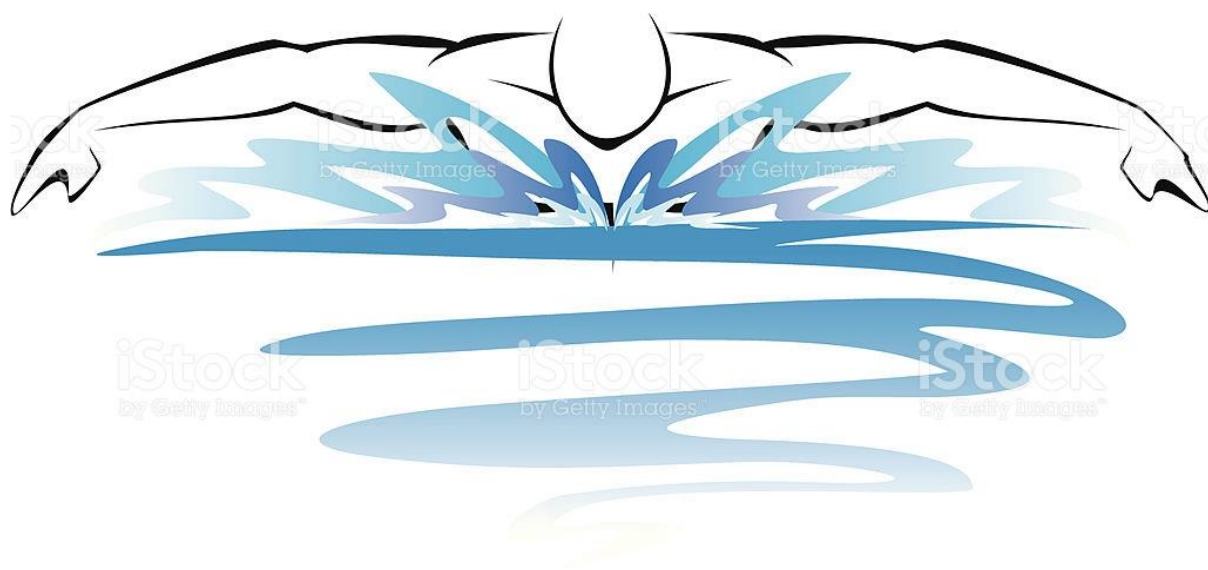




(Affiliated to the EssexSE and London Region)

RTSC Early County Qualifiers Meet 2018

(HELD UNDER ASA LAWS AND ASA TECHNICAL RULES OF SWIMMING)
LICENCE NUMBER 3LR182552



Saturday 24th November 2018

London Aquatic Centre (LAC), The Queen Elizabeth Olympic Park. London. E20 2ZQ

CLOSING DATE FOR ENTRIES Sunday 28th October 2018

<http://www.romfordtownswimmingclub.co.uk>



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ENTRY CONDITIONS

1. The competition will be held under ASA law and ASA Technical Rules of Swimming and licensed at level 3.
2. The competition is open to ASA registered swimmers and all entrants must be category 2 members.
3. There are no qualifying times, but there are long course upper limit times. There are only upper limit times which you must not have swam faster than. This is a LC course meet but converted short course times can be used, if submitting entries via SPORT SYSTEMS it will automatically convert short course times from rankings. Heats will be swum with all age groups combined and swimmers seeded by entry times. All heats will be spearheaded. **PLEASE NOTE NO TIME = NO SWIM**
4. The venue is the London Aquatic Centre (LAC), The Queen Elizabeth Olympic Park, London, E20 2ZQ. The pool length is 50 metres, 10 lanes with anti wave lane ropes and Quantum electronic timing. Car parking is available at Westfield Shopping Centre. There is spacious spectator gallery and onsite café for spectator refreshment
5. The entry fees are £7.50 per event.
6. We welcome individual entries which must be on the official entry form (photocopies accepted) and is subject to an additional £5 administration charge per swimmer.
7. All entries of four or more swimmers per club must be entered electronically, entries will be via email on the SPORT SYSTEMS software available to download free from the SPORT SYSTEMS website if clubs choose to use an entry form they will incur a £25 administration charge. Entries must be sent by club with either payment online or single club cheque please.
8. There will be no refunds of entry fee unless the entries are rejected by the Promoter.
9. Once your entry has been accepted it is assumed that you will be swimming. Withdrawals must be made by the start of each warm-up session to the recorders using the withdrawal sheets which will be included in the coach's pack.
10. The Promoter reserves the right to limit entries to meet gala session timing restrictions. Entries will be accepted on a first come first served basis or until full.
11. By submitting and accepting entries to the meet consent is hereby given, as required by the Data Protection Act 1998, to the holding of personal information. The personal information supplied with your entry will be retained securely and will only be used for the legitimate purposes of running the event. This data will be shared by form of results with Swim England (Rankings) and the clubs who have entered the meet. A full copy of the results will be published on the website after the meet. Please be aware that links from our website may take you to external websites that are not covered by our policies. Please ensure that you review their privacy policies before any data is submitted. If any persons want to exercise their right to erasure or processing of their personal data they will need to make a written request to the promoter. We will only hold competition data for 12 months after which it will be destroyed and erased from our systems
12. Male and female age groups will be 9, 10, 11, 12, 13, 14 and 15 years and over. Age as at 24th November 2018. All events will be swum on a heat declared winner basis. The first three for each age group in each event will receive awards.
13. The events are 50m & 100m all strokes and 200m Freestyle, 200m Ind. Medley. Over the top starts will be used where appropriate.
14. Coaches and Team Managers' passes are available in advance for £35. Food is provided by the LAC in-house catering service only. This entitles the holder to a programme; meal between session, poolside drinks and result sheets posted or sent electronically. Coaches and Team Managers' Passes must be ordered using the Club Entry Form. Coaches and Team Managers will not be allowed on poolside without a Pass. The Promoter has the right to ask any unauthorised persons to leave the poolside. For insurance purpose's all applicants should be a registered member of the ASA and coaches must hold a current DBS (CRB) check.
15. Visiting clubs bringing a team of 9 or more swimmers are requested to provide one qualified official per session and their details (together with their qualification) are to be forwarded with the entry information. Meals and refreshments will be provided.



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16. It is the responsibility of coaches and parents to ensure the safety of their swimmers. All swimmers should meet the requirements of the ASA competitive start award and should obey all safety notices and announcements. The organisers and pool management reserve the right to remove any spectator or swimmer whose behaviour is against the rules of the pool or the efficient running of the meet. Stewards will be patrolling the centre and anyone found causing damage or seriously misbehaving, will be banned from the meet and refused entry to the building. For health and safety reasons only, small drawstring bags will be allowed poolside. Lockers are available with the use of a refundable £1 coin.
17. Any changes to the stated warm-up times will be notified with accepted swims and be published on our website.
18. Coaches and Team Managers are expected to wear their wristbands at all times. Only competing swimmers, coaches, officials and Team Managers are allowed on poolside. This is a security request from the pool operator
19. In accordance with the ASA Child Safeguarding Policies and Procedures any parents or carers of swimmers under the age of 18 who wish to take photographic or video images are requested to focus on their own child as much as reasonably possible and to avoid including other children in those images, particularly if those images are being shared with family and friends through social media platforms.
20. Flash photography is prohibited at all times and absolutely no photographs are permitted poolside. No cameras, video or digital capturing devices (including mobile phones) may be used in the changing area. This policy will be vigorously enforced, and any person found to be contravening this policy will be asked to leave the gala without refund
21. As the permitted use of devices which capture still or moving images is no longer dependent upon pre-registration, we request that all persons attending this meet at the London Aquatic Centre have a clear understanding of their responsibilities and obligations as detailed in the "ASA Photography Guidance" section of Wavepower 2016-19 (the current ASA Child Safeguarding Policies and Procedures publication).
22. Please ensure you clear up after yourself by placing all litter in the receptacles provided, do not leave it for others to clear up for you.
23. Payment can be made either via cheques made payable to RT SC (one cheque per club) or BACS (details on summary sheet) and sent together with the entry summary sheet to: Angela Eguakhide, 38 Chadville Gardens, Chadwell Heath. Romford. RM6 5UA.
24. Clubs are requested to send all entries with an entry report, completed summary sheet and any poolside applications at the same time with one payment, preferably via BACS transfer, to cover all swimmers and coach passes. If an entry has been submitted electronically only the summary sheet is required, do not send entry forms.
25. Closing date for this meet is **Sunday 28th October 2018**. RT SC reserves the right to refuse or close entries before this time to facilitate the smooth running of the competition
26. The promoter reserves the right to refuse admission to any competitor or other personnel.
27. Anything not covered within these rules will be at the discretion of the promoters of the competition.

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PROGRAMME OF EVENTS

Session 1 Warm up – 8.00am; Start – 9.10am			Session 2 Warm up – TBC; Start - TBC		
Event No	Gender	Event	Event No	Gender	Event
101	Boys	200 Individual Medley	201	Boys	200 Freestyle
102	Girls	200 Freestyle	202	Girls	200 Individual Medley
103	Boys	100 Freestyle	203	Boys	100 Butterfly
104	Girls	100 Breaststroke	204	Girls	100 Backstroke
105	Boys	50 Freestyle	205	Boys	50 Backstroke
106	Girls	50 Breaststroke	206	Girls	50 Butterfly
107	Boys	50 Butterfly	207	Boys	50 Breaststroke
108	Girls	50 Backstroke	208	Girls	50 Freestyle
109	Boys	100 Backstroke	209	Boys	100 Breaststroke
110	Girls	100 Butterfly	210	Girls	100 Freestyle

UPPER LIMIT QUALIFYING TIMES

BOYS							
Events	9	10	11	12	13	14	15+
50 Freestyle	00.33.00	00.31.00	00.29.00	00.27.00	00.26.00	00.25.00	00.24.00
100 Freestyle	01.17.00	01.10.00	01.06.00	01.02.00	00.59.00	00.57.00	00.54.00
200 Freestyle	02.43.00	02.30.00	02.22.00	02.15.00	02.08.00	02.02.00	01.57.00
50 Breaststroke	00.45.00	00.43.00	00.39.00	00.36.00	00.35.00	00.33.00	00.30.00
100 Breaststroke	01.40.00	01.30.00	01.26.00	01.22.00	01.17.00	01.14.00	01.09.00
50 Butterfly	00.38.00	00.34.00	00.32.00	00.30.00	00.29.00	00.28.00	00.26.00
100 Butterfly	01.26.00	01.18.00	01.14.00	01.10.00	01.06.00	01.03.00	01.00.00
50 Backstroke	00.38.00	00.34.00	00.33.00	00.31.00	00.30.00	00.28.00	00.26.00
100 Backstroke	01.26.00	01.17.00	01.13.00	01.10.00	01.06.00	01.04.00	01.00.00
200 Ind. Medley	03.12.00	02.50.00	02.36.00	02.32.00	02.25.00	02.20.00	02.18.00
GIRLS							
Events	9	10	11	12	13	14	15+
50 Freestyle	00.33.00	00.31.00	00.30.00	00.28.00	00.27.00	00.27.00	00.26.00
100 Freestyle	01.17.00	01.10.00	01.07.00	01.03.00	01.01.00	00.59.50	00.58.00
200 Freestyle	02.42.00	02.30.00	02.22.00	02.16.00	02.12.00	02.08.00	02.06.00
50 Breaststroke	00.44.00	00.41.00	00.39.00	00.36.00	00.35.50	00.35.00	00.34.00
100 Breaststroke	01.39.00	01.30.00	01.25.00	01.21.00	01.18.00	01.17.00	01.16.00
50 Butterfly	00.38.00	00.34.00	00.32.00	00.31.00	00.30.00	00.29.00	00.28.00
100 Butterfly	01.26.00	01.18.00	01.14.00	01.11.00	01.08.00	01.05.00	01.04.00
50 Backstroke	00.38.00	00.34.00	00.33.00	00.32.00	00.31.00	00.29.00	00.28.00
100 Backstroke	01.26.00	01.17.00	01.13.00	01.12.00	01.09.00	01.05.00	01.04.00
200 Ind. Medley	03.10.00	02.50.00	02.36.00	02.33.00	02.29.00	02.26.00	02.24.00



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ENTRY SUMMARY FORM

One of these forms must accompany ALL entries. The club contact named below will receive ALL pre-meet information VIA e-mail regarding entries and rejections for distribution to their swimmers.

CLUB			
CONTACT NAME			
ADDRESS			
POST CODE			
TELEPHONE			
MOBILE			
E-MAIL			
Total Number of Entries @ £7.50¹		Entries	£
Admin Fee @£25²			
One Day Coach Pass @ £35.00³			£
Total Remittance = 1 + 2 + 3		CHEQUE / BACS* Delete as necessary	£
Total Number of submitted entry forms or Sportsystems entry files emailed on			

Make cheques payable to:
 Payment by BACS to:
 Sort Code
 Account No.
 Reference
 Closing date for entries:
 Post your entries to

RTSC (Romford Town Swimming Club)
RTSC (Romford Town Swimming Club)
08-92-99
65046300
XXXX241118 – XXXX club short code
28th October 2018
Mrs Angela Eguakhide, 38 Chadville Gardens.
Romford. RM6 5UA
07946899710
romfordtownsc@aol.com

Any queries Phone:
 E-mail queries to

SIGNED BY CLUB OFFICIAL



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INDIVIDUAL ENTRY FORM

Please complete all details requested below in **full***

Name				Male / Female
Address		SE No.		
Telephone No* (We require a contact No)*		E-mail		
Date of Birth		Age as at 24 th Oct 2018		
Club				

**ALL TIMES TO BE 50M POOL TIMES or 25M POOL TIMES CONVERTED
PLEASE REFER TO QUALIFYING TIMES INFORMATION**

EVENT	ENTRY TIME	EVENT	ENTRY TIME
50m Freestyle		50m Breaststroke	
100m Freestyle		100m Breaststroke	
200m Freestyle		50m Butterfly	
50m Backstroke		100m Butterfly	
100m Backstroke		200m Individual Medley	
Total No. of Entries		@ £7.50 per event ¹	£
	IE Admin Fee	@ £5 ²	£
	TOTAL	1 + 2	£

Please accept my entries for the events indicated above. I declare that the details entered on this form are correct, that I am an eligible competitor in accordance with the ASA Laws and that I agree to abide by the promoter's conditions.

Signature



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COACHES/CHAPERONE/TEAM MANAGER INDIVIDUAL APPLICATION FORM

Name of Club:		CLUB CODE
Full Name		
Position in Club		
Postal Address		
Telephone No		
Pass Required		
Email Address		
SE Affiliation No		
Dietary Requirement		

Club Secretary:.....**Signed:**.....

The above named person is authorised to hold a pass for this club and their details are visible on the ASA Members Check.

There will be no access to the poolside without a coach's pass and passes will need to be purchased in advance and the cost included the summary total for your club entries. **Coach Passes are non-transferable.**



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REQUEST FOR OFFICIALS

RTSC Early County Qualifiers Meet 2018 - Saturday 24th October 2018

Name	
Qualification (Judge Level & SE Number)	
Swimming Club	
Contact Phone no	
Contact Address	
Contact email	
Sessions Available	

All completed forms to be emailed to romfordtownsc@aol.com