

# Oxfordshire & North Buckinghamshire Counties ASA

President: Sandra Wrenn

Chairman: Mr Peter Shaw



## MINUTES of EXECUTIVE COMMITTEE MEETING AT BICESTER LEISURE CENTRE

ON 20<sup>th</sup> NOVEMBER 2018 AT 7PM

Present:

P Shaw (Chair)	N Mellings (Sec)	I Powell (Treasurer)	S Wrenn (President & CMK)
O Stockland (Swim Sec & ADSC)	D Wheatley (Fixtures Sec & AVSC)	M Fuller (Synchro Sec & Witney Synchro SC)	Ali Brewer (Coach Education & Maxwell)
H Mack (Club Dev Officer)	K Weetman (Disability Sec & 4SSC)	J Murphy (COSC)	S Barber (ADSC)
A Readhead (Maxwell)	H Patrick (NPSC)	S-A. Clavaud (WDSC)	S Wynne-Jones (CMK)

	Agenda Item	Discussion and Decision	Action
1.	Apologies	N.Laverick (BBF) and S Ratten (4SSC).	
2	Minutes of Executive Meeting held on Tuesday 25 <sup>th</sup> September, 2018	Chairman asked if all those attending had read the minutes of the meeting held on Tuesday 25 <sup>th</sup> September and if they were a true record. It was agreed they were and the minutes were duly signed by the Chairman.	
3	Matters Arising from Previous Mtg	None.	
4	Correspondence	- The Cttee were informed that SwimEngland had issued a communications plan with details of activities to celebrate the ASA's 150th Anniversary in 2019. There remain a few key elements that are subject to change/development; they will be added as the year progresses. SwimEngland will issue a resource pack for Regions and Clubs at the end of the month about how to make the most of the opportunities the anniversary provides. This will include copy for websites/use in newsletters etc. A copy of the communications plans will be issued with these minutes.	
5	Chairman's Report	The Chair presented his report which is duly attached.	
6.	Treasurer's report	Ian Powell presented his report which is duly attached.	
7.	Disciplines	<p>a. <b>Swimming.</b> Oliver Stockland presented his report which is duly attached. He stressed the need for Clubs to ensure that the club code and club name match those detailed on British rankings. New license meet criteria were issued on 19 Nov 18. Details will be issued to clubs but the 3 main changes to note were: the requirement for a 2<sup>nd</sup> strobe; that backstroke wedges were to be used where available for Level 1 &amp; 2 meets and the slight amendment for officials at Level 4 meets.</p> <p>b. <b>Fixtures.</b> The Chair presented the fixtures report which is duly attached.</p> <p>c. <b>Records.</b> Peter Shaw presented the Records Claim Report which is duly attached. Special mention was made regarding Illizane Pinfold who had broken a very long standing 50 Brs record and 2 exceptional open record swims by David Murphy.</p> <p>d. <b>Synchro.</b> Mandy Fuller presented her report which is duly attached.</p>	

	Agenda Item	Discussion and Decision	Action
		<p>e. <b>Masters.</b> Post remains vacant – therefore no report received. Helen Mack agreed to contact South East Region for Masters results as no information regarding forthcoming Master competitions is being received.</p> <p>f. <b>Disability.</b> Kim Weetman highlighted to clubs a para-swimming taster day at the University of Nottingham on 9<sup>th</sup> Dec. The ONB Sec agreed to send details to clubs.</p> <p>g. <b>Masters' Records.</b> The Chair presented the Masters' records report which is duly attached.</p> <p>h. <b>Facilities.</b> No report received.</p> <p>i. <b>Officials.</b> No report received.</p> <p>j. <b>Coach Education.</b> The cttee noted that only 9 candidates attended the October Level 2 course. A Level 1 course is planned for Easter 2019; the cttee discussed whether blended learning or a face-to-face course was preferable. Clubs were requested to let Ali Brewer know <i>by mid Dec</i> if they'd prefer blended learning or face-to-face learning for the Level 1 course.</p>	<p>HM</p> <p>ONB SEC</p> <p>ALL CLUBS</p>
8.	Talent Pathway Dev Camp 2019	Helen Mack presented her report which is duly attached. Many locations for the Talent Pathway Dev Camps had been considered but Stoke Mandeville still provided the best location/facilities. The camp will cost £25 per swimmer, per camp. The ONB contribution will be approx £1100. Documentation will be available for parents at Counties/placed on the ONB website.	
9.	New Club Affiliations	Awaiting final confirmation regarding Stowe School and Witney Water Polo affiliations. The ONB Sec agreed to provide details of Stowe School point of contact to the Swimming Sec.	ONB SEC
10.	Funding Applications	No applications for funding had been received.	
11.	Swim England South East	Helen Mack presented her report which is duly attached. Helen reminded Clubs undergoing SwimMark reaccreditation to ensure that outstanding DBSs were progressed and documentation updated as these were being checked. Details will follow regarding the intention to bring para-swimming in line with swimming and coaching pathways.	
10	AOB	<p>There was 1 AOB items:</p> <ul style="list-style-type: none"> <li>- The ONB Sec notified the Cttee of the proposal from TeamUnify regarding the planned TeamUnify/ONB website. TeamUnify would supply their platform at <u>no financial cost</u> to the ONB and in exchange have asked the following of ONB: <ul style="list-style-type: none"> <li>- TeamUnify Logo appears on the ONB ASA site as a Partner.</li> <li>- TeamUnify would have presence at the meets ONB hosts (could be physical presence and/or brochures to be provided to hand out to clubs, meet programme advert, etc).</li> <li>- Presence at trainings and/or club meetings that ONB hosts.</li> <li>- Communication to ONB clubs about the TeamUnify platform on a quarterly basis.</li> </ul> </li> </ul> <p>The cttee accepted all these proposals.</p>	<p>ALL</p> <p>ALL</p> <p>ONB SEC</p>

The Exec Cttee Meeting closed 8.05pm.

The next Meeting will be held at Bicester Leisure Centre starting as 7pm on Tuesday 15<sup>th</sup> January 2019.

Nicky Mellings  
ONB Sec

Date: 2<sup>nd</sup> Dec 2018

Chair Signature:

Date: