

Oxfordshire & North Buckinghamshire Counties ASA

President: Kim Weetman

Chairman: Mr Peter Shaw



MINUTES of EXECUTIVE COMMITTEE MEETING AT BICESTER LEISURE CENTRE

ON 24th SEPTEMBER 2019 AT 7PM

Present:

P Shaw (Chair)	N Mellings (Sec)	I Powell (Treasurer)	K Weetman (President, Disability Sec & 4SSC)
O Stockland (Swim Sec/ADSC)	M Fuller (Synchro Sec & Witney Synchro SC)	K Underwood (Officials Sec/COSC)	H Mack (Club Dev Officer/SER)
S Wratten (4SSC)	D Wheatley (Fixtures Sec & AVSC)	D Smit (COSC)	S-A Clavaud (W&DSC)

	Agenda Item	Discussion and Decision	Action
1.	Apologies/Opening Remarks	Apologies were received from: S Barber (ADSC); S Wynne-Jones (CMK); A Probert (MK Insync); A Brewer (Coach Ed/Maxwell); H Patrick (NSPC) and H Weeks (SER).	
2.	Minutes of Executive Meeting held on Tuesday 14 th May, 2019	The Chairman asked if all those attending had read the minutes of the meeting held on Tuesday 14 th May 2019 and if they were a true record. It was agreed that the minutes were an accurate record and they were duly signed by the Chairman.	
3.	Matters Arising from Previous Mtg	None.	
4.	Minutes of Executive Meeting held on Tuesday 9 th July, 2019	The Chairman asked if all those attending had read the minutes of the meeting held on Tuesday 9 th July 2019 and if they were a true record. It was agreed that the minutes were an accurate record and they were duly signed by the Chairman.	
5.	Matters Arising from Previous Mtg	The new club affiliation for Ridgeway Swimming Club proposed at the 9 July 2019 Exec Cttee mtg will be dealt with under item 11.	
6.	Correspondence	The Cttee were updated on the new Swim England 'Stronger Affiliation Communications Plan' and associated FAQs. Clubs should have already received these updates direct from Swim England. The documents will be attached to these minutes.	
7.	Chairman's Report	The Chair presented his report which is duly attached.	
8.	Treasurer's report	Ian Powell presented his report which is duly attached.	
9.	Disciplines	<p>a. Swimming. Oliver Stockland presented his report which is duly attached. He noted that he was considering merchandising proposals but that space for merchandise at Aqua Vale was limited. He asked the Cttee to approve the purchase of a replacement laptop and printer for the County Champs (total circa £800). Decision: The Exec approved the purchase of these 2 items.</p> <p>b. Fixtures. Donna Wheatley presented her report which is duly attached.</p> <p>c. Records. Peter Shaw presented the Records Claim Report. A member highlighted the misspelling of a female swimmer's name on the website records; this will be amended. <i>Sec's note: records and website amended 28 Sep 19.</i></p>	TREASURE

	Agenda Item	Discussion and Decision	Action
		<p>d. Synchro. Mandy Fuller presented her report which is duly attached.</p> <p>e. Masters. Post remains vacant - therefore no report received.</p> <p>f. Disability. Kim Weetman presented his report which is duly attached. <i>Secs' Note: On 25 Sep the ONB Sec emailed ONB members details of the 28 Sep Disability Officials Training Course.</i></p> <p>g. Masters' Records. The Chair presented the Masters' records report which is duly attached.</p> <p>h. Facilities. No report received.</p> <p>i. Officials. Karen Underwood presented her report which is duly attached.</p> <p>j. Coach Education. Ally Brewer sent her apologies, noting there was no report to give. The cttee were informed that Ally had stepped down from her ONB role. The Chair passed on his thanks to Ally for all her work to date. H Mack is investigating L1 and L2 courses and will issue details once known.</p>	
10.	Talent Pathway Dev Camp 2019	Helen Mack verbally updated the cttee on the Talent Pathway Dev Camp noting that the final camp was the weekend of 28/29 Sep 19. The camps have been extremely well received and camps for 2020 are being reviewed.	
11.	New Club Affiliations.	Ridgeway Swimming Club. At the 9 th July Exec Cttee mtg, the cttee were asked to consider affiliating Ridgeway Swimming Club; the Cttee asked the Chair of Didcot Barramundi to discuss the application with the Chair of WWHSC and provide the cttee with additional information, a revised constitution taking into account Cttee concerns and bring this back to the Sept Cttee. As no update on this request has been received from Didcot Barramundi/ WWHSC and there were no representatives from either club, this application remains on hold. <i>Sec's Note: ONB Sec provided Swim England with update on 28 Sep 19.</i>	
12.	Funding Applications	<p>4 Funding applications had been received; 3 from CMK and 1 from CMK Waterpolo:</p> <p>1) CMK requested funding for:</p> <ul style="list-style-type: none"> - Specialised swimming hearing equipment to aid communication with a deaf swimmer at a cost of £188. Decision: The Exec Cttee endorsed this application and agreed to pay the full cost of £188. - 5 Heart Rate Monitors. CMK asked club parents/carers to fund individual Heart Rate Monitors at a cost of £58 each and requested 5 Heart Rate Monitors which could be 'shared' by swimmers who did not have the means to pay for them (total cost £290). Decision: Following a lengthy discussion, the Cttee rejected this application on the basis that it would set a precedent for all other clubs to request the same or more in the case of larger member clubs. - An ipad pro to receive heart rate monitor information and film swimmers at a total cost of £969. Decision: Following a long discussion, the Cttee rejected this application on the basis of historically refusing requests for the purchase of laptops and ipads. The Member Clubs present at the mtg also indicated that they 	<p>CMK/ TREASURER</p> <p>CMK/ TREASURER</p> <p>CMK/ TREASURER</p>

	Agenda Item	Discussion and Decision	Action
		<p>had all financed the purchase of these items internally, some via Club and personal fundraising.</p> <p>2) CMK Waterpolo requested funding for a pair of Anti Junior Water Polo Junior Goals to aid the development of the junior training session and allow the juniors to become competitive. The cost of the goals is £1850.00 (incl VAT). Decision: Following a robust discussion, the Cttee endorsed this application and agreed to fund the total cost of £1850.00</p>	CMK WATERPOLO /TREASURER
13.	Swim England South East	Helen Mack presented her report which is duly attached. She emphasised the change to SwimMark, Stronger Affiliation and the Coaching & Teaching register.	
14.	Draft Social Media Policy	The Cttee endorsed the Draft Social Media Policy and thanked Stephen Wynne-Jones for his work in crafting the policy.	
15.	TeamUnify	The new ONB TeamUnify (TU) website went live on 19 th Sep 19 and Clubs across the county were sent a link to access it. Although the old website can still be found, work is underway to 'point' searches for the old ONB website to the new ONB TU website. The new website has been well received by members. Members were informed that in future bulk/cttee e-mails to ONB Cttee members will be sent via the TU website and hence the need for up to date email addresses. The ONB Sec will manage the website and will ensure Oliver Stockland has access to update County Champs information in due course.	ALL CLUBS
12.	AOB	None.	

The Exec Cttee Meeting closed 8.15pm.

The next Meeting will be held at Bicester Leisure Centre starting as 7pm on Tuesday 19th November 2019.

Nicky Mellings
ONB Sec

Date: 28th September 2019

Chair Signature:

Date:

Stronger Affiliation Communications Plan

Summary

To introduce a stronger affiliation process for new and existing aquatic clubs affiliating to, or renewing their affiliation with, Swim England.

Key objectives

To make all clubs aware of the importance to submit the necessary evidence to ensure they meet the requirements of the stronger affiliation process – and the what it means if they don't.

Key timings

- **September to December 2019:** making clubs aware of the new guidelines being introduced
- **June 2020:** clubs begin to upload required evidence
- **December 1st 2020:** all clubs to have uploaded evidence
- **Jan/Feb 2021:** Need clubs to submit any outstanding evidence and have it approved ASAP or be temporarily suspended in line with membership renewal sanction.

Content plan/promotional ideas

September 2019

- Initial article to announce why Swim England is introducing new the guidelines and what it means for clubs.
- Press release for trade press
- Social media posts around the first article, video interview with Jon Keating explaining the guidelines
- Include in September Members' Newsletter, linking to original web story.
- Maxemail to all club secretaries about the new process, linking to original story.
- Message to regional team members explaining the changes and how they can help clubs
- Q&A document uploaded to website detailing everything clubs need to know (will be added to as questions come in from clubs once comms go live).

October 2019

- Include in Pooling Resources
- Develop web page to be included on <https://www.swimming.org/swimengland/managing-your-club/developing-clubs/> including all the relevant information
- Infographics for social media around the six requirements clubs will need to go through as part of the new guidelines.

November 2019

- Include details in the clubs' newsletter
- Article about the benefits of SwimMark to encourage clubs to consider going for the full accreditation as part of the new process

December 2019

- Details in Members' Newsletter linking to the FAQs online
- Attend Swim England Winter Championships to speak to club officials and produce a leaflet to give clubs necessary information on what they need to do

January 2020

- Speak to a SwimMark accredited club and share their story of going through the process to encourage others to follow suit.
- Promote WebEx calls taking place throughout the year for clubs to find out more about the process
- Produce a video similar to the one by the FA (<http://www.thefa.com/get-involved/more/whole-game/club-affiliation>) showing how to complete the online form
- Details in Members' Newsletter/clubs' newsletter

February 2020

- Roll of honour on the website detailing clubs which have achieved SwimMark
- Social posts around the roll of honour - is your club on it?

March 2020 onwards (dates to be agreed)

- Share or like posts from clubs that have used social media assets to say they have achieved SwimMark in preparation for the stronger affiliation process
- Continued articles in Members' Newsletter/Clubs' Newsletter
- Feature on a SwimMark club. Why they went through the process, benefits to them and why clubs should think about completing the 10 other elements to reach this standard. Detail what the 10 other elements are
- Social posts on why clubs should think about going for SwimMark status

April 2020

- Maxemail to all non-accredited clubs giving details of how to upload the evidence

May 2020

- One month to go social posts

June 2020

- Web story to say process is now live
- Social posts encouraging clubs to start uploading their evidence.

July 2020

- Web article and social media posts...highlighting that the window for uploading the 6 pieces of evidence now live. Needs to be completed and approved by 1st Dec.
- Web article and social posts when we hit 100 clubs (non swimmark) that have submitted the required evidence
- Countdown to the deadline for ensuring all evidence is uploaded - what it means if clubs don't do it (more details about the sanctions and how it will effect a club)

August 2020 onwards

- Create social media assets/posters that clubs can use to say they have completed the process/achieved SwimMark status.

September/October/ November 2020

- 3/2/1 months to go social media and web articles

Stronger Affiliation FAQs

Why are Swim England doing this?

As the national governing body for swimming, diving, synchronised swimming and water polo, Swim England will support all clubs to ensure they are sustainable and fit for purpose.

The Stronger Affiliation process will enable clubs to provide further assurances that they are implementing the right governance standards, showing strong leadership and employing personnel who have the necessary qualifications and Safeguarding/DBS checks.

What will it mean for my club?

Clubs who have not completed SwimMark accreditation will have to provide six pieces of evidence to stay affiliated to Swim England on an annual basis. The six pieces of evidence are:

- Approved Club Constitution
- Risk Assessments
- Club Personnel Record (to incl qualifications, valid DBS and approved Safeguarding training)
- Sample of safeguarding certificates
- Welfare Officer compliance statement
- Club Chair compliance statement

My club has SwimMark. What do we need to do?

All clubs that are currently SwimMark accredited will not have to provide the six pieces of evidence as they have already met this standard as part of their SwimMark process. However, this is under the proviso that their SwimMark accreditation is maintained.

What happens if my club doesn't complete the process?

Failure to submit the required evidence will result in a clubs temporary or permanent suspension from Swim England.

This means club members would be unable to compete at all competitions and insurance cover would be null and void.

All clubs providing the required evidence and paying the annual membership fee would have any suspension lifted.

Are there any costs associated with Stronger Affiliation?

If your club is Wavepower compliant (in relation to DBS and Safeguarding requirements) there should be no additional costs.

Please refer to Wavepower 2016-2019 (Section 2, P.40-47) for DBS and Safeguarding requirements - <https://www.swimming.org/swimengland/wavepower-child-safeguarding-for-clubs/>

Please note that all individuals who are required to have a DBS check for their role must complete approved safeguarding training **within three months** of the role commencing (if 18 years or above).

For under 18's Swim England does not make safeguarding training mandatory. However, if individuals wish to then there is some basic awareness training available i.e. via **UK Coaching**.

Please note that a DBS check should be renewed every three years and child safeguarding training should be refreshed every three years unless stated otherwise.

Download our Swim England [list of approved safeguarding courses](#) to find out more

What are the key dates?

All non SwimMark clubs (new and existing) will be able to submit evidence for Stronger Affiliation from 1st June 2020. All evidence will need to be checked and approved by 1st December 2020 in order to coincide with membership annual renewals. Any club that has not uploaded the documentation by this time will be at risk of suspension.

What support will Swim England provide?

From January to June 2020 there will be a series of webinar sessions/online workshops for clubs to access. These sessions will provide additional information regarding the process, timescales and support available.

Swim England also has a range of templates and guidance documents that will assist clubs in completing the required evidence and further information will be added to the Club Hub when available - <https://www.swimming.org/swimengland/clubs-home/>

The Swim England Club Development Team (national and regional) will be available to guide and support clubs through the process.

How will clubs submit evidence?

Clubs will be required to upload evidence to an online portal, which is currently used for SwimMark accreditations. The system is user friendly, however a User Guide will be available to assist clubs through the process. Staff support (in the form of field based and office staff) will also be provided where required.

Webinar sessions/online workshops will also be available to demonstrate how clubs use the online system.

Will there be any exemptions?

Clubs with members solely over the age of 18 will be exempt from some of the six pieces of evidence – further information will be available in due course



Oxfordshire & North Buckinghamshire Counties ASA
Affiliated to Swim England South East

Treasurers Report 24/09/19

The current set of accounts is for the period 14/05/19 to 24/09/19. I believe all outstanding invoices have been paid.

Opening Balances as at 14/05/2019

Exec Net Worth as of 14/05/2019

<u>Bank and Cash Accounts</u>	Total
Cash - Competition A/C	£0.00
Cash - General A/C	£0.00
Competition Account	£2,478.62
Creditors Account	-£2,491.75
Debtors Account	£0.00
General Account	£198.19
High Interest Business Account	£43,696.64
Net Worth =	<u>£43,881.70</u>

ONB Income since the 14/05/2019

General Account Income

There was no income received into the General account.

Competition Account Income

There was no income received into the Competition account.

Business Account Income

Exec Gen Business Income and Spending Between 14/05/2019 and 24/09/2019

<u>Income Categories</u>	<u>Total</u>
INVESTMENT INCOME	
Bank Interest	£42.81
Total INVESTMENT INCOME	<u>£42.81</u>
<u>Total Income Categories</u>	<u>£42.81</u>



Oxfordshire & North Buckinghamshire Counties ASA
Affiliated to Swim England South East

ONB Expense since 14/5/2019

General Account Expense

Exec Gen AC Income and Spending
Between 14/05/2019 and 24/09/2019

<u>Expense Categories</u>	<u>Total</u>
ATHLETE DEVELOPMENT COSTS	
Pool Hire	£499.45
Refreshments	£25.20
Transport	£850.00
Total ATHLETE DEVELOPMENT COSTS	£1,374.65
FUNDING	
Funding IT Equipment	£1,228.40
Total FUNDING	£1,228.40
I.T.	
Software	£89.99
Total I.T.	£89.99
OFFICIALS	
Room Hire - Officials Courses	£200.00
Software - Officials	£300.00
Total OFFICIALS	£500.00
Sundry	
Audit Fee-Gift	£55.00
Expenses_General	£20.90
Insurance	£460.49
Total Sundry	£536.39
Total Expense Categories	<u>£3,729.43</u>

Competition Account Expense

There was no expense for the Competition account.



Oxfordshire & North Buckinghamshire Counties ASA
Affiliated to Swim England South East

Creditors Account

Exec Meeting Creditor Account_In & Exp
Creditors Account
Between 14/05/2019 and 24/09/2019

Num	Date	Payee	Category	Amount	Running Balance
Opening Balance as of 15/05/2019					<u>-£2,491.75</u>

Expense Categories

FUNDING

Funding IT Equipment

09/07/2019	CITY OX SWIM COSC	FUNDING : Funding IT Equipment	-£621.00	-£3,112.75
09/07/2019	CITY OX SWIM COSC	FUNDING : Funding IT Equipment	-£152.40	-£3,265.15
09/07/2019	MAXWELL SWIM CLUB	FUNDING : Funding IT Equipment	-£455.00	-£3,720.15
			-£1,228.40	

**Total Expense
Categories**

-£1,228.40

Transfers



Oxfordshire & North Buckinghamshire Counties ASA
Affiliated to Swim England South East

General Account

18/06/2019	Bicester SC	Transfer From : General Account	£810.36	-£2,909.79
04/08/2019	CITY OX SWIM COSC MAXWELL SWIM	Transfer From : General Account	£621.00	-£2,288.79
29/08/2019	CLUB	Transfer From : General Account	£455.00	-£1,833.79
Total General Account			£1,886.36	
Total Transfers			£1,886.36	
Grand Total			£657.96	-£1,833.79

Creditors Account_Competition account

There was no expense for the Competition account.

Debtors Account Income & Expenditure

There was no transaction for this account.



Oxfordshire & North Buckinghamshire Counties ASA
Affiliated to Swim England South East

Closing Balance as at 24/09/2019

The net fund available to the county is:

Exec Net Worth
As of 24/09/2019

Bank and Cash Accounts	Total
Cash - Competition A/C	£0.00
Cash - General A/C	£0.00
Competition Account	£2,478.62
Creditors Account	-£1,833.79
Creditors Account_Comp AC	£0.00
Debtors Account	£0.00
General Account	£410.89
High Interest Business Account	£39,139.45
Net Worth	<u>£40,195.17</u>

ONB Net worth an excess of income over expenditure as detailed below:

	Networth		
	<u>14/05/2019</u>	<u>24/09/2019</u>	<u>Difference</u>
Income over spending	<u>£43,881.70</u>	<u>£40,195.17</u>	<u>-£3,686.53</u>

BUDGET Tracker

A separate budget tracker print out is circulated with this report so that the budget holders can monitor their expenditure, currently we have no overspends.

Ian Powell
Treasurer
Oxon & North Bucks Counties



OXFORDSHIRE & NORTH BUCKINGHAMSHIRE COUNTIES ASA

SWIMMING SECRETARY REPORT SEPTEMBER 2019

Planning for the 2020 County Championships and Age Group Competitions is well underway, with all County Championship documentation circulated to the Club Secretaries and soon to be placed on to the county website. The Hy-tek file is ready and will be issued by the end of the month.

I once again plan to arrange a conference call with all meet managers to go through the entry process to ensure there are no delays in releasing the accepted entries. The call will include things such as ensuring the; club code and club names match those detailed on British rankings, the correct long course to short course conversion tool is being used (Sport System) and details of the entry time criteria (rounding up, rounding down etc.).

I am pleased to report that the majority of key volunteer roles have been filled this includes the AOE operators, recorders, officials co-ordinator, welfare officer, awards trustee etc. My thanks go to both Lizzy Rowland & Felicity Govan for stepping in as Assistant Promoter and Volunteer co-ordinator in Christine Rennie absence. However, Jenny Dean the commentator will be unable to attend the Long Distance events this year so, we're on the look-out for a replacement.

I will also in due course be writing to the various county referees so as to ensure wherever practicably possible there are two timekeepers allocated to each lane, therefore, avoiding a recurrence similar to that of 2018.

I am also looking into the merchandising proposals put forward by Charlotte Galbraith and am in dialogue with Aqua Vale regards suitable retail space.

Finally, I am looking into the purchase a replacement printer and possibly laptop to match that purchased last year and am hopeful this request can be accommodated.

Oliver Stockland
Swimming Secretary
Oxford & North Buckinghamshire Counties ASA

Fixtures Secretary's Report – September 2019

A team of 30 swimmers from 8 clubs have been selected to represent ONB at the County Team Championship in Sheffield on the 6th October. All those selected have confirmed their availability to swim and will be accompanied by Amanda Ford (County Coach), Chantal Clavaud (Lead TM), Hannah Wilson (Girls TM) and Joseph Bradshaw (Boys TM). Stephen Wynne-Jones has agreed to act as our official on the day.

The coach is booked and all kit needed has been ordered.

Donna Wheatley

RECORD CLAIMS**All Long Course**

WOMENS

Junior & Open

50 Breast	Ilizane Pinfold	City of Oxford	32.14	23.07.19	Glasgow
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Junior

100 Fly	Lottie Wynne-Jones	City of Milton Keynes	1.02.20	28.07.19	Glasgow
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4 x 200 Free Relay		City of Milton Keynes	3.51.38	25.07.19	Glasgow
	(Lottie Shaw , Ellie McManus , Lottie Wynne-Jones , Sophie Govan)				

Open

400 Free	Nicole Ryan	City of Oxford	4.20.03	27.07.19	Glasgow
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MENS

Junior

100 Back	Nick Skelton	City of Oxford	58.00	22.07.19	Baku ,Azerbaijan
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200 Back	Nick Skelton	City of Oxford	2.04.18	24.07.19	Baku ,Azerbaijan
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Open

50 Breast	David Murphy	City of Oxford	27.77	24.07.19	Glasgow
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100 Breast	David Murphy	City of Oxford	1.00.44	23.07.19	Glasgow
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O&NB County Synchronised Swimming Report

September 2019

Since the AGM:

In July, Henley and Witney clubs attended the national Combination Cup competition at the London Aquatic Centre. This event has grown over the 3 years since it started, and this year saw over 1100 synchronised swimmers competing in 114 team routines over the course of one day. The largest section was the non-competitive 12& under swimmers where 23 teams swam – unfortunately this section was the last of the day finishing at 21.00. For 2020 organisers have been revisiting the format of the competition on the request of swimmers, parents and officials alike. It was an extremely long day for the officials -some arriving at 07.00am and leaving at 22.00 before travelling home!

Our county swimmers swam well at an event of this size and coaches were asked “when is next year’s competition and what is the routine going to be?” before leaving the changing rooms! Results are shown attached.

At the end of July, a seminar was held for our network clubs by Gabrielle Boisvert a former member of the Canadian national team. Gabrielle was in the UK working with Reading synchro and also running a training camp in Nottingham over the Summer Holidays.

After a short summer break County Clubs are back in training and adjusting to the new Synchro Year – changing from January to December to now running September – July. Squads are starting to work on routines for 2020.

Swimmers will also be working hard for grades exams this Autumn in order to gain qualifying grades for National Age Groups and British Championships - both being held early in 2020.

At the recent South East Annual Council Meeting at Guildford Steve Fuller from Witney was awarded the Presidents plate from the outgoing President Jenny Gray.

Laura Turberville, from Witney Synchro was also awarded South East Synchronised Swimmer of the year for her achievements in competing with both the Senior and Junior GB squads. Unfortunately, Laura was unable to attend as she was attending the introduction day for the 2019 DiSE (formerly AASE) intake.

I am currently still waiting for information from Clubs concerning eligible swimmers for a County Synchro Camp – this may have to now be postponed until 2020 when we can establish a robust format and dates.

Mandy Fuller

Synchro Sec.

National Combination Cup 2019 Results

Henley :

15& Under Division 1: 13th

Alana Basinger
Annie Skaanild
Bethan Jones
Courtney Mackworth-Praed
Daisie Lange
Daisy Butler
Elodie Jones
Emma Buckley
Eva Narewska
Florence Teague
Zara Warren

13-18 years Division 2: 17th

Alexandra Turner
Amelia Jones
Charlotte Jones
Georgia Hunter
Iris Bennett
Milly Coleman
Poppy Butler

Witney:

13-18 years Division 2: 16th

Eleanor Bisp
Rowan Bisp
Amelia Bolton
Issabella Booth
Emma Johns
Eve Ray
Weiyen Tan

12 & Under Division 1: 18th

Abigail Barnett
Dara Jones
Eve Nelson
Freya Parker
Isabel Simpkins
Isabella Turnbull
Marcia Berry
Millie Parker
Olivia Eaves
Poppy Claridge
Millie Benfield
Imogen Dyer

Oxon & N Bucks Counties ASA

Disability Report - 24th September 2019

Nothing to report.

But for your diaries:-

There is a Disability Officials training course at The Quays Southampton on Saturday 28th September at 11am.

For information please contact Sue Barker on gosportsue@hotmail.com

Cheers

Kim

OXON & N BUCKS 'MASTERS' NEW RECORDS AS AT 24 SEPT 19

SHORT COURSE RECORDS

BACKSTROKE

1	LADIES	50m	75-79	BARBARA LEGG	Banbury	18-May-19	1:02.34	Midlands, Rugby
2	MEN	50m	60-64	MICHAEL WHITEHEAD	Aylesbury	27-Apr-19	35.06	Cornwall County
3	MEN	50m	80-84	BRIAN REED	Witney Polo	31-Mar-19	58.32	Gloucester
4	MEN	200m	60-64	MICHAEL WHITEHEAD	Aylesbury	27-Apr-19	3:03.49	Cornwall County

BREASTSTROKE

5	LADIES	100m	45-49	SAMANTHA USHER	Bicester	31-Mar-19	1:30.52	Gloucester
6	MEN	50m	60-64	TOM MORROW	Oxford	19-Apr-19	36.97	Scottish Nat.
7	MEN	50m	80-84	BRIAN REED	Witney Polo	31-Mar-19	1:04.20	Gloucester

BUTTERFLY

8	LADIES	100m	25-29	SIOBHAN CASEY	Oxford	18-May-19	1:09.61	Midlands, Rugby
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FREESTYLE

9	LADIES	50m	25-29	SIOBHAN CASEY	Oxford	18-May-19	27.94	Midlands, Rugby
10	LADIES	100m	25-29	SIOBHAN CASEY	Oxford	18-May-19	1:00.86	Midlands, Rugby
11	LADIES	200m	75-79	BARBARA LEGG	Banbury	31-Mar-19	4:09.38	Gloucester
12	MEN	50m	50-54	RICHARD EVANS	Witney	31-Mar-19	27.33	Gloucester
13	MEN	50m	80-84	BRIAN REED	Witney Polo	31-Mar-19	43.61	Gloucester
14	MEN	100m	80-84	BRIAN REED	Witney Polo	31-Mar-19	1:43.01	Gloucester

LONG COURSE RECORDS

BACKSTROKE

15	LADIES	50m	70-74	LYNNE TANNER	Witney	14-Jun-19	49.20	Swansea
16	LADIES	100m	70-74	LYNNE TANNER	Witney	14-Jun-19	1:50.35	Swansea
17	LADIES	200m	70-74	LYNNE TANNER	Witney	14-Jun-19	3:58.32	Swansea
18	MEN	50m	25-29	DANIEL MORGAN	Aylesbury	14-Jun-19	27.60	Swansea
19	MEN	50m	60-64	MICHAEL WHITEHEAD	Aylesbury	14-Jun-19	35.99	Swansea
20	MEN	100m	25-29	DANIEL MORGAN	Aylesbury	14-Jun-19	59.47	Swansea
21	MEN	200m	60-64	MICHAEL WHITEHEAD	Aylesbury	14-Jun-19	3:01.62	Swansea

BREASTSTROKE

22	LADIES	50m	70-74	DIANA GROAT	Aylesbury	14-Jun-19	51.55	Swansea
23	LADIES	100m	70-74	DIANA GROAT	Aylesbury	14-Jun-19	1:57.88	Swansea

FREESTYLE

24	LADIES	50m	60-64	MARGARET SMITH	CMK	20-Jul-19	32.31	Aldershot
25	LADIES	50m	70-74	DIANA GROAT	Aylesbury	14-Jun-19	41.44	Swansea
26	LADIES	100m	70-74	DIANA GROAT	Aylesbury	14-Jun-19	1:36.28	Swansea
27	LADIES	100m	75-79	BARBARA LEGG	Banbury	20-Jul-19	1:52.43	Rushmore Royals
28	LADIES	200m	75-79	BARBARA LEGG	Banbury	20-Jul-19	4:10.47	Rushmore Royals
29	MEN	50m	30-34	RYAN STEWARD	Bicester	14-Jun-19	24.66	Swansea
30	MEN	100m	25-29	MICHAEL PROCTER	Bicester	24-Mar-19	54.12	London Regionals

INDIVIDUAL MEDLEY

31	LADIES	400m	45-49	DERYN CREASY	Aylesbury	14-Jun-19	7:06.48	Swansea
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LONG COURSE RELAY RECORDS

FREESTYLE

32	LADIES	4 x 50m	200-239	Aylesbury	14-Jun-19	2:26.35	Swansea
33	LADIES	4 x 100m	72-99	Aylesbury	14-Jun-19	5:28.18	Swansea
34	MEN	4 x 50m	160-99	Aylesbury	14-Jun-19	1:56.63	Swansea

MEDLEY

35	MEN	4 x 50m	160-99	Aylesbury	14-Jun-19	2:10.57	Swansea
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MIXED MEDLEY

36		4 X 50m	72-99	Aylesbury	14-Jun-19	2:07.69	Swansea
37		4 X 50m	200-239	Aylesbury	14-Jun-19	2:38.21	Swansea

Officials' Report

Firstly, I would like to pay tribute to John Wilford, who, before his illness, gave up hours of his time to work poolside throughout the County. Many of us were taught by him as he was the primary officials' tutor for the County, we remember his dedication with gratitude and our thoughts are with his family.

I attended South East Region ACM and workshops in Guildford along with Oliver. From an Officials' view the emphasis was on the new J1 online training.

New online J1 to go live from 1 January – Beta testing started last week. Preliminary reports from testers has been positive. Fee to increase to £20 but this will include license, practicalities of payment and SE Region contribution still to be worked out.

No more current J1 courses to be delivered from 1 November – all current J1 trainees MUST have completed all training including contemporary issues, had assessment and had pass recorded by British Swimming by 31st July 2020. If this doesn't happen, they will need to start again.

Further updates for County Coordinators (& tutors?) due in November meeting.

A report of an unpleasant and unsupportive referee at a meet (not this County) – this will not be tolerated and any ONB officials who experience this I would ask for them to contact me, alternatively they can contact George Adamson, Officials Coordinator for SE Region.

Our current courses are all available for booking via Swim-Meet

Courses already held:

ONB J2 Part 1 Training Course (Saturday 07 Sep 2019) – 7 participants

ONB J1 Part 1 Training Course - Bicester (Saturday 14 Sep 2019) – 12 participants

Forthcoming Courses:

ONB J1 Part 2 Training Course - Oxford (Sunday 13 Oct 2019) – currently 10 booked

ONB J1 Part 2 Training Course - Bletchley (Saturday 26 Oct 2019)

ONB J2 Part 2 Training Course - Bicester (Saturday 14 Dec 2019)

Hopefully Starters to Referee – Bicester (Saturday 16 Nov 2019)

No current interest in J2S Starters' Course.

All availability for Officials' help at Counties will be requested via new Swim-Meet software and a change this year will mean there will be a set number of spaces available for J1 and J2 trainees to gain experience. This will be allocated on a first-come first-served basis via a separate sign in and assuming we have enough qualified officials.

Karen Underwood

ONB Officials' Coordinator



ONB County ASA Meeting – September 2019

Stronger Affiliation

Swim England is bringing in new guidelines for its affiliated clubs in a bid to show they have the highest standards of safe and effective practice in place. The Stronger Affiliation process is being introduced so new and existing members know clubs are well run and their personnel have the necessary safeguarding checks in place to ensure members' safety.

Clubs that do not currently hold SwimMark will now have to provide six pieces of evidence to ensure they stay affiliated to Swim England from January 2021. The focus areas will be around club constitution, risk assessments, club personnel records, safeguarding certificates plus compliance statements from the club's chairperson and welfare officer.

All clubs that are currently SwimMark accredited will not have to complete these new guidelines as they will have already done so as part of the SwimMark process. However, they will need to ensure they maintain their accredited status. (please see below changed to the SwimMark Annual Health Check)

All non SwimMark clubs – new and existing – will be able to submit evidence for Stronger Affiliation from 1 June 2020 and all evidence will need to be checked and approved by 1 December 2020 in order to coincide with annual renewals.

Team Manager Training

Team Manager Module 1 course

Wednesday 25th September Spiceball Leisure Centre, Banbury 6.30pm - 9.30pm

To book, please visit <https://www.southeastswimming.org/workforce/team-managers/>

SwimMark

Banbury SC, Kidlington & Gosford SC and Wantage White Horses SC were approved for SwimMark reaccreditation at the September Regional panel meeting. Final approval will be awarded on Wednesday 25th September. Buckingham Swans SC gained SwimMark accreditation for the first time in September.

City of Milton Keynes SC, Didcot Barramundi SC, Witney & District SC, Newport Pagnell SC, Bicester Blue Fins SC and Bletchley & District SC are due to submit for accreditation at the November panel meetings, submission deadline **Friday 1st November 2019**.

Please see below the new Health Check elements for which clubs need to submit evidence. These elements are slightly different from the previous health check elements, as the new Health Check has been brought in line with the Stronger Affiliation elements, so not to confuse clubs moving forward.

The 6 elements clubs are required to complete as part of the Health Check are;

E5	Club Constitution
E6	Welfare Officer Statement
E7	Club Chair Statement
E10	Risk Assessments
E13	Club Personnel Record
E14	Safeguarding certificates

The required changes to the portal will be made following the national panel meeting on 25th September.

The second change is to Element 13. From, and including, the November panel, clubs must now use the information from the coaching and teaching register (ie information that has been checked and added to the Swim England Integra Membership System) as evidence. It will no longer be an option for clubs to revert back to the previous process and submit information for coaches and teachers on the existing E13 template, however this template (or the clubs own document) will need to be used for any remaining club personnel (eg officials, team managers , committee members). Therefore the club should be uploading 2 documents for this element.

The priority for all clubs is to ensure the coaching and teaching register is fully complete.

Regional Swimming Coaches Forum Conference

This conference took place on Sunday 8th September at Reeds School in Cobham, Surrey. 39 coaches attended the conference covering a wide range of topics from technical swimming to coach welfare and resilience. Amanda Booth from the City of Oxford SC led two of the sessions during the day, 3 additional coaches from Oxford were in attendance.

Swimming Coaches Workshop

A Youth Strength and Conditioning and nutrition coach's workshop will take place on Saturday 16th November at Bracknell Leisure Centre. Nutrition will cover

- The nutritional differences between the female and male swimmer catch up.
- Fuel for the work required
- Supplement safety

For further information and bookings visit the website;

<https://www.southeastswimming.org/swimming/conferences-and-workshops/>

Team Manager Forum

The TM forum has been moved to the evening of the 17th October 7pm, this will be an online forum.

- Using Team Unify to support Team Managers to handle personal data in line with GDPR
- Raising a protest
- Questions and Answers.

To book please contact: Kristie.jarrett@southeastswimming.org

Coaching Courses

Swimming Coaches Course – Masters Specific

Starts Online: 19th November 2019

Face to Face days: 7th, 11th, 12th, 21st, 25th & 26th January 2020

Bracknell Leisure Centre, RG12 9SE

Contact rosa.gallop@swimming.org