

Covid-19 Risk Assessment

The Venue, Borehamwood

Name of Club: Potters Bar Swimming Club

Risk Assessor: Jamie Irvine

Date of Risk Assessment: 30/07/20

What are the Hazards?	Who might be harmed	Controls Considered	Additional Controls	Action by who?	Action by When?	Done
Car Park	Coaches Parents Swimmers	-Guide sent out to members -Car Park Rules		Jonathan Ball to put together pool diagram John Cunningham to put a pool diagram on the club website.	Prior to our first session at The Venue.	
Entrance and Reception Area	Coaches Swimmers Parents Public Staff	- One way system through building -Include one way system on pool guide. -Swimmers to go straight through to the pool via the changing rooms	Volunteer to assist the running of entrance to the building and volunteer training session to understand one way systems.	Volunteer Workforce to ensure guide to safe entrance is carried out.	Prior to our first session at The Venue.	Diagram to be completed.. Volunteer training session completed.
Changing and entry to poolside	Swimmers Workforce	- No use of changing rooms -Swimmers to arrive changed and ready to swim -Allocated bag area with	Volunteer to assist in guiding swimmers and maintaining social distancing Marked out stations and changing points	Volunteer Workforce.		Changing stations marked out on diagram and ready to be implemented.

		<p>changing stations on poolside, with social distancing maintained</p> <p>-Clockwise system round the pool</p>	for each swimmer			
Land Warm Ups	Swimmers Coaches	-Not to be part of training during the first phase of returning to the pool.		N/A	N/A	N/A
Pool Entry	Swimmers Coaches	<p>Groups go to their lanes and enter promptly as set out by the coach.</p> <p>Queues to enter the pool will need to maintain social distancing</p>	Coaches to have a zoom session on return to training rules.	<p>The Supervising Coach.</p> <p>Jamie Irvine to run Zoom Session on Return to Training Rules.</p>	Zoom Session, prior to pool return	<p>Zoom calls completed.</p> <p>Entry system ready to be implemented.</p>
Pool Session	Swimmers	<p>Appropriate training to maintain distancing. Rest stations in the pool to prevent swimmers grouping at the end.</p> <p>Single lanes with up to six in a 25m</p>	<p>Lanees '1,3 and 5 starting at the shallow end, Lane 2,4 and 6 starting at the deep end.</p> <p>Two coaches on session.</p>	<p>Jamie Irvine to review J squad numbers with Junior Coaching Team.</p> <p>Supervising Coach to ensure distancing maintained as best possible.</p>		Complete and ready to be implemented.

		<p>pool and eight in a 33m pool,</p> <p>2x Volunteer on pool side each session to deal with any issues like illness etc.</p>		Whistles provided to coaches.		
Exiting the pool	Swimmers Coaches	Swimmers exit one at a time maintain 1 metre distance to their bags. They will have five minutes to throw clothes over the top of costumes.		The supervising coach.	Promptly at the end of each session.	Built in exit time in our timetable.
Building Exit	Swimmers Coaches Parents	<p>Swimmers will put clothes/ towel over the top and leave via the ramp in to the reception area, following the one way system.</p> <p>Parents of swimmers under the age of 10 should wait 1 metre apart at outside the entrance door to collect their swimmers.</p>		Volunteer/ Supervising Coach to ensure guide to safe exit is carried out.	Promptly at the end of each session.	Ready to Implement.