

# Oxfordshire & North Buckinghamshire Counties ASA

President: Kim Weetman

Chairman: Mr Peter Shaw



## MINUTES of EXECUTIVE COMMITTEE MEETING AT BICESTER LEISURE CENTRE

ON 9<sup>th</sup> JULY 2019 AT 7.50PM

Present:

|                               |  |                                  |  |
|-------------------------------|--|----------------------------------|--|
| P Shaw (Chair)                | N Mellings (Sec)                           | I Powell (Treasurer )            | K Weetman (President & Disability Sec) |
| O Stockland (Swim Sec/ADSC)   | M Fuller (Synchro Sec & Witney Synchro SC) | K Underwood (Officials Sec/COSC) | S Wrenn (CMK)                          |
| H Mack (Club Dev Officer/SER) | S Barber (ADSC)                            | S Wynne-Jones (CMK)              | S-A Clavud (W&DSC)                     |
| N Baum (Didcot Barramundi)    | S Wratten (4SSC)                           | H Patrick (NPSC)                 |  |

|    | Agenda Item                      | Discussion and Decision  |             |               | Action |
|----|----------------------------------|--|-------------|---------------|--------|
| 1. | Apologies/Opening Remarks        | Apologies were received from: Bourne End Swim Club, A Evans (Past President), D Wheatley (Fixtures Sec/AVSC), H Weeks (SER), A Ford (AVSC & County Team Coach), C Rennie (WWHSC) and A Brewer (Coach Ed/Maxwell).  |             |               |        |
| 2. | Appointment of                   | Nominated  | Proposed    | Seconded      |        |
| a. | Swimming Championships Secretary | O Stockland  | S Barber    | H Patrick     |        |
| b. | Fixtures Secretary               | D Wheatley   | K Underwood | S Wynne-Jones |        |
| c. | County Records Officer           | P Shaw   | S Barber    | O Stockland   |        |
| d. | Synchronised Swimming Secretary  | Mandy Fuller   | H Patrick   | S Wratten     |        |
| e. | Officials Secretary              | K Underwood  | S Wrenn     | O Stockland   |        |
| f. | Masters Secretary                | -  |             |               |        |
| g. | Awards Trustee                   | K Parfitt  | O Stockland | H Patrick     |        |
| h. | Disability Officer               | K Weetman  | K Underwood | S Barber      |        |
| i. | Lead Team Manager                | C Clavud   | M Fuller    | K Weetman     |        |
| j. | Girls Team Manager               | -  |             |               |        |
| k. | Boys Team Manager                | -  |             |               |        |
| l. | County Team Coach                | A Ford – 2 <sup>nd</sup> year of 2 year appointment.   |             |               |        |
| m. | Selection Committee              | Fixtures Sec, County Coach, Lead Team Manager, GTM, BTM and Head Coach of 4 Top Clubs (Counties) not represented by preceding members.   |             |               |        |
| n. | Masters Record Officer           | D Hall   | K Weetman   | M Fuller      |        |
| o. | Welfare Officer                  | S Showler  | O Stockland | S Barber      |        |
| p. | Officials Administrator          | F Govan  | S Wrenn     | K Underwood   |        |
| q. | Coach Education Officer          | -  |             |               |        |
| r. | Water Polo Secretary             | -  |             |               |        |
| s. | Diving Secretary                 | -  |             |               |        |
| 3. | Records Claims                   | Peter Shaw presented the Records Claim Report.   |             |               |        |
| 4. | New Club Affiliations            | Two new Club Affiliations had been received.<br>1. <b>Milton Keynes Junior Swimming League.</b> This request for affiliation had been approved out of committee due to an impending competition for the League and urgent need for affiliation. The Exec Cttee endorsed this new club affiliation. |             |               | SEC    |

|    | Agenda Item             | Discussion and Decision   | Action   |
|----|-------------------------|---|--|
|    |                         | 2. <b>Ridgeway Swimming Club.</b> This aim of this Swimming Club was to provide an umbrella Swimming Club with <i>inter alia</i> Didcot Barramundi Swimming Club and Wantage White Horse Swimming Club to provide them an opportunity to undertake joint and collaborative swimming-related activities. There followed much discussion as the Cttee were concerned that his might create a 'super' club with other, much larger, clubs following suit. The Chair of Didcot Barramundi agreed to discuss the application with the Chair of WWHSC and provide the cttee with additional information, a revised constitution taking into account Cttee concerns and bring this back to the Sept Cttee. H Mack then left the mtg.   | SEC<br><br>CHAIR DDCOT BARRAMUNDI & CHAIR WWHSC        |
| 5. | Funding Applications    | Two Funding applications had been received.<br>1. <b>Maxwell Swim Club</b> requested a new remote strobe. The Chair had met with Maxwell following this initial request at the May mtg to gain additional information. It was proposed and the Cttee agreed, that ONB provide funding for 50% of the new remote stroke. Maxwell Swim Club agreed to confirm the price to repair the broken strobe and if the repair cost was deemed appropriate, ONB may fund the repair. Simon Barber to liaise re repair cost.<br>2. <b>COSC.</b> COSC requested funding to purchase 2 strobe lights and a microphone for Blackbird Leys, which would also benefit Countys, at a total cost of £773.40. <b>Decision:</b> The Exec Cttee agree to pay for the 2 Strobes and the microphone (provided the microphone worked well at the COSC Development Meet 13/14 July 2019). | CHAIR MAXWELL SC TREASURER<br><br>CHAIR COSC TREASURER |
| 6. | Swim England South East | The Chair presented the Swim England South East Report as H Mack had left the mtg. A copy of the report is attached.  |  |
| 7. | AOB                     | None.   |  |

The Exec Cttee Meeting closed 8.42pm.

The next Meeting will be held at Bicester Leisure Centre starting as 7pm on Tuesday 24<sup>th</sup> September 2019.

Nicky Mellings  
ONB Sec

Date: 13<sup>th</sup> July 2019

Chair Signature:

Date:



## Oxfordshire & North Bucks County ASA Meeting – July 2019

### Team Manager Training

Team Manager Module 1 course

Wednesday 25<sup>th</sup> September                      Spiceball Leisure Centre, Banbury                      6.30pm - 9.30pm

To book, please visit <https://www.southeastswimming.org/workforce/team-managers/>

### SwimMark

Thame SC, Henley Synchronised SC, Abingdon Vale SC, City of Oxford SC, 4 Shires SC and Maxwell SC reaccredited for SwimMark at the June Regional and National panel meetings.

Wantage White Horses SC, Banbury SC and Kidlington & Gosford SC are due to submit for accreditation at the September panel meetings, submission deadline **Friday 30<sup>th</sup> August 2019**.

Buckingham Swans are actively collating their SwimMark evidence.

### Regional Pathway Programme 2019

Following the Regional Championships, the following ONB 12 year old athletes were selected to participate in the regional pathway programme.

|                   |                 |                      |
|-------------------|-----------------|----------------------|
| Despoina          | Giannakaki      | CMK                  |
| Lilia             | Gilbert         | Didcot and Barramudi |
| Nalinratn (Pearl) | Sophastienphong | City of Oxford       |
| Ruby              | Stephenson      | Newport Pagnell      |
| Jake              | Chesworth       | Maxwell              |
| Jeffrey           | Cheung          | City of Oxford       |

Again this year the region will be welcoming coach observers at our 12 year old regional pathway camps. This is an ideal opportunity for developing coaches to watch practical sessions on starts and turns, land training sessions and classroom based workshops.

Coaches can attend morning/ afternoon or full day sessions. Numbers are restricted therefore booking is required. All days are based at ACS International School Cobham, Surrey.

For the booking form and timetables see the link <https://www.southeastswimming.org/regional-pathway-programme/>

### **South East Regional Awards**

Celebrate all the individual achievements and team successes of the past year by nominating someone special in your club or swimming community.

There are eight categories to nominate for:

- Disabled Participant of the Year
- Diver of the Year
- Essential Spirit of South East Region Masters
- Masters Swimmer of the Year
- Open Water Swimmer of the Year
- Swimmer of the Year
- Synchronised Swimmer of the Year
- Water Polo Player of the Year

Nominations close on 25th August 2019.

Full details are available at <https://www.southeastswimming.org/awards/>

### **Swim England National Awards**

The Swim England National awards recognise all those involved in our sports, from members and volunteers to partners, teachers and athletes.

#### **2019 National Awards categories**

**This year's awards include:**

- Swim England Volunteer of the Year
- Swim England Youth Volunteer of the Year
- Swim England Club of the Year
- Swim England Coach of the Year
- Swim England Technical Official of the Year
- Swim England Long Service Award to Aquatics
- Swim England Youth Achievement Award
- Swim England Adult Achievement Award
- Swim England Personal Achievement Award

All nominations made for National Awards will automatically be included into the South East Region's Awards for the same category. Nominations close on 31 July.

Full details are available at <https://www.southeastswimming.org/awards/>

## Regional Coaches Forum Conference

Sunday 8<sup>th</sup> September 2019 - Reeds School, Cobham, Surrey

9.30am – 4.45pm

Cost: £10 Swim Mark Clubs/ £20 non Swim Mark Clubs

The content will be aimed at level 3 and experienced level 2 coaches.

- **The Evolution of Performance Swimming** – Adrian Moorhouse, Olympic Champion 100m Breaststroke, 1988
- **My Journey** – Tom Dean, 2018 European Champion and Paul Lloyd, Head Coach Maidenhead Marlins
- **Building Strength and Conditioning into your programme** – Amanda Booth, Head Coach, City of Oxford, Michael Peacock, Strength and Conditioning Coach and Swim England Zonal Lead
- **Pool Session – Integrating S&C into skill sessions within the pool and stroke development.** Amanda Booth, Michael Peacock, Paul Lloyd with Tom Dean.
- **Coach Welfare and Resilience** – Dr Karen Howells and Richard Garfield, Head Coach, Guildford City Swimming Club.

Book online at <https://www.southeastswimming.org/swimming/conferences-and-workshops/>

## Annual Council Meeting and Award Presentation Morning

Sunday 15 September at the Holiday Inn, Guildford, GU2 7XD.

The elected positions for which nominations are invited are:

1. Swim England South East Vice President 2019/20;
2. Members of the Regional Management Board 2019-2022 (4);
3. Regional delegates to the Swim England Annual Council Meeting at Radisson Blu Hotel, East Midlands Airport, Castle Donington on Saturday, 12 October 2019 (at least 12, the number of delegates will not be notified to the Region until after 31 July, dependent on the membership at that time). The delegates will also become the Region's representatives on the Swim England Members' Forum.

For more information, please visit <https://www.southeastswimming.org/annual-council-meeting-and-development-morning-2019/>

## Swim England Senior Swimming Coach - applications open

Applications are now open for the 2019 Swim England Senior Swimming Coach programme.

This annual course develops the skills needed to plan, deliver and evaluate long-term competitive coaching programmes.

It is delivered through a mixture of development days, online activities, and practical poolside sessions. Coaches will be assigned a mentor who will guide them throughout the year-long course.

Deadline for applications is 4th August 2019. Applicants are advised to start the application process before the 1st August to allow enough time.

Successful applicants will be invited to enrol before the 15th September, with the induction day taking place on the 28th September.

### Volunteer coordinator

As part of the Swim England approach to recruiting, training and recognising volunteers, Swim England are encouraging clubs to adopt the volunteer coordinator model.

A volunteer coordinator is essentially the people manager of your club. They act as the main point of contact for all club volunteers and provide a key support role to clubs in the management and development of its volunteers.

They also provide a direct link to Swim England and the Region. This relationship allows us to work together to address and support a clubs specific volunteer needs.

Take a look at the [Volunteer Coordinator role descriptor](#) for full details on what the role involves.

### Clubs Registered for Open water

Any club who has organised open water swimming activities should have a constitution that specifies it is doing open water swimming OR, uses the term aquatics (which covers open water swimming) in their constitution.

For those clubs with open water activities please ensure the club ticks open water on their renewal submission and also let the Region know by contacting [Bryony Gibbs](#) so that clubs records can be updated.

Clubs are asked to remind swimmers to adjust their disciplines through OMS if they are an active open water swimmer.

### Swim England Update on Open Water Coaching Requirements

Swim England have issued new guidance for clubs wishing to deliver Open Water Coaching sessions.

For details are available at <https://www.southeastswimming.org/open-water/get-into-open-water/>

### Regional Open Water Camps

The following swimmers from ONB were selected and attended the open water camp;

|                                   |                |
|-----------------------------------|----------------|
| Nalinratn (Pearl) Sophastienphong | City of Oxford |
| Gretel Goodgame                   | City of Oxford |
| Megan Smit                        | City of Oxford |
| Imogen Walton                     | Maxwell        |

### TRY Synchro 2019 Programme

The TRY Synchro target this year is to increase category one membership by 120 members with a 50% retention into club programmes.

Congratulations Milton Keynes Synchro who have successfully been awarded £1400 funding.

### Regional Team Manager Forum

Sunday 15<sup>th</sup> September 10am – 12noon Holiday Inn, Guildford

- Using Team Unify to support Team Managers to handle personal data in line with GDPR
- Raising a protest
- What if scenarios?

Please contact [Kristie Jarrett](#) to book or for more information. This forum is free to attend.

### Coaching & Teaching Register update

The launch of the [Coaching and Teaching Register](#), in January, led to exceptionally high response levels, with more than **950 clubs** providing information about their active coaches and teachers.

Swim England now holds information (i.e. name, role and discipline), for more than **8,000 coaches and teachers** delivering within our aquatic disciplines.

It is the first time that this level of information has been held and Swim England are therefore extremely grateful for the input from our affiliated clubs.

In order to ensure that they maintain the most up-to-date information for our coaches and teachers, they are now asking individuals to **verify the details** held (i.e. qualification information, DBS and safeguarding).

To check this information coaches and teachers need to log into their [Online Membership System](#) account before the end of **July 2019**.

The system is user-friendly and the verification process is quick and simple – for more information about the system and how to set up an individual account please refer to the [User Guide](#).

When checking information on the OMS system, if individuals notice that anything is missing please refer to the [Q&A sheet](#)

**The Bucks and MK Sports Awards Nominations are now open.**

Details are available at <https://www.leapwithus.org.uk/sportawards/>

Application closing date is 31<sup>st</sup> July.