

# CROYDON AMPHIBIANS SC SWIM SCHOOL



## ESSENTIAL INFORMATION

### *Fees*

These are due within the first three weeks of each new term. If you have any problems with this, contact either Rachel Browne (Head Teacher) or Angie Kopka (Administrator) as soon as the problem becomes apparent; this will save embarrassing emails and letters being issued.

Remember - unpaid fees could mean that your swimmer/s will be refused entry to his or her lesson and they may lose their place in the class. Any late payments will incur a £5 surcharge.

All fees are payable for the whole term, regardless of illness or holiday.

Make-up lessons can, and will, be arranged when possible if a swimmer is absent for any reason. To arrange for a make-up lesson, please contact Rachel or Angie. Make-up lessons cannot be transferred from term to term.

### *Contact/Medical Information*

If there is a change to your child's contact information or a change in medical condition/treatment during a term, please contact Angie as we need all information correct and up to date.

### *Quick reminders*

- When arriving at any pool, please ensure you park considerately in correct bays/areas.
- No shoes on poolside, or in changing rooms at Thomas More and St Giles. Please sit in the correct place on poolside if you wish to take part in the forthcoming lesson.
- All swimmers must wear CASC Swim Hats for hygiene and safety reasons. Rachel & Angie have some CASC hats for sale.
- All jewellery and watches should be removed before swimming as these can cause some nasty injuries.
- Girls swimwear should be a one piece costume and Boys should be trunks or shorts. Surf-style shorts are not acceptable as these will cause drag for your child.
- Please do not "drop off" your swimmers without checking that swimming is on, just in case of pool closures and/or the late arrival of the swimming instructor.
- Arrive at your lesson on time as a late swimmer can disrupt other swimmers already in the water. Any swimmer who arrived 10 minutes late or more may not be allowed to join the lesson.
- If you wish to speak to your child's teacher, please wait until they have finished teaching (not necessarily just your child's lesson) as this can cause safety and timing issues.
- Please can all parents make sure that they check the term dates either on the term sheet handed to them or on the website. Teachers cannot be responsible for informing each parent of half term dates etc.
- Sunday swimmers at Whitgift – No parents are allowed on poolside; if you wish to speak to the teacher please do so before or after the teacher has finished teaching.
- Swimmers in Classes 5 and above should bring a drink of water and equipment of a kickboard and a pair of short fins with them to every lesson.
- Swimmers aged 8 and above - and their parents - must use the appropriate changing room for their gender.
- Friday swimmers at St Giles – You must not enter the car park until at least 3.45pm or when the last transport buses have left the site.