



**HODDESDON**  
SWIMMING CLUB

## HODDESDON SC, NOVICE OPEN MEET

17<sup>th</sup> September 2022

Licence No. 3ER221261

### RULES & CONDITIONS OF ENTRY

Competitors must comply with the conditions set out below.

1. Promoting Club: Hoddesdon Swimming Club. Open Meet Manager: Nicky Coker.
2. The competition will be held on Saturday 17<sup>th</sup> September 2022 at Harlow Leisurezone, Harlow, as a Level 3 licensed open meet and will be held under SE Laws and SE Technical Rules.
3. Swimmers must be Club Compete SE Registered in order to take part.
4. Swimmers in possession of an SE Certificate of Swimming Disability or whose SE Membership record details a disability sport class (S1-S15) are welcome to enter the competition. Personal care attendants are permitted for swimmers who require them without the need to pay for an additional Poolside Pass.
5. A secondary strobe will be available for any swimmer that requires it.
6. Entry fee for individual events is £7.00 per event.
7. The pool length is 25 meters and 8 lanes with AOE timing.
8. Age groups will be 9, 10, 11, 12, 13, 14 and 15+ years of age as at 17<sup>th</sup> September 2022.
9. Closing date for entries is midnight Friday 2<sup>nd</sup> September 2022, or when the meet is full.
10. Clubs entering 5 swimmers or more need to do so by Sportsystems; please check the website [www.hoddesdonsc.co.uk](http://www.hoddesdonsc.co.uk) or email Nicky Coker at [hoddesdonscgalas@gmail.com](mailto:hoddesdonscgalas@gmail.com) for details and entry file.
11. Individual entries from visiting swimmers should be submitted on the official entry form, and is subject to an additional £1.00 administration charge per swimmer. Completed forms should be sent via email to Nicky Coker at [hoddesdonscgalas@gmail.com](mailto:hoddesdonscgalas@gmail.com).
12. Late entries may be accepted for individual events at £8.00 per event, subject to number of entries and availability of lanes after the closing date. Please email interest to Nicky Coker at [hoddesdonscgalas@gmail.com](mailto:hoddesdonscgalas@gmail.com).
13. The promotor reserves the right to reject entries on a first come first served basis, if events are oversubscribed.
14. Competitors will be listed on the programme in graduated time order, slowest first. Swimmers who do not enter a time will be entered as the slowest.
15. Results will be decided on a **'timed finals'** basis.
16. Coaches passes cost £15.00 (which include poolside pass, programme, food (subject to regulations at the time of the gala) and electronic results sheet to be sent by email, if requested). Coaches packs will be emailed, and the passes can be collected at the Hoddesdon SC entry desk on the first floor.
17. Withdrawals will be accepted **up to 7pm on Friday 16<sup>th</sup> September**.
18. Withdrawals **will not** be accepted on the day unless due to confirmed medical reasons.
19. Once entries are confirmed as accepted, no refunds will be given.
20. Swimmers of each event must report to the marshalling area as requested by the Announcer. It is the responsibility of the coach and swimmer to make sure that they are at the marshalling area when requested.
21. Over the top starts will be used whenever possible at the referee's discretion.
22. Only swimmers, officials, Hoddesdon SC 'helpers' and Team Managers / Coaches accredited with coaches passes will be allowed poolside.
23. **Glass containers of any kind are NOT permitted poolside.**
24. Medals will be awarded to the top three in each age group. Awards are to be collected from the medals table following the posting of results.
25. Swimmers must wear suitable clothing and footwear poolside. Swimmers **MUST** have dry clothing and footwear to be allowed in any areas beyond poolside and changing room i.e., main lobby, spectator area, etc.
26. The promotor reserves the right to refuse admission to any person.



27. In line with the recommendations of the SE Child Safeguarding Policy, you no longer need to sign in and register photographic devices. However, the guidelines on consent and decency MUST always apply. Photography guidance applies to all images and recordings taken on any camera, mobile phone or other recording devices. Social media guidance will apply if those images or recordings are being shared through any social media platform.
28. **No video or photography** by an image capturing device is permitted in the changing rooms. These policies will be vigorously enforced, and any person found to be contravening them will be asked to leave the gala without refund.
29. The promoter cannot accept liability for any losses or damage to property that may occur.
30. Entries to this meet will be held on a computer and consent, as required by General Data Protection Regulations (GDPR, 2018) will be deemed to have been given by submission of entry. In order to run this meet successfully, we require certain personal data for the purposes of making entries to the competition, managing the meet and the submission of results to rankings. Consent to process such personal data is deemed to have been given by the submission of the entry. Where personal data of competitors, officials and coaches / team managers has been passed to us by a swim club rather than by the individual themselves, we rely on the swim club providing the data to ensure that consent has been obtained. If required, the swim club should be able to provide evidence to us that such consent has been given. The data provided will be published in the meet programme and online and will include the swimmers name, year of birth, gender and qualification times and results. The data obtained to run this meet will be held electronically by the club for 12 months and in paper copy for 3 months following the completion of the meet.
31. Before attending the meet, all participants, officials, volunteers, and spectators should self-assess for symptoms of coronavirus (COVID-19). If you have any of the recognised symptoms of coronavirus you should not attend, even if your symptoms are mild. You should follow the NHS guidance at the time of the gala. Further information on testing and self-isolation can be found by following this link: <https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/main-symptoms/>
32. This meet, rules, and conditions are subject to the COVID-19 guidelines or restrictions imposed by the UK Government and Harlow Leisurezone at the time of the gala. If we need to change the meet in any way due to changes imposed, we will advise as soon as possible.
33. Any matter not covered by these Meet conditions will be determined by the Promoter and Referee, subject to SE Laws, Regulations and the SE technical Rules of Racing.