

**Guildford City Springboard Long  
Course Open Meet  
24<sup>th</sup>-26<sup>th</sup> March 2017  
Meet Conditions  
Licence Number 1SE170124**



**VENUE:** Surrey Sports Park, Guildford. The pool length is 50m, 8 lanes, and will be equipped with electronic timing with full display and anti-wave lane ropes.

**AFFILIATION:** Guildford City SC is affiliated to ASA South East Region. The meet will be held under ASA Laws and ASA Technical Rules. The meet is licensed at Level 1 under licence no.1SE170124 for entry into National, Regional and County Championships.

**AGE GROUPS:** Age groups are: 10-12, 13, 14, 15, 16 and 17+.  
Ages as at 31<sup>ST</sup> December 2017

**EVENTS:** Events will consist of 50m, 100m and 200m all four strokes, 400m, 800m/1500m freestyle and 200m and 400m Individual Medley.

There will be a Junior Final (ages 14 and below) and a Senior Final (ages 15+) for all 100m and 200m events and the 50m freestyle. All remaining events will be heat declared winners in each individual age group.

If there are 8 swimmers or less in any junior or senior event where medals are due to be decided by a junior or senior final, subject to the Promoter's decision the medals for that event may be decided by the heats and the final will not take place.

Events will be seeded into heats from submitted times with slowest heats swum first. Heats will be swum in a spearhead formation. In events where there are finals, the last three heats will be cyclically seeded.

It is the responsibility of swimmers to report to the stewarding area in sufficient time for each event. Guildford City SC cannot be held responsible for any swimmer missing the start of their particular heat.

**ENTRIES:** The closing date for entries is 25/02/2017

Entry Times must be swum at a Licensed (level 1 – 4) meet and published on British Swimming Rankings. Entries must meet the published minimum qualifying standards and all such entries will be considered.

The objective of the Meet is to provide a last chance opportunity for swimmers to gain qualifying times for British Championships in April. It also provides an opportunity for swimmers to achieve times which may qualify them for British Swimming Summer Nationals and ASA National Summer Championships 2017.

Entries may be restricted in order to keep the session times within appropriate timescales. The acceptance of competitors will be based on fastest times submitted by age group.

Details of accepted and rejected entries will be posted on our website as soon as possible after the closing date together with any information in respect of those entries not accepted. Rejected entries will be refunded.

**There will be no refunds for withdrawals after the closing date** other than withdrawals for medical reasons that are accompanied by the appropriate certification.

In the event that the meet is oversubscribed, a reserve list will be operated at the meet in order to insulate against the effect of late withdrawals and to maximise opportunities for swimmers to participate. Swimmers whose entries are initially rejected will be invited to apply for inclusion on the reserve list. Anyone on the reserve list must be within the qualifying times. The period for application will close 5 days after publication of the initial list of accepted and rejected entries. The reserve list will be seeded based on a first come first served basis. If swims become available after closing sign in for each session of the meet, they will be offered to those highest on the reserve list. Swims for those accepted reserve applicants cannot be guaranteed. Entries from reserves that do not swim at the Meet will be refunded after the Meet.

The submission of entries, either electronically or by entry form indicates acceptance of the Meet Conditions.

Entries with long course times (short course conversions will be accepted) should be submitted using the Hy-tek electronic entry file available to download via [www.gcsc.co.uk](http://www.gcsc.co.uk).

Individual entries may also be accepted using the Individual Entry Form also available on our website.

**ENTRY FEES:** Entry fees are **£8.00 per event, £10.00 for 800 free & 1500 free**. Payment to be in accordance with the instructions on our website.

The entry fee includes a levy of 35p per event payable to ASA South East Region.

**SAFEGUARDING THE RUNNING OF THE MEET:** All clubs submitting entries are requested to assist in the running of the meet by supplying details of any Licensed officials who are willing to assist at this Gala.

**OVERSEAS CLUBS:** The Promoter reserves the right to give preference to Club entries from overseas clubs where the pre- booking of flights is required to travel to and from the Meet. All entries must meet the published qualifying times, proof maybe requested. Application must be by email to the Meet Administrator on [gcsc.meets@gmail.com](mailto:gcsc.meets@gmail.com) The Promoter recommends that no travel or accommodation arrangements are confirmed until the club receives written confirmation of entry. GCSC cannot be held responsible for any costs so arising.

**AWARDS:** Medals will be awarded to the top three placed swimmers in each age group in the heats of each individual event.

Presentations will not be made. Awards should be collected from the awards table.

Top Visiting Club Award

Points will be awarded to the top eight swimmers in each age group who fall within the qualifying times, 8 points being awarded for first place, 7 for second and so on down to 1 point for eighth place.

**POOLSIDE PASSES:** Poolside passes for Coaches are available at a cost of £25 per day or £40 for the weekend. Poolside passes include admittance to all sessions, programmes, food/refreshments and results (results sheet to be completed at the meet).

A free poolside pass will be provided to any club entering 30 swimmers or more or providing licensed officials for all 5 sessions.

**OFFICIALS:** Names and contact details for officials should be provided by the person responsible for submitting the entries and forwarded together with the confirmation of entries and payment.

**PARKING:** Is free of charge, however for this meet, the amount of parking is restricted due to other events running at the venue. Parking will be in the lower car park and marshals will be on hand to assist.

**SPECTATORS:** Spectator seating is limited at Surrey Sports Park and admission for Spectators may be restricted accordingly.

**ADMINISTRATION:** For all information regarding this meet, please see [www.gcsc.co.uk](http://www.gcsc.co.uk).

For queries and submission of electronic entries, please email [gcsc.meets@gmail.com](mailto:gcsc.meets@gmail.com).

Individual Entry Forms, cheque payments and application for poolside passes should be sent to:  
The Meet Administrator.

**HEALTH AND SAFETY:** No outdoor shoes to be worn poolside. Swimmers must not leave poolside without wearing clothes and suitable footwear.

**SECURITY:** Persons are requested not to leave belongings unattended. As space at Surrey Sports Park is limited, swimmers will not be allowed to bring large bags on poolside. Belongings should be placed in the lockers in the changing area (£1 charge which is refunded on leaving).

**DATA PROTECTION:** Entries and results will be managed via computer and available via the internet. By submitting entries, consent is thereby given, as required by the Data Protection Act 1984, to the holding of personal information on a computer. Personal data, including submitted and recorded times, will be available during the meet.

Any matter not covered by these conditions or by ASA laws or technical rules will be at the Promoter's discretion.