



Oxfordshire & North Buckinghamshire Counties ASA

President: Mandy Fuller

Chairman: Mr Peter Shaw

EXECUTIVE MEETING

Venue: Bicester Leisure Centre

Date: 26th September, 2017

Start Time: 1900hrs

Present:

P Shaw	I Powell	C Rennie	J Murphy
S A Clavard (WITNEY SC)	O Stockland	H Mack	S Wrenn
D Wheatley (AVSC)	F Hilton (COSC)	S Barber (ADSC)	K Weetman

1) Apologies:

H Patrick (NSPC)	W Patrick (NPSC)	C Jones	A Brewer (MAX)
WWHSC Chair	4 Shires Chair	M Fuller (WITSYNCHRO)	

2) Minutes of Executive Meeting held on Tuesday 16th May, 2017.

Chairman asked if all those attending had read the minutes and if they were a true record of the meeting held on Tuesday 16th May, 2017. It was agreed they were and the minutes were signed by the Chairman to confirm as such.

3) Matters arising from item 2 – there were none.

4) Minutes of Executive Meeting held on Tuesday 11th July, 2017

Chairman asked if all those attending had read the minutes and if they were a true record of the meeting held on Tuesday 11th July, 2017. It was agreed they were and the minutes were signed by the Chairman to confirm as such.

5) Matters arising from item 4 – there were none.

6) Correspondence:

- a) An email has been received from Karen Phillips, agreeing to continue the role she has had in supporting the Awards Trustee by organising the engraving of the County Trophies, although at present the role as Awards Trustee is still vacant.
- b) Swim England South East have issued their minutes for the last two meetings which were held on Thursday 13th July, 2017 and Monday 11th September, 2017. The minutes of the 13th July, 2017 of note were the confirmation of the Affiliation Fees of Category 1 - £4, Category 2 - £5 and Category 3 - £0 for 2018. There was an amendment noted to the previous minutes, whereby it was stated Peter Shaw had raised a concern regarding the running of the Summer Championships – Peter had in fact raised this concern not as an individual but on behalf of the ONB ASA – this was duly noted. The minutes now include a Risk Assessment of the Summer Championships on the back of the issues/complaint received in the previous minutes. Another amendment was made to the previous

minutes, where Charlotte Wynne-Jones was listed as a RTW Monson swimmer, when in fact a CMK swimmer.

- c) Correspondence has been received from Swim England regarding the County and Regional Pathway Forum – One Direction 2017-21 to be held at Nottingham County Cricket Club on Thursday 9th november, 2017 between 10am and 3pm. A discussion was held as to who has attended these forums in the past, the value of these to ONB both swimmers, coaches and members considering we run our own Development Days which cover the topics included plus a few more, and who if anyone may wish to attend. It was concluded that ONB would continue to provide Development Days which involved senior coaches within ONB and currently ONB would not put anyone forward to attend on this occasion.

7) Chairman's Report – Peter Shaw presented his report which is duly attached.

8) Treasurer's Report – Ian Powell presented his report which is duly attached.

9) Disciplines:

a). Swimming Championships

O Stockland presented his report which included a request for funding to update MM6 to MM7 at a cost of US\$229 to support the County Championships and also discussed the purchase of two strobes to assist any hearing impaired swimmers at a cost of £800, again with the aim of being in place by the County Championships. Both were agreed. All hearing impaired swimmers currently in the County to be informed.

b). Fixtures

Vacant – Although Jo Murphy, previous encumbant, gave a brief report which is attached.

c). County Records

P Shaw presented the new records which are duly attached.

d). Synchronised Swimming

M Fuller – No report received

e). Masters

Vacant

f). Disability

K Weetman – No report although the Light Strobes were agreed previously and KW mentioned the Swim England South East Disability Meet held on 23rd September, 2017 at Wycombe Pool. This meet details were received within 2 weeks of occurring and C Rennie and S Wrenn attended as Officials. There were no swimmers from ONB in attendance and was poorly attended by both Officials and Swimmers alike.

g). Masters Records

No Records Received

h). Facilities

Vacant – C Rennie discussed a consultation being held over a new Leisure Centre to be built in Wantage. This is proposed to be completed in 2020, with a start date of 2018. It is proposed to include a 25m Community Pool with no spectator gallery and only 2m area around. WWHSC were asked to contribute to the consultation with their requirements. Although, stating a wish list of a 50m pool and other facilities for a Competition Pool, the reality is with the budget allowed they have asked for a depth of 1m shallow end as a minimum, more space poolside and spectator seating. Will keep everyone informed of developments.

i). Officials Secretary

C Jones – Report received and duly attached, presented by P Shaw.

j). Coach Education Officer

A Brewer – No report received, however H Mack updated the meeting on the Level 2 Course currently in progress and two more courses for 2018.
L1 – two weekends after Easter provisionally
L2 – again to be held in September, to be arranged.

10) Funding Applications – No funding applications have been received.

11) Swim England South East Region– Helen Mack. Helen presented her report which is attached to these minutes. The new SwimMark is now in place. Helen mentioned that any club who goes through the process of renewing this or on completing the Health Check, will receive the new certificate. However any club who had already completed these processes and would require a new certificate can apply to Swim England South East for this.

12) Any Other Business:

P Shaw brought up the topic of the County Website. Team Unify have offered to provide a new website for the County free of charge. There are now a number of clubs within ONB who are using Team Unify including Maxwell, Wantage, Bicester and Witney. PS asked if in principle the audience felt this could be approved. After a brief discussion, it was agreed in principle.

The next Meeting to be held at Bicester Leisure Centre starting at 1900 hrs will be on 14th November, 2017

Meeting closed at 2000hrs

Chairman's Report

A strong end of season for our swimmers at the British Summer Championships at the end of July followed by the Swim England , Wales and Scotland Summer Meets in early August. The list of Records that we will hear later certainly supports that.

A quick break and now back into a new Season with the National Inter Counties on October 8th at Sheffield and Arena League Round 1 on October 14th. Jo Murphy is quietly confident that, with a full complement of swimmers this year, we can hold our own in Division 1 at the Inter Counties Meet.

The L2 Coaching Course started last weekend and completes on the 29th October. Unless there were last minute applications the course commenced with only 9 out of 12 possible candidates. The swimming calendar is extremely full and it is understood that people have other commitments but this course has been flagged up by the County for at least 8 months that it would be taking place in September /October and it is disappointing that it is not full. On the upside , the courses held this year in ONB , assuming all the L2 candidates pass , will have created 30 new L1's and 9 L2's , without our members having to travel outside the County , to courses that do not exist!

Oliver will explain in more detail in his report but the decision from last Summer to eradicate the 16 year age group from County Championships and have 15 years as the youngest individual age group has been reversed by England Programmes. 16 years will again be an individual age group at County level and those details , with all the Championship documents , have been published by Oliver to the Clubs.

I do, of course, have to comment that we were not directly informed about this change. A retweet by Julie Bryan of COSC of a tweet by Kent ASA led us to question licensing about it's validity. It is a pity that England Programmes did not think it appropriate to tell , as they did not in 2017 , the one group of people , the Counties , that it affected most. It is also a pity that, to my knowledge, they did not poll the Counties to ascertain if last year's change had caused issues and whether it should be reversed or not.

Peter Shaw
Chairman

Treasurers Report 26-09-2017

Below is a statement of the accounts as at 26th September 2017

Annual Income and Spending

Between 01/04/2017 and 31/03/2018

<u>Income Categories</u>	<u>Total</u>
County Gala's Income	
Miscellaneous Income	£1,376.24
<i>Total Income Categories</i>	<i>£1,376.24</i>

<u>Expense Categories</u>	<u>Total</u>
Athlete Development	
Transport	£1,100.00
County Gala's	
Gala Expenses	£760.15
Miscellaneous Expenses	£515.99
Funding Athlete County Development	£948.00
Funding Athlete Development	£893.60
Funding Training-Coaches	£1,000.24
Gifts	£40.77
Hire Charges	
Room Hire - Officials Courses	£140.00
IT	
Equipment	£50.00
Software	£70.19
Miscellaneous	
Expenses General	£63.90
Sports Gear Purchases	£245.82
Sundry	
Insurance	£440.00
<i>Total Expense Categories</i>	<i>£6,268.66</i>

Grand Total	<u><u>-£4,892.42</u></u>
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Exec Net Worth

As of 26/09/2017

Account	Total
<u>Bank and Cash Accounts</u>	
Cash - Competition A/C	£0.00
Cash - General A/C	£0.00
Competition Account	£1,231.30
Creditors Account	-£2,320.96
Debtors Account	£0.00
General Account	£378.88
High Interest Business Account	£30,330.74

Net Worth	<u><u>£29,619.96</u></u>
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I am sorry but I have been unable to update the current budget due to a work trip, I will update the budget to reflect the changes to the Championships costings as mentioned by Oliver and pass to Christine for circulation. A rough estimation is somewhere in the region of £9K.

Ian Powell

Treasurer, Oxon & North Bucks ASA



OXFORDSHIRE & NORTH BUCKINGHAMSHIRE COUNTIES ASA

SWIMMING SECRETARY REPORT 26TH SEPTEMBER 2017

All County Championship documentation has been circulated to the Club Secretaries and placed on to the county website.

There is an error on the Hy-tek file that needs amending, the update will be sent out shortly.

There are a number significant changes to the 2018 championships:

1. Swim England have reversed their previous decision for County Championship competitions to apply an upper age group of 16 & over. As such, we will therefore re-introduce the 16 years and 17 years and over age groups for the 2018 championships. As this is a recent development and has come post the publishing of the entry time criteria, qualifying times for these two age groups remains unchanged. What was the qualifying entry time for the 16 years and over age group will apply to both the 16 years and 17 years and over age groups.
2. Pool hire costs for Aylesbury Aqua Vale have been confirmed as follows;
The pool is charged at £80 per hour. As in previous years, it is charged for the full 12 hours per day as the pool is exclusively hired and setup for the galas over the course of the weekend. The studio is charged in the same way as the pool under the same reasoning for £20 per hour. The spin studio we allow free of charge. Plus, a day rate for galas based on the disruption and loss of income of £750 per day.

Because of the above increase the cost of entry will be increased to £6.00, 50p per entry more than last year.

Just a reminder that the closing date for the county championships is Monday 11th December 2017. Electronic entry file must be with me by midnight, paper entries can follow up to a week later.

The county currently runs of MM6 and since last year the technical support package has expired, the cost to upgrade to MM7 is \$229.00 and includes a two-year support package, and with your agreement hope to upgrade prior to the 2018 championships.

In conjunction with the Lead Referee, I will be reviewing the provision on a strobe light for swimmer who are hearing impaired. Whilst this is not mandated I think it is worthwhile giving it further consideration. The cost of a strobe is circa £800.00. I will report back at the next meeting for final approval or otherwise.

Oliver Stockland

Swimming Secretary

Oxford & North Buckinghamshire Counties ASA

Report of County Development Initiatives, September 26th 2017

1st Development Day Sept 15th 2017

33 swimmers attended the Dev Day at Stoke Mandeville. The venue is perfect for the task.

2 x pool sessions and pre and post land was led by Craig Oliver. He was joined by Harry James (AVSC) and Charlotte Inness (Bic).

Karen Howells spoke with 30+ parents and delivered her 'process not outcomes' talk. It was very well received and I must say the vibe from the parents was amazingly positive.

I received excellent feedback after the event. Comments in emails 'my child came back buzzing' and one parent who wasn't even there asked 'how can I get my child on it this next year? I have heard how great it was'.

Karen gave more than her agreed time and was with parents afterwards for nearly 2 hours. She is very passionate about the topic. She is looking to get funding to put a proper online resource pack for all to have access on this subject.

County Coach and I would like to see:

1. T—shirts or a hat, drinks bottle, or something that swimmers can take away.
2. Karen's talk to be made available to the new generation of trainee coaches.
3. The afternoon slot could be a nutritionist talk for the swimmers.

Next Dev day is 13/14 yr olds, October 15th, 2017.

Inter Counties

On track and ready. A team of 26 make up this year's team (2 dropped out, 1 stopped swimming and 1 broke a finger). We should perform well despite most of our swimmers being in the younger end of the age group.

Phase 1 England Camp hit the same day as our travel/training day. It was decided that we did need for this to be made an exception to the 'attend all or no selection' policy.

All will be joining us in Sheffield for dinner and presentations.

Stephen Wynne-Jones is our required 1 official – thank you to him for volunteering his services. Mandy Fuller (President) and Peter Shaw (Chair) have been invited by Swim England to attend.

Record ClaimsAll Long Course**MALE***Open*

400 Free	Max Murphy	CMK	3.57.20	25/7/17	Sheffield
800 Free	Max Murphy	CMK	8.25.77	27/7/17	Sheffield
1500 Free	Max Murphy	CMK	15.56.36	27/7/17	Sheffield

Max now holds both the Junior & Open Records from 400 – 1500. The 800 was set in the 1500 race.

100 Breast	David Murphy	City of Oxford	1.01.32	25/7/17	Sheffield
200 Breast	Toby Mackay-Champion	City of Oxford	2.12.91	28/7/17	Sheffield

FEMALE*Junior*

50 Breast	Aiyana Lawson	CMK	33.74	25/7/17	Sheffield
100 Fly	Lottie Wynne-Jones	CMK	1.03.13	29/7/17	Sheffield

Officials Report for County Meeting 26th September 2017

Uptake of Courses

The interest in attending courses at all levels continues strongly and recent courses have been very well attended.

National Championships, Senior and Junior

Officials from the County recently worked at both the Senior and Junior British Swimming, Swim England and Swim Wales Championships where their presence, professionalism, competence and standard of dress were positively commented upon and which helped to set them apart from those officials from other parts of the Country.

All of the officials gained experience and enjoyed the Championships.

FINA Rules Update

Following the FINA Congress meeting during the World Championships the FINA rules were reviewed and several changes were agreed. British Swimming has compiled a PowerPoint presentation together with supporting documentation to enable the 4 yearly FINA Rules Update CPD to be delivered. Attendance at the CPD is mandatory for all IOS officials wishing to relicence.

A course delivery strategy has been created and the first two courses are scheduled for Saturday 30th September at Blackbird Leys starting at 10:30 and Friday 6th October in Aquavale, starting at 18:30. Both courses have been advertised using the Counties website and via the Facebook and Twitter accounts. All Aquavale places are taken and the Leys places are being taken up quickly.

Following these two initial courses additional ones will be scheduled and delivered by the regular course tutors as they see fit.

Chris Jones
County Officials Secretary



Oxfordshire & North Bucks County ASA Meeting – September 2017

SwimMark (previously swim 21)

The following clubs maintained their accreditation at the September regional panel meeting, Banbury SC, Bourne End Junior Sport Club SC, Kidlington & Gosford SC and Wantage White Horses SC. Certificates will be sent to the clubs following final approval at the National meeting on Wednesday 27th September.

The following clubs are due to submit for the November panel meeting, submission deadline Friday 27th October, City of Milton Keynes SC, Didcot Barramundi SC, Witney & District SC, Newport Pagnell SC, Bicester Blue Fins SC and Bletchley & District SC.

2018 SwimMark submission dates

Regional Submission Deadline	Regional Panel Date	Club Development Management Group Date
Friday 16 th February 2018	Thursday 8 th March 2018	Wednesday 28 th March 2018
Friday 18 th May 2018	Thursday 7 th June 2018	Wednesday 27 th June 2018
Friday 17 th August 2018	Thursday 6 th September 2018	Wednesday 26 th September 2018
Friday 2 nd November 2018	Thursday 22 nd November 2018	Wednesday 12 th December 2018

Team Manager Training courses

Thank you to all the candidates who supported the TM 1 course in Oxford, the course was full with 25 attendees.

Looking to plan a TM 2 before February half term.

Team Manager Module 1 Presenter Training Course

Are you an experienced Team Manager? Would you like to become a module 1 presenter to support your club, county or region? The South East is running a Team Manager Presenter day on Saturday 21st October, 10.00am – 3.30pm at Guildford Spectrum. Following this course you will be able to put on your own courses at your convenience. To attend the day you will need to complete a booking form and the Team Manager specification document which are available at <http://www.southeastswimming.org/swimming/team-manager-presenter-training/>

Time to Listen course

Provisional date Saturday 3rd March, Oxford – morning.

South East Region Young Volunteer Programme

Details for the 2017-18 Young Volunteer programme are now available for Oxfordshire. Please find more information and an application form at <http://www.southeastswimming.org/workforce/young-volunteer-programme/>

Oxfordshire	<p>Sunday 12th November 2017 White Horse Tennis & Leisure Centre, Audlett Drive, Abingdon, OX14 3PJ</p> <p>9.45am – 4.45pm</p> <p>Courses; ASA Aquatic Helper Certificate Essential First Aid for Sports Coaches</p>	<p>Saturday 3rd March 2018 The Leys Pool & Leisure Centre Pegasus Road, Blackbird Leys, Oxford, OX4 6JL</p> <p>Times to be confirmed</p> <p>Courses; UK Coaching Safeguarding for Young Volunteers ASA Timekeeping</p>
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Regional Aquatic Awards

Congratulations to the following on their Swim England South East Aquatic Award

Winner Club of the Year - 4 Shires SC

Winner Volunteer of the Year – Claire Newell – Didcot Barramundi SC

Runner-up Service to Aquatics – Jo Murphy – City of Oxford SC

Runner-up Disabled Participant of the Year – Janka Penter – Witney & District SC

Runner-up Young Volunteer of the Year – Danielle Richards – Maxwell SC

Highly Commended Youth Achievement Award – Eleanor Lawrence – 4 Shires SC

Swimmer Pathway Coach Development Programme

Swim England has announced the launch of a brand new Coach Pathway Programme that will run from January 2018 - January 2019. Applications are now for the programme. This is predominantly aimed at coaches working with 10-14 year old swimmers. For further information, please visit <http://www.southeastswimming.org/wp-content/uploads/2017/09/01700SE-Pathway-Coach-Development-Programme-FINAL.pdf>

Swimming Coach Adviser Roles

These roles involve mentoring coaches; sharing knowledge, experiences and facilitating learning.

Coach Advisor Opportunities - Eight Zonal/Regional (Geographical) Appointments

A new initiative England Talent are launching this autumn.

To further assist with developing our coaches at regional and county level we are looking to appoint 8 Coach Advisors across the 8 geographical areas of England. These posts will be part time and carry an honorarium of £2000 per appointment to support/mentor up to 4 coaches within the geographical area. Together with the £2000 fee you will receive mentor training to support you in your role.

If would like further information, please follow the updated link below.

<http://www.swimming.org/careers/vacancy/zonal-coach-advisor-asa-level-3>

If you would like further information on the role, please contact joanna.jones@swimming.org or tel; 07583065254

Regional 12 year old camps – the talent pathway

Two of the three regional camps planned for 2017 have taken place both at ACS International School in Cobham. The focus of the camps this year are starts and turns, workshops have included a physio led stability session, a turn's workshop and a goal setting session with a psychologist.

This year we have also invited coaches to attend the camps to observe the practical sessions and listen to the specialist workshops. We have had four additional coaches on both camps, we hope to grow this number and the opportunity will replace some of the coach workshops that have been delivered in the last few years. The next Camp is on Sunday 3rd December at K2 Crawley. Amanda Ford from Abingdon Vale is the Head Coach this year and Zichen Liu from Oxford is one of the 6 selected group coaches.

36 athletes were selected, representatives from ONB are;

Carmelo	Almadin	Maxwell
Harry	Wynne-Jones	CMK
Sunni	Johnson	Wantage
Maddison	Langley	Didcot
Gracie	Hudson	Maxwell
Holly	Showler	CMK
Sophie	Govan	Maxwell

Regional Swimming Off-shore Camp 2018

The Region will be sending a team of 24 athletes to the Flanders Speedo Cup from the 18th – 22nd January 2018. For the selection criteria please see the website;

<http://www.southeastswimming.org/swimming/swimming-off-shore-camp-selection-criteria-2018/>

Swim England Masters Conference 2017

The Swim England Masters Conference is returning for 2017, taking place at SportPark in Loughborough on Saturday 30 September.

There will be a wide range of speakers including Swim England Masters Officer Sharon Lock and Masters Working Group Chair Verity Dobbie.

For further information please visit <http://www.swimming.org/masters/masters-conference-to-return-for-2017/>