



Parental Supervision Duties

ESB Swim Club is committed to providing a safe and friendly environment for all its athletes and members. Fostering this environment is only possible with the active assistance of parents and guardians of children swimming within the club. To support this and to comply with Health and Safety guidelines and implement best practice ESB Swim Club maintains a parent's supervision roster which requires that at each training session there is always at least one parent/guardian, in addition to any coaches, present.

The role of the rostered person is:

- To arrive on time and to attentively supervise the pool or land training session.
- To attend to any swimmers that become unwell or suffer an injury and to inform parents or guardians as soon as possible
- To stay on duty until all swimmers have been collected from your care
- To submit a brief report to the committee in the event of a swimmer requiring attention

ESB Swimming Club relies on its swimmers' parents and guardians supporting the implementation of the roster and ensuring their presence when rostered for supervision duties. Failure to appear for an assigned duty is a serious matter as it places the coaches in the invidious position of having to cancel the coaching session if no other guardian is present. This is, obviously, in no-one's interest and is something the club wishes to avoid.

Accordingly, each swimmer's parents or guardians will be asked to sign up to an explicit code of conduct regarding the rostering procedure and adherence to its schedule. Adherence to this code of conduct is a condition of acceptance for membership of ESB Swim Club and repeated failures to appear for rostered duties may result in temporary or permanent revocation of membership and its privileges.

The specific duties of the parent while undertaking supervision are set out below:



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1. The parent on duty (POD) is expected at Sportsco to collect a fob from reception staff and assist our swimmers to enter through the gates fifteen minutes before the training session starts. The POD should check in with the Coach and must also sign the Supervision Roster log on the notice board in the pool viewing area.
2. The POD is on the bank to observe the training session. If any issues arise that give the POD cause for concern they should email the Club children's officers noting the issues involved.
3. Sportsco, UCD & Westwood policy mandates that no phones or electronic equipment capable of recording should be used in the pool area and the POD should respect this.
4. Occasionally a swimmer may be ejected from the pool by the coach. In these circumstances the swimmer will be placed in the care of the POD and they should contact the swimmer's parents and arrange immediate collection.
 - a. The coach will have parents' contact details. The swimmer must remain with the POD on the bank until collected. Towels and fleece rugs are available for the swimmer to use while waiting. Please email a report to ESB committee and club children's officers. The template in Annex 1 should be used.
 - b. Parents should direct any queries as to why their swimmer was ejected to the Coach of the session and/or Children's Officer and not the POD.
5. Where a swimmer is taken ill the POD must contact the swimmer's parents immediately and arrange immediate collection. If the POD believes that the swimmer may need medical attention they should enlist the assistance of Sportsco, UCD or Westwood staff.
6. After the training session ends the swimmers are expected to be collected within 15 minutes. The POD must wait with swimmers in the cafe area until all swimmers are collected. If a swimmer is not collected within 15 minutes the POD should contact the swimmer's parents to ensure that they are en-route. While in the café area the POD should monitor swimmer behaviour to ensure that it complies with the club's code of conduct. Any perceived breaches should be reported to the committee.
7. If for any reason the Coach requires support or assistance during the training session, please make sure to offer both.
8. If you are unwell or need to leave the bank please make sure another parent takes over your duty.



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Annex 1: Report Template

Incident Report

Date: _____

Time: _____

Swimming Pool *(Please circle as appropriate):*

ESB Sportsco

Marian College

UCD

Westwood

Names of swimmers involved *(if relevant):*

Details of the Incident:

Signed: _____

Date: _____