



Borough of Waltham Forest Swim Club

BWFSC Code of Conduct for Parents/Guardians

As a parent/guardian of a club member we understand you have the right to:

- Be assured that your child is safeguarded during their time with us.
- Know how to access our club policies, rules and procedures.
- Know who the Welfare Officer is and how to contact them.
- Know that any concerns about your child's welfare will be listened to and responded to.
- Know what qualifications and training those with responsibility for your child have.
- Be informed of problems or concerns relating to your child, where appropriate.
- Know the procedure should your child be involved in an accident or become injured.
- Provide your consent or otherwise for photography and trips away.
- Make a complaint to the club committee or Welfare Officer (as appropriate).

As a parent/guardian of a club member we expect you to:

Essentials

1. Make sure your child has the right kit for training and competitions as well as enough food and drink.
2. Ensure your child arrives to sessions on time and is picked up promptly.
3. Inform us if you're running late to collect your child or if your child is going home with someone else.
4. Complete all consent, contact and medical forms and update us straight away if anything changes.
5. Maintain a good relationship with your child's coach or teacher.
6. Tell us if you wish to talk to us about any concerns regarding your child. We will arrange a mutually convenient time so you can talk to us.
7. Not enter poolside or interrupt training or competitions unless in an emergency situation.



Borough of Waltham Forest Swim Club

Behaviour

1. Remember that children get a wide range of benefits from participating in one of our sports, like making friends, getting exercise and developing skills. It's not all about wins and losses.
2. Behave positively as a spectator at training or competitions and treat others with respect.
3. Give encouragement to your child and tell them when they've done well and provide support when they are struggling.
4. Respect and celebrate difference in our club or activity and not discriminate against anyone else on the grounds of gender, race, sexual orientation, faith or ability.
5. Respect the children and adults competing for other teams at competitions.
6. Respect the committee members, coaching and teaching team and all volunteer helpers at the club.
7. Understand that the use of abusive or inappropriate language, bullying, physical violence or any other behaviour which hurts others will not be tolerated by the club.
8. Understand that poor behaviour may result in the club taking disciplinary action against you. Any behaviour which alleges a criminal offence will be reported to police by the club.
9. Talk to your child and ensure they understand the rules of the club and the sport.
10. Ensure your child understands their Code of Conduct.
11. Complete and return the Membership and Medical Information Form as requested by the club and detail any health conditions / concerns relevant to your child on the consent form.
12. Any changes in the state of your child's health should be reported to the coach prior to coaching sessions or events.
13. Ensure the club has up to date contact details for you and any alternative emergency contact person.
14. Deliver and collect your child punctually to and from coaching sessions/swim meets.
15. Please inform a member of the committee or coaching staff if there is an unavoidable problem.



Borough of Waltham Forest Swim Club

16. Inform the Coach before a session if your child is to be collected early from a coaching session/meet and if so by whom.
17. Encourage your child to follow the code of conduct for swimmers, have good manners and teach them that they can only do their best.
18. Ensure your child is properly and adequately attired for the training session/events including all required equipment, i.e. hats, goggles, poolside shoes etc.
19. If the club changes your child's lane and training times, please remember the change is to provide appropriate levels of training and enable your child to progress and should be facilitated and encouraged at all times.
20. Behave responsibly as a spectator at training/meets and treat swimmers, coaches, volunteers, officials and committee members and parents of yours and other clubs with due respect meeting the Swim England commitment to equality & diversity and the Swim England Code of Ethics.
21. Ensure you do not lean over the gallery at galas as this is a distraction to both swimmers and coaches. Arrange to meet your swimmer after a session to discuss their races as coaches and team managers are responsible for them poolside e.g. fire alarm sounds
22. Encourage your children to remain poolside until their races are finished.
23. If your child leaves poolside for any reason please ensure they have informed the coach or team manager.
24. Ensure children meet you outside the changing rooms at galas either after a session or after their last race has finished and check that they have informed the coach/team manager they are leaving.
25. Ensure you do not use inappropriate language within the club environment.
26. Show appreciation and support to your child, coach, officials and all the team members.
27. Ensure your child's needs are met in terms of nutritional needs and listen to advice given from the club coaches.
28. Support your swimmers coach and committee appropriately and raise any concerns you have in an appropriate manner. Details of the club Welfare Officer and Club liaison officer can be found on the website, notice-board at SLC and on this document.
29. Do not enter poolside unless requested to do so or in an emergency. If you wish to have a discussion with the coach contact club liaison at swimming@bwfsc-gators.org.uk or check with a committee member and this can be arranged.



Borough of Waltham Forest Swim Club

30. Most of all help your child enjoy the sport and achieve to the best of their ability.

The club will undertake to:

1. Inform you at once if your child is ill and ensure their wellbeing until you are able to collect them.
2. Ensure good child safeguarding guidelines are followed at all times to keep your child safe during training and at galas /club champs. The Club shall follow the Wavepower guidelines.
3. Ensure all activities are properly supervised/taught/coached and consent is obtained for any activity outside of that previously agreed.
4. Communicate any changes to club and individual swimmer matters and respond to requests/concerns/emails within five working days.

The parent has the right to:

1. Make a complaint to the club if they feel the club or a member of the club is not acting appropriate to Swim England/club rules and regulations. Details of how to do this can be obtained from the club liaison officer or Welfare Officer.
2. Attend the AGM held annually.
3. Make a complaint on behalf of their child to the Swim England Office of Judicial Administration.

Breaches of this Code of Conduct may result in disciplinary action being taken against you by the club committee. Continued issues and repeated breaches may result in parents/ guardians being asked not to attend the club, something we never want to do.

Signature of parent/guardian

Print name

--	--

Date



Borough of Waltham Forest Swim Club

In line with the Swim England Code of Ethics

Code of Ethics

Terms of Reference

The content of this Code of Ethics applies to all those involved within the sports of swimming, diving, water polo, open water swimming and synchronised swimming. The Code of Ethics should be read in conjunction with the Codes of Conduct contained in Swim England's Child Safeguarding Policy and Procedures (Wavepower).

Code of Ethics

All individuals within the Swim England aquatic disciplines will at all times:

- Respect the rights, dignity and worth of every person, be they adult or child, treating everyone equally within the context of the sport.
- Respect the spirit of the sport adhering to the rules and laws in and out of the pool, incorporating the concept of friendship and respect for others.
- Promote the positive aspects of the sport and never condone the use of inappropriate or abusive language, inappropriate relationships, bullying, harassment, discrimination or physical violence.
- Accept responsibility for their own behaviour and encourage and guide all Swim England members and parents of junior members to accept responsibility for their own behaviour and conduct.
- Ensure all concerns of a child safeguarding nature are referred in accordance with Wavepower.
- Conduct themselves in a manner that takes all reasonable measures to protect their own safety and the safety of others.
- Promote the reputation of the sport and never behave or encourage or condone others to behave in a manner that is liable to bring the sport into disrepute.
- Adhere to Wavepower.
- Adhere to the Codes of Conduct contained in Wavepower.
- Adhere to Swim England's Equality Policy.
- Adhere to the Rules and Regulations of Swim England.
- Adhere to the British Swimming Anti-Doping Rules.