

## PBSC COVID-19 Registration Agreement – 1<sup>st</sup> July to 1<sup>st</sup> August:

### Title Page:

#### **COVID-19 - Re-registering as an existing member of Potters Bar Swimming Club**

We require all returning members to complete this re-registration process to ensure we have accurate details on who is returning to the water, and whether there are any updates on medical information.

The club will be implementing (as best we can) new processes as advised by the government, Swim England, and the pool operators, however it must be emphasised that the club or the pool operator is not liable for any issues related to the COVID-19 outbreak. These guidelines may change rapidly, and we will adjust processes accordingly. These may not suit everyone; however, they have been developed with the whole club in mind and with fairness for all swimmers.

By agreeing to return to swimming with the club, you and your swimmers agree to accept this, and abide by the codes of conduct, and any additional COVID-19 precautions and/or restrictions implemented by the club. Swimmers agree to swim at their own risk as they do normally.

These additional by-laws can be found on our [website here](#). Please ensure you read these first before proceeding.

***There is a re-registration fee of £10 per athlete to help the club's finances as we restart, plus the option to donate another £10 to help the club. This will be charged immediately to your card***

Step-by-step instructions for continuing the registration process [can be found here](#)

Also please note that we will be implementing a session booking system to control numbers in the pool - if you do not book, you will not be able to swim.

#### **The On-line Registration Forms:**

1. Please select your existing account and confirm all the details
2. Under Billing Information, the name should be the parent, or person that is responsible for paying the membership charges, you will confirm your swimmer(s) later in the process.
4. Under 'Member Selection' you must click the box beside each swimmer to register to your account. Expand the selection by clicking the down arrow next to the swimmer's name. Confirm the details, and select the registration group.
5. Under the Medical information, please enter any important details that your child's coach (or another person taking care of your child) needs to know, such as allergies, medicines and any other information you think the club and coaches should be aware of.
6. Medical Consent
7. GDPR Consent to read and agree
8. Fees to read and agree
9. Complete the form and pay the fee

**If you have any questions, please email [membership@pottersbarsc.co.uk](mailto:membership@pottersbarsc.co.uk)**

***From Potters Bar Swimming Club Coaches and Committee members.***

## **Risk Acceptance:**

We agree to accept the potential risks relating to the current COVID-19 pandemic when returning to swim with Potters Bar Swimming Club.

The club will be implementing (as best it can) new processes as advised by the government, Swim England, and the pool operators, however it must be emphasised that the club or the pool operator is not liable for any issues related to the COVID-19 outbreak. These guidelines may change rapidly, and we will adjust accordingly. These may not suit everyone; however, they have been developed with the whole club in mind and with fairness for all swimmers.

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## **Medical Consent:**

I certify that I am the parent or legal guardian for my child(ren), or a swimmer over 18 years of age. I hereby give my permission for any supervisor, coach or other team administrator associated with the Potters Bar Swimming Club to seek and give appropriate medical attention for our child(ren) or myself (as a swimmer) in the event of accident, injury, illness. I will be responsible for any and all costs associated with any necessary medical attention and/or treatment.

The Equality Act 2010 defines a disabled person as anyone with a physical or mental impairment which has a 'substantial' and 'long term' negative effect on his or her ability to carry out normal daily activities. Do you consider your child/yourself to have an impairment? If YES, please advise the nature of the disability in the Medical Information/Notes Section on the Existing Member/Add New Member page, stating Visual, Physical, Hearing, Learning Impairment and please specify details when you add a swimmer.

Please advise of any Allergies, Medical Conditions (e.g. Dyspraxia, Dyslexia, Autistic Spectrum Disorders, ADHD, Asthma, Epilepsy, Visual, and Orthopaedic problems), Medication/Dietary Requirements (Please state medication), or any information the coach should be aware of in relation to the swimmers health, well-being or any injuries and support/modification needed in the Medication Section above. This can be provided in the Medical section when you add a swimmer.

This especially important during the COVID-19 Pandemic

I understand that, in compliance with the Data Protection Act 1998, all efforts will be made to ensure that this information is accurate, kept up to date and secure and that it is used only in connection with the purpose and activities of the Club. The Information will be disclosed only to those members of the club for whom it is appropriate and relevant officers of Swim England and British Swimming.

## **Code of Conduct:**

I acknowledge receipt of the rules of Potters Bar Swimming Club and confirm my understanding and acceptance that such rules (as amended from time to time) shall govern my membership of the Club.

I further acknowledge and accept the responsibilities of membership upon members as set out in these rules.

I agree to abide by the PBSC Code of Conduct, as detailed on the website. Non-adherence can result in suspension or expulsion.

[Swimmer Code of Conduct](#) - (opens in new window)

[Parents Code of Conduct](#) - (open in new window)

## **Data Protection:**

*PBSC is committed to protecting our membership data and complies with the General Data Protection Regulation (GDPR)*

[Our Data Protection policy is here](#) - (opens in new window)

I understand that, in accordance with the General Data Protection Regulation 2018, all efforts will be made to ensure that this information is accurate, kept up to date and secure and that it is used only in connection with the purpose and activities of the club. Information will not be used once a person is no longer a member of the club. The information will be disclosed only to those members of the club for whom it is appropriate and relevant officers of the Swim England or British Swimming. Please note that photos may be taken of swimmers to use for publicity.

By clicking "Agree", you are agreeing to our Data Protection Policy, and give consent for PBSC to use your details according to the policy.

## **PBSC Fees:**

**I agree to pay £10 registration per swimmer to confirm our participation in the new programme.**

**I agree to pay the fees as advised for swimming activities.**

I understand and accept that fees may need to be adjusted due to the COVID-19 situation. I understand that **any changes will be communicated in advance and that I may cease to swim if I do not agree to the changes without penalty.**

**If I decide to cease swimming due to a change in fees, I agree to provide notice when notified of any changes, otherwise I will accept the changes.**

When a normal programme returns, I agree to pay the annual and monthly fees as advised by membership and abide by the policies regarding termination.

**At the end of Registration, we collect payments electronically through credit/debit cards. Ongoing monthly fees or gala entry fees will be deducted from the card you add**