

Chairman's Report

Firstly, apologies for my absence this evening. It is the first meeting I have missed since my debut as Secretary in November 2001.

Congratulations to the County Team achieving a very creditable 12th in Division 1 at the National Inter Counties at Sheffield on October 6th. A big thank you to Donna for organising and Chantal and Amanda leading on the day.

I would particularly like to thank Helen Mack, who has recently left her post as Club Development Officer with Swim England, who has been incredibly supportive of all our Clubs over many years and has always gone way beyond her job specification to help ONB in many areas and capacities. Indicative of that is that she has agreed to continue to lead into 2020, in a private capacity, our Talent Pathway Development Camps.

Peter Shaw



Oxfordshire & North Buckinghamshire Counties ASA
Affiliated to Swim England South East

Treasurers Report 19/11/19

The current set of accounts is for the period 24/09/19 to 19/11/19. I believe all outstanding invoices have been paid.

Opening Balances as at 24/09/2019

Exec Net Worth

As of 24/09/2019

Bank and Cash Accounts	Total
Cash - Competition A/C	£0.00
Cash - General A/C	£0.00
Competition Account	£2,478.62
Creditors Account	-£1,833.79
Creditors Account_Comp AC	£0.00
Debtors Account	£0.00
General Account	£410.89
High Interest Business Account	£39,139.45
Net Worth	<u>£40,195.17</u>

ONB Income since the 24/09/2019

General Account Income

There was no income received into the General account.

Competition Account Income

There was no income received into the Competition account.

Business Account Income

There was no income received into the Business account.



Oxfordshire & North Buckinghamshire Counties ASA
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ONB Expense since 24/09/2019

General Account Expense

Exec Income and Spending-Meeting to Meeting
Between 24/09/2019 and 19/11/2019

<u>Expense Categories</u>	<u>Total</u>
ATHLETE DEVELOPMENT COSTS	
Pool Hire	£499.45
Refreshments	£25.20
Room Hire	£320.00
Staffing Expenses	£1,120.20
Swim Kit	£580.44
Total ATHLETE DEVELOPMENT COSTS	£2,545.29
FUNDING	
Funding Club Athlete Development	£2,038.00
Total FUNDING	£2,038.00
I.T.	
Equipment	£1,013.80
Total I.T.	£1,013.80
OFFICIALS	
Room Hire - Officials Courses	£50.00
Total OFFICIALS	£50.00

Grand Total **-£5,647.09**

Competition Account Expense

There was no expense for the Competition account.



Oxfordshire & North Buckinghamshire Counties ASA
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Creditors Account

Exec Meeting Creditor Account_In & Exp
Creditors Account
Between 24/09/2019 and 19/11/2019

Num	Date	Payee	Category	Amount	Running Balance
Opening Balance as of 24/09/2019					-£1,833.79
<u>Expense Categories</u>					
FUNDING					
Funding Club Athlete Development					
	25/09/2019	CMKSC	FUNDING : Funding Club Athlete Development	-£188.00	-£2,021.79
		CMK			
	25/09/2019	Waterpolo	FUNDING : Funding Club Athlete Development	-£1,850.00	-£3,871.79
Total FUNDING				-£2,038.00	
Grand Total				-£2,038.00	-£3,871.79



Oxfordshire & North Buckinghamshire Counties ASA
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Creditors Account_Competition account

There was no expense for the Competition account.

Debtors Account Income & Expenditure

There was no transaction for this account.



Oxfordshire & North Buckinghamshire Counties ASA
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Closing Balance as at 19/11/2019

The net fund available to the county is:

Exec Net Worth
As of 19/11/2019

<u>Bank and Cash Accounts</u>	<u>Total</u>
Cash - Competition A/C	£0.00
Cash - General A/C	£0.00
Competition Account	£2,478.62
Creditors Account	-£3,871.79
Creditors Account_Comp AC	£0.00
Debtors Account	£0.00
General Account	£801.80
High Interest Business Account	£35,139.45
Net Worth	<u>£34,548.08</u>

ONB Net worth an excess of income over expenditure as detailed below:

	<u>Networkth</u>		<u>Difference</u>
	<u>24/09/2019</u>	<u>19/11/2019</u>	
Income over spending	<u>£40,195.17</u>	<u>£34,548.08</u>	<u>-£5,647.09</u>

BUDGET Tracker

A separate budget tracker print out is circulated with this report so that the budget holders can monitor their expenditure, currently we have no overspends.

Ian Powell
Treasurer
Oxon & North Bucks Counties

as at 19/11/2019

2019-20 ONB Budget Tracker - General Account

GENERAL ACCOUNT INCOME

Bank Interest	Estimated (2019/20)	Actual (2019/20)	Difference
Bank Interest	£50.00	£42.81	-£7.19
Sub Total	£50.00	£42.81	-£7.19

Athlete Development	Estimated (2019/20)	Actual (2019/20)	Difference
Swim Pathway Camps	£1,875.00	£75.00	-£1,800.00
Swim Kit	£500.00	£0.00	-£500.00
Transport	£25.00	£0.00	-£25.00
Sub Total	£2,400.00	£0.00	-£2,325.00

County Gala's Income	Estimated (2019/20)	Actual (2019/20)	Difference
Admission Charge	£100.00	£0.00	-£100.00
Transport_Gala		£0.00	£0.00
Miscellaneous Income		£0.00	£0.00
Sub Total	£100.00	£0.00	-£100.00

Sundry (Donation)	Estimated (2019/20)	Actual (2019/20)	Difference
Donation_ASA		£0.00	£0.00
Donation_Individual		£0.00	£0.00
Sub Total	£0.00	£75.00	£0.00

Micellaneous	Estimated (2019/20)	Actual (2019/20)	Difference
Income unassigned	£0.00	£0.00	£0.00
Sub Total	£0.00	£75.00	£0.00

Total Income	Estimated (2019/20)	Actual (2019/20)	Difference
Total	£2,550.00	£117.81	-£2,432.19

GENERAL ACCOUNT EXPENSES

Athlete Development	Estimated (2019/20)	Actual (2019/20)	Difference
Accomadation		£0.00	£0.00
ASA Donation		£0.00	£0.00
Swim Kit	£1,000.00	£1,065.88	£65.88
Staffing Expenses	£1,570.00	£1,120.20	-£449.80
Guest Speaker		£0.00	£0.00
Micellaneous	£60.00	£0.00	-£60.00
Packed Lunches		£0.00	£0.00
Pool Hire	£1,340.00	£1,159.15	-£180.85
Refreshments		£63.00	£63.00
Room Hire		£486.67	£486.67
Transport	£950.00	£850.00	-£100.00
		£0.00	£0.00
Sub Total	£4,920.00	£4,744.90	-£175.10

County Gala	Estimated (2019/20)	Actual (2019/20)	Difference
Gala Expenses	£450.00	£0.00	-£450.00
Pool Hire_ County Gala	£300.00	£0.00	-£300.00
Trophies_ County Gala	£230.00	£0.00	-£230.00
Sub Total	£980.00	£0.00	-£980.00

Funding	Estimated (2019/20)	Actual (2019/20)	Difference
Funding Club Athlete Development	£1,666.67	£2,038.00	£371.33
Funding IT Equipment	£1,666.67	£1,228.40	-£438.27
Funding Training-Coaches	£1,666.67	£840.00	-£826.67
		£0.00	£0.00
Sub Total	£5,000.01	£4,106.40	-£893.61

Hire Charges	Estimated (2019/20)	Actual (2019/20)	Difference
Room Hire - Exec	£250.00	£78.00	-£172.00
		£0.00	£0.00
Sub Total	£250.00	£78.00	-£172.00

Miscellaneous	Estimated (2019/20)	Actual (2019/20)	Difference
Audit Fee-Gift	£55.00	£55.00	£0.00
Expenses_General	£100.00	£20.90	-£79.10
Gifts	£100.00	£0.00	-£100.00
Insurance	£490.00	£460.49	-£29.51
Equipment	£150.00	£1,013.80	£863.80
Software		£113.97	£113.97
Miscellaneous	£0.00	£0.00	£0.00
Sports Gear Purchases	£100.00	£0.00	-£100.00
Stationary	£15.00	£0.00	-£15.00
Sub Total	£1,010.00	£1,664.16	£654.16

Officials	Estimated (2019/20)	Actual (2019/20)	Difference
Software - Officials	£300.00	£300.00	£0.00
Training Expenses_Officials	£100.00	£0.00	-£100.00
Room Hire - Officials			
Courses	£660.00	£250.00	-£410.00
Sub Total	£1,060.00	£550.00	-£510.00

Total Expenses	Estimated (2019/20)	Actual (2019/20)	Difference
Total	£13,220.01	£11,143.46	-£2,076.55



OXFORDSHIRE & NORTH BUCKINGHAMSHIRE COUNTIES ASA

SWIMMING SECRETARY REPORT - NOVEMBER 2019

Preparations for the Oxfordshire and North Buckinghamshire County Championships are well underway. On the 12th November, I hosted a Meet Entry Manager's conference call to run through the meet entry processes.

This year we've combined the role of Officials and Volunteer Meet Co-ordinators, and as such, am pleased to confirm that Felicity Govan has already started to organise both the volunteer and officials workforce.

I can confirm that I have asked Karen Underwood to forward a letter to all the County Referees requesting that they ensure wherever practicably possible, there are two timekeepers allocated to each lane, therefore, avoiding a recurrence of 2018.

I am still chasing Oxford Leys for the finalised pool hire costs. There is little change this year to the charges associated with the Aqua Vale (£2000.00 per day) and am hopeful the same applies to the Leys pool.

I am also pleased to report that I have found a printer who has estimated the cost of printing the programmes at circa £800.00 depending on the exact numbers required and the pages per programme, this is under the £2000 allocated, as a consequence, I've upped the medal budget.

Further to September's meeting, I have purchased a new printer and laptop replacing the old equipment (£479- laptop and £241- printer). Kevin Glass and Steve Drew have completed testing of the new hardware, and all is working.

Jenny Dean is not available to announce at the long distance events. I am therefore grateful to Ernie McDade and Steve Manser who have agreed to stand in.

Kevin Glass has advised that he may not be available to manage the electronic AOE and computer systems over the 400's and main weekends of competition, I have therefore recruited Jim Rowland to support Steve Drew.

I am also pleased to report, that thanks to Simon Barber's enquiries, parents are able to pre-book car parking in the Tesco's car park for £1.50 a day. The link will be emailed out in due course. This will be on a first come first served basis.

I have been liaising with the Aqua Vale reference County Merchandise; I am still waiting to hear back from Everyone Active's Merchandising Manager and fear time is running out and therefore is likely to be parked for the 2021 Championships.

With the closing date to entries looming, I would like to remind everyone that the deadline for entries is midnight on the 9h December. As this is a hectic time, I would like to remind clubs that should parents and swimmers have questions regarding the 2020 Championships, that in the first instance the club should be the first port of call for enquiries.

We have been asked to review the PARA swimming programme for 2021 and the method by which we set the entry time criteria, I will therefore ensure this is raised at the Championships debriefing and this is given due consideration, and a proposal will be put forward for the committee to decide upon.

Oliver Stockland
Swimming Secretary
Oxford & North Buckinghamshire Counties ASA

Fixtures Secretary's Report – November 2019

A team of 30 swimmers competed at the County Team Championships on 6th October at Ponds Forge, Sheffield. The team included 17 swimmers who were swimming for the county for the first time – the team finished a creditable 12th place, securing their place in Division 1 for another year.

Thanks must go to the coaching team of Amanda Ford, Chantal Clavaud, Hannah Wilson and Joseph Bradshaw and to Stephen Wynne Jones who acted as our official on the day.

Congratulations to Billy Wotton (COSC) and Lottie Wynne-Jones (CMK) who are the new county captains for 2019/20.

The coaching team felt that there was a lack of team cohesion which they attributed to the large number of new caps and to the short amount of time that they spent together. As a result the coaching team would like to revert to a two day event with a training session at Loughborough on the Saturday and an overnight stay in Sheffield.

The costs that this would entail are as follows:

Coach hire	£1450
Pool Hire Loughborough	£180
Hotel, buffet meal and packed lunch	£2600
Total cost of overnight stay	£4230

For comparison purposes the cost of the coach hire this year was £850.

SHORT COURSE

WOMENS

JUNIOR & OPEN

50 Back	Mimi Morley Iszatt	City of Oxford	28.51	02.11.19	Portsmouth
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JUNIOR

800 Free	Lottie Wynne-Jones	City of Milton Keynes	8.49.76	27.10.19	Luton
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This swim of Lottie's breaks the oldest record on our books, Karen Hodgson's from pre-1994.

O&NB County Synchronised Swimming Report

November 2019

Due to the change in the 'Synchro Year' it has been quiet for events since September.

Eight Witney Synchro swimmers attended the South East Region Novice Figures Competition. Full results are attached but congratulations go to Isabel Simpkins who came 1st in the Grade 0 12& under section and to Julia Sosnowska who came 2nd in the Grade 0 13-15yrs section.

National Squad trials were held, and Oxfordshire swimmer, Laura Turberville was selected to the GB training squad (Senior & Junior). Laura is now swimming for Reading Royals Synchro – she changed Clubs on the advice of the Witney Head Coach as several of her GB team mates train at Reading and this would give her more opportunity to train at that level. Witney Synchro wish Laura all the best for the future and will follow and report on her achievements.

There have been two Masters Synchro events (South East Open and National Championships)--Lisa Keeping from Witney & District Swimming Club came Second in the 40-49 years Solo section at the SE and third in the National Championships.

There is a Synchro Coaches & judges conference to be held at the end of November and swimmers will be attending trials in December for the South East training Squad 2020.

Mandy Fuller

County Synchro Sec.

SE Novices Results

Witney Synchro

Grade 0 12& under :

1st Isabel Simpkins , 10th Poppy Claridge, 12th Dara Jones, 15th Isabella Turnbull, 17th Millie Parker,
27th Millie Benfield

Grade 0 13-15yrs: 2nd Julia Sosnowska , 4th Megan Thomas

SE Masters Synchro Results

40-49 yrs Free Solo : 2nd Lisa Keeping - Witney & District Swimming Club

National Masters Championships

40-49yrs Free Solo: 3rd Lisa Keeping – Witney & District Swimming Club

Officials' Report – Nov 2019

Still waiting for full details on new J1 course, currently not able to offer a J1 course until new course is up and running which will hopefully be in January.

Thank you to Stephen Wynn Jones for officiating on behalf of ONB at Inter Counties.

Links for Sign up to officiate at Counties will go out early next month (after accepted entries are published)

Request from Swim England that clubs/members do not contact Helen Akers or Swim England Office directly for enquiries about swimming events, documentation or training. All such enquiries should initially be directed to the County team in the first instance - Karen Underwood as County Officials Co-ordinator, Felicity Govan as County Officials Administrator. Both Karen and Felicity can be contacted at onbofficials@gmail.com.

The contact matrix should be:

- all initial enquiries into the County, onbofficials@gmail.com
- if County cannot answer your question, the regional co-ordinator is George Adamson (george.adamson@southeastswimming.org)

Karen Underwood

ONB Officials' Coordinator



ONB Executive Meeting – 19th November 2019

Club Development update

SwimMark

The following clubs have successfully completed the required 6 elements for their accreditation health check;

Bicester Blue Fins SC, Bletchley and District SC, City of Milton Keynes, Didcot Barramundi SC, Newport Pagnell SC, Witney District SC

Coaching & Teaching register

All clubs have been asked to complete the coaching and teaching register to record all staff working within the club on the OMS system. A number of clubs have recorded some but not all coaches but there is a lot of information, particularly Safeguarding certificates, that is missing.

A decision is being made shortly as to the specific sanction that will be applied to clubs who do not comply with the request.

The register is now being used as coach and teacher record for clubs SwimMark submissions which ensures that all clubs with the accreditation are complying.

Stronger Affiliation

Stronger Affiliation is a minimum affiliation standard introduced for all new clubs or non-accredited clubs and will be mandatory from January 2021. Six pieces of information will need to be uploaded and approved between June and December 2020 for clubs to be able to renew their membership with Swim England.

The pieces of information are taken from the current SwimMark accreditation and are in line with the SwimMark Health Check elements;

Approved Club constitution, Club Chair and Club Welfare Officers statements of compliance, Risk Assessments, Personnel record including Coach & Teacher register download and a sample of club personnel safeguarding certificates.

The region will be running an online information workshop on Stronger Affiliation on Wednesday 29th January 7.00-8.00pm. Clubs are to email Kristie.jarrett@southeastswimming.org to register.

Regional Pathway Conference

The date is tbc but the region are now looking at 30th May as March is very congested with competition.

Kristie has asked for the County to confirm that this date works for them as all County Pathway coaches should also attend.

Regional Off-shore camp

A team will be attending the Luxembourg Euro Meet in January. Congratulations to Zichen Liu from Oxford who has been selected as a Development Coach for this camp and athletes Lottie Wynne-Jones and Joshua Press (CMK), Illizane Pinfold and Tobermory Mackay-Champion (City of Oxford).

Regional TM Forum

Took place on 17th October online and a recording of the meeting can be found on the regional website.

Regional Pathway Programme

The regional 12 year old cap dates for 2020 are 27th June, 5th September and 28th November.

The Open Water development camp will be on 14th June.

Para Swimming

A Para training day is taking place in Woking on the 15th December. Bookings to be made via the regional website. Please be advised that the training day is at near capacity. If any coaches are interested in supporting or observing on the camp they are to email Kristie.jarrett@southeastswimming.org