



EATON SQUARE SWIMMING CLUB

COVID 19: POLICY DOCUMENT AND RISK ASSESSMENT

This policy document and risk assessment is drafted with reference to the Swim England – Returning to the Pool – Guidance for Clubs (v6 published 20th July 2020)¹, the Queen Mother Sports Centre (QMSC) – Everyone Active – Reopening Measures both general and pool side specific (published 30th July 2020)² and government guidance on social distancing³. These publications should be read in conjunction with this policy document and risk assessment.

One of the requirements of returning to the pool is that all members, parents and club personnel are familiar with, and adhere to, the new measures put in place to ensure the safety of all those involved with the club and the public.

Context

On 23rd March 2020 the country entered lock-down. The QMSC closed its premises and all club swimming was suspended for the foreseeable future. Payment of membership fees was suspended for all members.

On 30th July 2020 the Club was notified by email that the QMSC was reopening some of its facilities. Due to refurbishments taking place, the swimming pool is not due to reopen until the end of August/ beginning of September 2020.

The session timetable has been reorganised to take into account the new measures in place to reduce the risk of Covid-19 transmission. A timetable been created to allow all members to have an opportunity to return to training. There will be measures put in place to ensure that the number of members training at one time will comply with guidance referred to above and below. As things stand the Club have been allocated the whole pool for training sessions. This may change in due course as and when further government guidance is received by the QMSC. Members will be notified of any changes as soon as possible.

For the safety of all members, parents and personnel involved in the running of the club we have considered and consolidated where applicable (1) government guidance (2) Swim England guidance and (3) QMSC guidance on measures and precautions to take on returning to the pool and training.

The guidance primarily focuses on the requirements for, and maintaining of, safe social distancing and enhanced hygiene regimes.

Specific Steps

¹ <https://www.swimming.org/swimengland/pool-return-guidance-documents/>

² <https://www.everyoneactive.com/reopeningmeasures/>

³ <https://www.gov.uk/government/publications/staying-alert-and-safe-social-distancing/staying-alert-and-safe-social-distancing-after-4-july>



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The Club has a dedicated officer responsible for Covid-19 Liaison⁴. This ensures the Club is up to date with government recommendations and Swim England guidance. The officer liaises with the QMSC in order to keep abreast of changes that may, and will, affect the club's training timetable. The Club will work together with the QMSC to ensure that all requirements and precautions referred to in this document have been put in place.

Teachers and coaches will also keep up to date with, and adhere to, the guidance and requirements set out in this document. Accordingly, for the foreseeable future, coaching will be delivered from poolside.

In drafting the risk assessment, set out at the conclusion of this policy document, the Club has taken into account:

- The number of personnel on poolside to give effective social distancing.
- The practicalities of getting swimmers to and from the poolside (taking into account that the QMSC may also be in use by the public).
- Adherence to government guidance on social distancing when walking or waiting on poolside for members, club personnel and parents.
- Scheduled regular reviews of available pool space and entry and exit points.
- Measures to avoid clustering.
- The cleaning measures in place at the QMSC.
- The use of equipment by members.
- Restrictions on the number of parents supervising members.

As the situation evolves, we will notify members by email.

The measures due to be in place when the club returns to training in the near future are as follows:

- Any member feeling unwell or showing any sign or symptom of Covid-19 must not attend the QMSC. They should remain at home and follow NHS guidance.
- The sessions will have maximum numbers allocated. Before attending any training sessions, the parent of each member should confirm with the coach(s) that they will be attending and that there is space available in that session. Attendance will be kept under review to ensure that there is fair allocation across the club.
- The Club has been allocated the use of the whole pool for each of the sessions. Each lane will have a maximum of 6 swimmers at any one time.
- All those involved with the club must adhere to the one-way systems in place at the QMSC. And at all times, where practicable, maintain social distancing in line with government guidelines.
- A high standard of hygiene should be maintained. This includes regular hand washing and the use of hand sanitiser - dispensers are located around the QMSC.
- The QMSC has increased the level of cleaning of the centre. The procedures have been reviewed and meet the Covid-19 Public Health England Covid-19: Cleaning of non-healthcare settings guidance.
- Only one parent should accompany a member of club when attending training sessions.
- Members should attend training sessions readily changed in their costumes. Where steps can safely and considerably be taken to avoid the use of changing rooms this should be done.

⁴ Presently this role is being carried out by both the club secretary and chairman.



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- Members should bring their own equipment to training sessions as directed by the coach(es). This equipment should be disinfected before and after each session (at home). Equipment must not be shared.

Risk Assessment

Name of Club: Eaton Square Swimming Club		Name of Risk Assessor: Covid-19 Officer		Date of Risk Assessment: 1 st September 2020		
Hazards identified	Parties Potentially Effected	Measures and Considerations	Comments/ Review	Action by who?	Action by when?	Done
Spread of Covid-19 Coronavirus.	Members Coaches Volunteers Parents	<p>Must not attend if showing any signs of illness.</p> <p>Review of numbers at each session to allow social distancing.</p> <p>One-way systems to allow social distancing.</p> <p>High stand of hygiene (including regular hand washing and use of sanitiser).</p> <p>One parent to accompany any member to each session.</p> <p>Changing at home and on poolside IF POSSIBLE (see policy document).</p> <p>Any equipment used to be disinfected and not shared (see policy document).</p> <p>Members are to keep in close contact with coaches to ensure that there is space in a given session and that they will be attending.</p>		Covid-19 Officer and QMSC	1 st September 2020	
Maintaining social distancing.	Members Coaches Volunteers Parents	<p>Signage.</p> <p>One-way systems.</p> <p>Restricted lane usage.</p> <p>Taped/marked areas on pool deck and spectators stand.</p>		Covid-19 Officer and QMSC	1 st September 2020	



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