



## **Kingston Royals Swimming Club**

### **Teacher & Coach Development Training Guidelines For those wishing to pursue a qualification in swimming through the Club**

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As a Club we are willing to support, both by way of financial assistance and professional development and mentoring, any existing club members, coaches or teachers who wish to further their development by undertaking a swimming teaching or coaching related qualification.

All applications should be made in writing on the below form and marked for the attention of the Club's Head Coach and Chairman.

Upon approval of an application the candidate should:-

1. Pay the full course fee themselves to secure a place;
2. Inform the Club immediately in writing once they have passed the course and supply the Club with supporting documentation together with a request for reimbursement of 50% of the course fees – a copy of the original invoice should also be supplied to the Club;
3. Upon completion of a total of 40 hours teaching for the Club, claim a refund for the balance of the course fee.

Any non-member or past club members may also apply for financial assistance in gaining a qualification to work for the Club. However, these will be treated on a case-by-case basis and it should not be assumed that the Club will support the application.

The above agreement relates primarily to those taking their ASA Level 1 or ASA Assistant Teacher qualification.

Those who wish to seek support in undertaking further qualifications should approach the Club's Head Coach and/or Chairman who will then carefully consider any such request.

Application to undertake ASA Assistant Swimming Teacher Qualification  
(formerly Level 1) through club funding and support

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ KRSC Club Member: YES/NO

Reason for wanting to pursue a swim teaching qualification:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Course Name (Date, Location and Cost - please submit receipt by e-mail):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
(KRSC Chairman/Head Coach)