeting**

The Team Leader meeting will take place at 6pm on 15<sup>th</sup> April in the Edrom Room at Tollcross. Timelines for finals sessions will be issued at this meeting.



## **FILMING AND PHOTOGRAPHY POLICY**

British Swimming are well aware of the wide range of devices including mobile telephones which have photographic and filming capabilities. This enables the capture of both static and moving images. It should be acknowledged that the majority of images taken within a British Swimming setting are appropriate and taken in good faith. However, images of children and adults can be misused, and sharing images widely without consent may betray a confidence or identify of a child or adult, which could present a risk of harm to that individual if common sense procedures are not followed.

Parents and carers of participants under the age of 18 who wish to take images are requested to focus on their own children as much as reasonably possible and to avoid including other children in images, particularly if those images are being shared with family and friends or through social media platforms. Whilst it is acknowledged that parents/carers wish to celebrate the achievements of their own children when taking part in aquatic events, it should be recognised and respected that other parents/carers may not wish for their child's image to be taken and shared in this way.

British Swimming encourage all spectators and participants at British Swimming events to make themselves familiar with the photography and filming arrangements for the event and be vigilant during that event.

British Swimming is committed to ensuring that all children who participate in British Swimming activities are able to take part in an enjoyable, safe environment and be safeguarded from harm. If you have any child safeguarding concerns at the event, please contact an Event Officer immediately to disclose your concerns.

### **Event Photography and Filming**

This event **will be photographed and live streamed**. Static images will be displayed on the British Swimming website [www.britishswimming.org](http://www.britishswimming.org). They will be used to promote the sport at this event and events in the future. Moving images may be displayed at the venue and via live stream at [www.britishswimming.org](http://www.britishswimming.org). In addition, British Swimming may use these recordings and images for the purposes of education and training, swimmer analysis, promotion, performance, development and selection and event analysis.

In such instances where the event is being live streamed, it will not be possible to provide the option to refuse consent to filming and if there are any concerns, please speak to the Event Officer present. However if individuals wish to refuse consent to static photography, please complete the Photography Refusal of Consent Form below and return to British Swimming Events Department.

If you, as a Parent/Guardian/Carer, have concerns about your child being photographed/filmed, please refer to the relevant Home Nation guidance document: Wavepower the ASA Child Safeguarding Policy and Procedures; YPlant the Swim Wales Child Protection Policy; Scottish Swimming Child Protection Policy. If you have any concerns in this area, please contact the Data Protection Officer.

## **PHOTOGRAPHY REFUSAL FORM**

Name of Swimmer: \_\_\_\_\_

Membership Number: \_\_\_\_\_

Event: British Swimming Championships 2019

I refuse permission for the taking and/or publication of images of my child or myself by the event's Official Photographer(s)

Signed \_\_\_\_\_ (Competitor/Parent/Carer)

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Please return this form to: **British Swimming Events, Sportpark, 3 Oakwood Drive, Loughborough, LE11 3QF**



## SPECTATOR INFORMATION

### Ticket Prices

Tickets are now on sale through Ticket Factory [HERE](#). For finals sessions, there are three types of ticket:

- **Golden Tickets:** seated on the front row of block E overlooking the finish end, you will also get the opportunity to meet an athlete as part of your event experience.
- **Premium Tickets:** seated in block E overlooking the finish end.
- **General Admission Tickets:** unreserved seating, except block E.

Concessions are those under age 16 or over age 60.

Please note that if a session sells out online, there will be no tickets reserved for sale on the door so please book early to avoid disappointment.

## SCHEDULE, QUALIFYING TIMES, CONDITIONS

The Schedule, Conditions and Qualifying Times (v2) for British Swimming Championships 2019 are saved on the British Swimming Website [here](#). Please contact [Sophie.turner@swimming.org](mailto:Sophie.turner@swimming.org) if you have any questions.

