



**Committee Meeting  
21<sup>st</sup> September 2019**

**Welcome from Craig as the Club's Holding Chairman**

**Resignation of Committee Member**

The committee accepted Karen Crook's resignation, but wanted to thank her for her service, especially her work on Swim Mark

**Roles and Responsibilities of Committee Member**

Publication of Roles and Responsibilities of Committee Members

**Internal Communication Plan**

It was agreed that communication between the committee and members needed to improve. A strategy on how this can be achieved is being prepared by Jon Dulieu and Liz Hobden

**Coaching and Timetable Review**

Chairman to work with Coaching Staff on timetable and whole club review, including linkages with Bedes and Swim School. Draft proposals to be prepared for Member wide consultation and feedback - proposed for Autumn 2019. Implementation would be sought in January 2020. Phil Osborne has been appointed Head Coach at Bedes School, commencing 4 November 2019.

**Advertising for New Teachers**

Advert for teachers both internally and externally to be prepared

**Seeking Assistance from Members to help advertise the Club**

**Website and Notice Board to be maintained by Chairman**

**Dual Memberships**

The Club allows dual membership. To ensure there is a consistency of approach Chairman to write a protocol.

**Resignations**

It was agreed that swimmers can give a maximum of one month's notice.

**Hailsham Town Centre Regeneration Project**

The Club would support the suggestion of an 8 lane 25 metre pool in the town centre. Chairman to put together a response on behalf of the Club.

### **Bursary Forms**

Bursary Forms for Teaching/Coaching qualifications are being prepared

### **Shoes on Poolside**

Bedes have requested that shoes are not worn poolside. Chairman ask Bedes to provide both a shoe rack, at the pool entrance, and shoe covers.

### **Pool Refurbishment**

The pool refurbishment for October has been cancelled. It is possible this may take place at Christmas or Easter.

### **Fundraising and Social Events**

Annual Club quiz will take place on 27<sup>th</sup> October. Tracey to add a save the date on Team Unify.

### **Date of Next Meeting**

Wednesday 23<sup>rd</sup> October 2019 at 6:00pm