



KASC – Self Employed Squad Coach - Job Description

Reporting to: Junior Head Coach – to liaise with and carry out the following tasks under guidance from the Junior Head Coach

General role – To assist the Junior Head Coach in the running of the Junior section of the club by leading the Academy; to ensure the development of these swimmers in terms of training and competition.

In addition – to coach Sprint Squad in line with training plans developed by Head Coach.

Requirements:

1. UKCC/SE Level 2 Coaching Swimming (desirable) or UKCC/SE Level 2 Teaching Swimming (accepted), with experience of working within a competitive swimming club environment.
2. To continue to develop personal knowledge and expertise in competitive swimming by undertaking training, as appropriate, in order to generate new ideas for the club, and to meet the changing needs of the post.
3. To maintain all training & memberships relevant to the post (including CPD, Child Protection, DBS, club & Swim England)
4. Abide by all policies, procedures and codes of Swim England and the Club as well as its constitution.

COACHING

- To assist with the planning of an annual training and competition plan for the Academy groups
- To plan the monthly cycles for the Academy groups based on objectives
- To plan the weekly session plans for the Academy groups based on objectives
- To be available to attend all Academy sessions throughout the week (see below)
 - Monday: 17:00 to 18:00 – Academy
 - Saturday: 07:00 to 08:00 - Academy
 - Sunday: 17:30 to 18:45 – Academy

- To be available to provide cover other sessions as necessary and when possible
- To maintain registers for Academy Squad sessions
- To assist with the delivery of the Competitive Start Award training for the Academy swimmers
- To deal with any behavioural issues that may arise during sessions
- If the lead coach for a session: to ensure all swimmers are picked up at the end of a session

MONITORING PROGRESSION:

- To continually assess Academy swimmers by managing objectives as defined by the Junior Head Coach
- To implement squad changes as necessary (in agreement with Junior Head Coach)

ENCOURAGING COMPETITION:

- To plan and run Academy galas throughout the year
- To attend open meets, championships, galas and social events (especially when Academy swimmers are in attendance) if required
- To assist with the management of competition entries alongside the Team Manager if required (e.g. Club Championship entries & gala team selections)

COMMUNICATION:

- To communicate any relevant information to the Junior Head Coach and/or Head Coach
- To attend regular coaches meetings
- Reply to all emails promptly
- To assist with communication of necessary information to Academy swimmer guardians (either directly or via the Club Secretary)
- Use of communication tools: email and Team Unify

NEW MEMBERS:

- To assist with assessments if required
- To assist with the recruitment of new swimmers

OTHER DUTIES AS REASONABLY REQUESTED

Please Note:

These duties provide an overall role description and each one would not be required every month. The tasks you would be responsible for assisting with would differ month on month depending on the Junior Head Coach's requirements.