

Oxfordshire & North Buckinghamshire Counties ASA

President: Kim Weetman

Chairman: Mr Peter Shaw



MINUTES of EXECUTIVE COMMITTEE MEETING AT BICESTER LEISURE CENTRE

ON 10th MARCH 2020 AT 7PM

Present:

| | | | |
|-----------------------------|------------------|----------------------|--|
| P Shaw (Chair) | N Mellings (Sec) | I Powell (Treasurer) | K Weetman (President, Disability Sec & 4SSC) |
| O Stockland (Swim Sec/ADSC) | N Brown(COSC) | S-A Clavaud (W&DSC) | M Creasy (ADSC) |
| J Uylett (County Pathway) | | | |

| | Agenda Item | Discussion and Decision | Action |
|----|--|--|---------|
| 1. | Apologies/Opening Remarks | Apologies were received from: B McDonald (SER), D Wheatley (Fixtures Sec/AVSC), S Wratten (4SSC), M Fuller (Artistic Swimming Sec & Witney Synchro SC), H Patrick (NPSC), K Underwood (Officials Sec/COSC), S Wynne-Jones (CMK), S Manser (Maxwell) and A Readhead (Maxwell). | |
| 2. | Minutes of Executive Meeting held on Tuesday 14 th January 2020 | The Chairman asked if all those attending had read the minutes of the meeting held on Tuesday 14 th January and if they were a true record. It was agreed that the minutes were an accurate record and they were duly signed by the Chairman. | |
| 3. | Matters Arising from Previous Mtg | COSC, W&DSC and NSPC had all sent their thanks to the ONB Exec Cttee for supporting their funding requests in January 2020. | |
| 4. | Correspondence | Clubs were provided with a Coronavirus update following the SER Mtg on Tuesday 9 th March: 'The regional position is that events are planned to go ahead unless the directive from the Government or Swim England changes. An update page is being added to the front page of the Regional website with details of the competitions coming up and the current position, as well as links to all the latest information and guidance in regards to COVID-19'. <i>Secs Note: Clubs emailed with this update 11th March.</i> Update page as follows: https://www.southeastswimming.org/swim-england-south-east-events-public-health-advice-covid-19-update/ Oxford Hospitals Charity thanked ONB for their donation of £522.32 raised via the selling of County swim hats and finals sheets at County Championships 2020. | SEC/ALL |
| 5. | Chairman's Report | The Chair presented his report which is duly attached. Particular thanks were given to Oliver Stockland and his team for organising a most successful County Championships. | |
| 6. | Treasurer's report | Ian Powell presented his report which is duly attached. | |
| 7. | Appointments | It was highlighted that the timing of a number of ONB Appointments/reappointments didn't fit well with the schedule of swimming events and it was proposed that these appointments/reappointments be agreed at the 10 th March 2020 cttee. A report, duly attached, outlines those positions and the reasoning for the proposals. It was proposed, and the ONB Cttee agreed, that: | |

| | Agenda Item | Discussion and Decision | Action |
|----|------------------------------|---|--------|
| | | <ol style="list-style-type: none"> 1. Amanda Ford's two year period as County Coach be extended beyond the AGM in July 2020. 2. Girls and Boys Team Manager – Hannah Wilson be reappointed and Fabian Whitbread be appointed. Both subject to completing TM2 Courses. 3. Kim Weetman serve a second term as President of ONB for 2020/21. 4. Andy Willis serves as President-Elect for 2020/21 and therefore becomes President in July 2021. 5. Oliver Stockland serve as President-Elect for 2021/22 and therefore becomes President in July 2022. <p>Of note all the above members have indicated they would be content to take up these appointments.</p> | |
| 8. | Disciplines | <ol style="list-style-type: none"> a. Swimming. Oliver Stockland presented his report which is duly attached. All clubs were encouraged to attend the County Champs debrief on Tue 21st April at Bicester Leisure Centre at 7pm. Clubs are requested to send written feedback to Oliver by no later than 1st April. There is a requirement for a new Trophy Secretary to organise the purchase of trophies, medals and engraving of returnable trophies. Interested personnel should contact Oliver for further details. b. Fixtures. Donna Wheatley sent her apologies, noting there was no report to give. The contract for intercounties accommodation was to be signed and the cttee noted the cancellation clause within the contract. Concerns were raised regarding COVID-19 and the impact this may have on intercounties; it was agreed that accommodation should still be booked. c. Records. Peter Shaw presented the Records Claim Report which is duly attached. d. Artistic Swimming. Synchro has recently been renamed by Swim England to 'Artistic Swimming'. Mandy Fuller sent her apologies. The Chair presented her report which is duly attached. A poster 'Boys got talent', advertising a free, fun taster session on 7th April – is aimed at recruiting more boys into the sport. <i>Sec's Note: Clubs emailed 11th March.</i> e. Masters. Post remains vacant - therefore no report received. f. Disability. Kim Weetman noted there was no report to give. g. Masters' Records. No report received. h. Facilities. No report received. i. Officials. Karen Underwood sent her apologies. The Chair presented her report which is duly attached. j. Coach Education. Post is vacant - therefore no report received. | ALL |
| 9. | Talent Pathway Dev Camp 2020 | <p>Jo Uylett presented her report which is duly attached. Of note 25 swimmers have been selected for the Pathway Development Camp; 13 boys and 12 girls. The ONB Exec Cttee were requested to fund the following:</p> <ol style="list-style-type: none"> 1. The purchase of swim caps (@ total £125) and T Shirts (total @£360) for the Pathway Dev Camp swimmers. <p>Decision: The ONB Exec Cttee agreed this request.</p> <ol style="list-style-type: none"> 2. The purchase of water bottles for the swimmers. | |

| | Agenda Item | Discussion and Decision | Action |
|-----|-------------------------|---|-----------------|
| | | Decision: Jo was asked to forward costs to the Sec upon which a decision would be made by the ONB Exec. | J Ulyett |
| 10. | New Club Affiliations | A new Club Affiliation request had been received from Oxford Brookes University Swimming Club. The club currently has 6 members and is looking to increase opportunities to compete. Of note the club only accepts members who are students of the university. Decision: The ONB Exec Cttee endorsed this new club affiliation. | SEC |
| 11. | Funding Applications | No applications for funding received. | |
| 12. | Swim England South East | Ben McDonald sent his apologies. The Chair presented his report which is duly attached. | |
| 13. | AOB | Nil. | |

The Exec Cttee Meeting closed 7.57pm.

The next Meeting will be held at Bicester Leisure Centre starting as 7pm on Tuesday 12th May 2020. Please note this mtg will be held in the Squash Court.

Nicky Mellings
ONB Sec

Date: 16th March 2020

Chair Signature:

Date:

ONB Meeting Dates for 2020:

Tuesday 12th May 2020

Tuesday 7th July 2020 (AGM and Cttee Mtg)

Chairman's Report

I hope that everyone has recovered from what were extremely exciting Main County Championships at Aqua Vale Aylesbury last month. Some excellent swimming from all Age Groups and a very competitive atmosphere, particularly in the spectator's balcony!

An enormous amount of work went into the organising and running of the Championships and there are many people that need to be thanked, which I am sure has been done, but I do have to mention particularly our Swimming Championships Secretary, Oliver Stockland, his Assistant Promoter on the days of competition, Lizzy Rowland, our Officials Co-Ordinator, Karen Underwood and our Officials Administrator, Felicity Govan, who also organised the Volunteers.

We have the British Championships, doubling this year as Olympic Trials of course, to look forward to in April and we wish all our ONB participants the best of luck.

Following on from the Brits we have the South East Region 14/u and 15/o Champs over several weekends with the younger swimmers at Crawley and the older ones at Wycombe. Very best wishes to all our many ONB swimmers attending.

The first of three Talent Pathway Development Camps for 11 year olds takes place on 29th March at Stoke Mandeville lead by Jo Ulyett and Amanda Ford.

Finally I am very pleased to report that the County Champs Results Archive and the Executive Cttee Minutes archive has been reinstated on the website, which is an enormous relief!

Peter Shaw
Chair



Oxfordshire & North Buckinghamshire Counties ASA
Affiliated to Swim England South East

Treasurers Report 10/03/2020

The current set of accounts is for the period 10/01/20 to 06/03/20. I believe all outstanding invoices have been paid.

Opening Balances as at 10/01/2020

Exec Net Worth
As of 10/01/2020

| <u>Bank and Cash Accounts</u> | Total |
|--------------------------------------|--------------------------|
| Cash - Competition A/C | £2,000.00 |
| Cash - General A/C | £0.00 |
| Competition Account | £16,714.48 |
| Creditors Account | -£4,371.79 |
| Creditors Account_Comp AC | £0.00 |
| Debtors Account | £0.00 |
| General Account | £454.80 |
| High Interest Business Account | £31,157.92 |
| Net Worth | <u>£45,955.41</u> |

ONB Income since the 10/01/2020

General Account Income

There was no income received into the General account.



Oxfordshire & North Buckinghamshire Counties ASA
Affiliated to Swim England South East

Competition Account Income

Competition Income

Between 10/01/2020 and 06/03/2020

| <u>Income Categories</u> | <u>Total</u> |
|---|--------------------------|
| CHAMPIONSHIPS INCOME | |
| Admission Entries | £10,580.68 |
| Age Groups Coaches Passes | £60.00 |
| Charity Donation_Finals Program Sales | £172.32 |
| Charity Donation_Memorabilia Sales Profit | £350.00 |
| Clothing Sales | £452.50 |
| Fines | £100.00 |
| Memorabilia Sales | £850.00 |
| Total CHAMPIONSHIPS INCOME | £12,565.50 |
| Income - Unassigned | £0.00 |
| Total Income Categories | <u>£12,565.50</u> |

Business Account Income

There was no income received into the Business account.

ONB Expense since 10/01/2020

General Account Expense

General Account Expense

Between 10/01/2020 and 06/03/2020

| <u>Expense Categories</u> | <u>Total</u> |
|---------------------------|--------------|
| I.T. | |
| Equipment | £881.40 |
| Total I.T. | £881.40 |
| Total Expense Categories | £881.40 |



Oxfordshire & North Buckinghamshire Counties ASA
Affiliated to Swim England South East

Competition Account Expense

Competition Expense

Between 10/01/2020 and 06/03/2020

| <u>Expense Categories</u> | Total |
|----------------------------------|--------------------------|
| CHAMPIONSHIPS | |
| Catering | £4,377.59 |
| Clothing & Kit_Cost | £712.50 |
| Computer Software & Equipment | £81.92 |
| Expenses_Non Volunteers | £750.00 |
| Expenses_Officials | £392.85 |
| Hire Charges - Dance Studio | £80.00 |
| Hire Charges - Pool | £2,500.00 |
| Printing-Copying | £817.50 |
| Refunds_Coaches Pass | £30.00 |
| Refunds_Entries | £2,331.00 |
| Refunds_Medical | £259.00 |
| Stationary | £624.00 |
| Trophies | £269.85 |
| Total CHAMPIONSHIPS | <u>£13,226.21</u> |
| Charitable Donations | £522.32 |
| Total Expense Categories | <u>£13,748.53</u> |



Between 10/01/2020 and 06/03/2020

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Oxfordshire & North Buckinghamshire Counties ASA
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| | | | | | |
|--------------------------|---------------|---------------------------------|-----------|--|------------|
| Total FUNDING | | | | | -£2,360.00 |
| Total Expense Categories | | | | | -£2,360.00 |
| Transfers | | | | | |
| General Account | | | | | |
| 25/01/2020 | CMK Waterpolo | Transfer From : General Account | £1,850.00 | | -£4,881.79 |
| Total General Account | | | £1,850.00 | | |
| Total Transfers | | | £1,850.00 | | |

Creditors Account_Competition account

There was no expense for the Competition account.

Debtors Account Income & Expenditure

There was no transaction for this account.



Oxfordshire & North Buckinghamshire Counties ASA
Affiliated to Swim England South East

Closing Balance as at 06/03/2020

The net fund available to the county is:

Exec Net Worth
As of 06/03/2020

| <u>Bank and Cash Accounts</u> | <u>Total</u> |
|--------------------------------------|--------------------------|
| Cash - Competition A/C | £0.00 |
| Cash - General A/C | £0.00 |
| Competition Account | £17,531.45 |
| Creditors Account | -£4,881.79 |
| Creditors Account_Comp AC | £0.00 |
| Debtors Account | £0.00 |
| General Account | £453.40 |
| High Interest Business Account | £28,427.92 |
| Net Worth | <u>£41,530.98</u> |

ONB Net worth an excess of expenditure over income as detailed below:

| | Networth | | Difference |
|-----------------------------|--------------------------|--------------------------|--------------------------|
| | <u>10/01/2020</u> | <u>06/03/2020</u> | |
| Income over spending | <u>£45,955.41</u> | <u>£41,530.98</u> | <u>-£4,424.43</u> |

BUDGET Tracker

A separate budget tracker print out is circulated with this report so that the budget holders can monitor their expenditure, currently we have no overspends.

Championships Income & Expense

I have attached an Income & Expense for the county championships for reference , but I will leave Olive to cover this.

Ian Powell
Treasurer
Oxon & North Bucks Counties



Oxfordshire & North Buckinghamshire Counties ASA
Affiliated to Swim England South East

AGM Comp Income and Spending
Between 01/04/2019 and 31/03/2020

| <u>Income Categories</u> | Total |
|---|--------------------------|
| CHAMPIONSHIPS INCOME | |
| Admission Entries | £10,580.68 |
| Age Group Entries-Individual | £25,711.00 |
| Age Group Entries-Relays | £2,504.00 |
| Age Groups Coaches Passes | £1,590.00 |
| Charity Donation_Finals Program Sales | £172.32 |
| Charity Donation_Memorabilia Sales Profit | £350.00 |
| Clothing Sales | £452.50 |
| Fines | £100.00 |
| Memorabilia Sales | £850.00 |
| Total CHAMPIONSHIPS INCOME | £42,310.50 |
| Income - Unassigned | £0.00 |
| <i>Total Income Categories</i> | <u>£42,310.50</u> |
| | |
| <u>Expense Categories</u> | |
| CHAMPIONSHIPS | |
| Catering | £4,377.59 |
| Clothing & Kit_Cost | £712.50 |
| Computer Software & Equipment | £81.92 |
| Expenses_Non Volunteers | £750.00 |
| Expenses_Officials | £392.85 |
| Hire Charges - Dance Studio | £1,892.50 |
| Hire Charges - Pool | £12,812.50 |
| Memorabilia | £773.34 |
| Printing-Copying | £817.50 |
| Refunds_Coaches Pass | £30.00 |
| Refunds_Entries | £2,331.00 |
| Refunds_Medical | £259.00 |
| Stationary | £624.00 |
| Trophies | £4,880.65 |
| Total CHAMPIONSHIPS | £30,735.35 |
| Charitable Donations | £522.32 |
| <i>Total Expense Categories</i> | <u>£31,257.67</u> |
| | |
| Grand Total | <u>£11,052.83</u> |

as at

2019-20 ONB Budget Tracker- Championships

COMPETITION ACCOUNT INCOME

| Admission Entries | Estimated (2019/20) | Actual (2019/20) | Difference |
|-------------------------------|---------------------|------------------|-------------|
| Admission Entries | £11,900.00 | £0.00 | -£11,900.00 |
| | £11,900.00 | £0.00 | -£11,900.00 |
| Championships Entries | Estimated (2019/20) | Actual (2019/20) | Difference |
| Age Group Entries- Individual | £24,800.00 | £25,662.00 | £862.00 |
| Age Group Entries-Relays | £2,750.00 | £2,552.00 | -£198.00 |
| Age Groups Coaches Passes | £1,470.00 | £1,500.00 | £30.00 |
| | | | |
| | £29,020.00 | £29,714.00 | £694.00 |
| Miscellaneous Income | Estimated (2019/20) | Actual (2019/20) | Difference |
| Individual Donation | £0.00 | £0.00 | £0.00 |
| Charity Donation_Finals | | | |
| Program Sales | £200.00 | £0.00 | -£200.00 |
| Charity | | | |
| Donation_Memorabilia | | | |
| Sales Profit | £250.00 | £0.00 | -£250.00 |
| Memorabilia Sales | £1,140.00 | £0.00 | -£1,140.00 |
| | £0.00 | £0.00 | £0.00 |
| | £1,590.00 | £0.00 | -£1,590.00 |

| Total Income | Estimated (2019/20) | Actual (2019/20) | Difference |
|--------------|---------------------|------------------|-------------|
| | £42,510.00 | £29,714.00 | -£12,796.00 |

COMPETITION ACCOUNT EXPENSES

| Refunds | Estimated (2019/20) | Actual (2019/20) | Estimated |
|-----------------------------|---------------------|------------------|------------|
| Entry Refunds | £435.00 | £0.00 | -£435.00 |
| | | | |
| Total | £435.00 | £0.00 | -£435.00 |
| Pool Facilities | Estimated (2019/20) | Actual (2019/20) | Estimated |
| Catering | £4,646.63 | £0.00 | -£4,646.63 |
| Hire Charges - Pool | £11,451.00 | £10,312.50 | -£1,138.50 |
| Hire Charges - Furniture | £1,757.10 | £0.00 | -£1,757.10 |
| | | £1,812.50 | £1,812.50 |
| Hire Charges - Dance Studio | | | |
| Total | £17,854.73 | £12,125.00 | -£7,542.23 |
| IT/Timing Maintenance | Estimated (2019/20) | Actual (2019/20) | Estimated |
| Computer | £0.00 | £0.00 | £0.00 |
| Software/Equipment | | | |
| Timing Maintenance/Repair | £0.00 | £0.00 | £0.00 |
| | | | |
| Total | £0.00 | £0.00 | £0.00 |
| Miscellaneous | Estimated (2019/20) | Actual (2019/20) | Estimated |
| Memorabilia | £1,538.34 | £773.34 | -£765.00 |
| Stationary | £963.02 | £0.00 | -£963.02 |
| Printing | £0.00 | £0.00 | £0.00 |
| Postage | £0.00 | £0.00 | £0.00 |
| Prize Money | £0.00 | £0.00 | £0.00 |
| Expenses Officials | £1,118.81 | £0.00 | -£1,118.81 |
| Sundry-Volunteers | £900.00 | £0.00 | -£900.00 |
| Sundry | £0.00 | £0.00 | £0.00 |
| Volunteer Kit | £900.00 | £0.00 | -£900.00 |
| Total | £5,420.17 | £773.34 | -£4,646.83 |
| Trophies | Estimated (2019/20) | Actual (2019/20) | Estimated |
| Trophies | £6,089.70 | £4,610.80 | -£1,478.90 |
| | | | |
| Total | £6,089.70 | £4,610.80 | -£1,478.90 |
| Charitable Donations | Estimated (2019/20) | Actual (2019/20) | Estimated |
| Finals Program Donation | £265.15 | £0.00 | -£265.15 |
| Memorabilia Sales | | | |
| Donation | £300.30 | £0.00 | -£300.30 |
| Total | £565.45 | £0.00 | -£565.45 |

| Total Expenses | Estimated (2019/20) | Actual (2019/20) | Estimated |
|----------------|---------------------|------------------|-------------|
| | £30,365.05 | £17,509.14 | -£14,668.41 |

as at 10/01/2020

2019-20 ONB Budget Tracker - General Account

GENERAL ACCOUNT INCOME

| Bank Interest | Estimated (2019/20) | Actual (2019/20) | Difference |
|------------------|---------------------|------------------|---------------|
| Bank Interest | £50.00 | £61.28 | £11.28 |
| Sub Total | £50.00 | £61.28 | £11.28 |

| Athlete Development | Estimated (2019/20) | Actual (2019/20) | Difference |
|---------------------|---------------------|------------------|-------------------|
| Swim Pathway Camps | £1,875.00 | £75.00 | -£1,800.00 |
| Swim Kit | £500.00 | £0.00 | -£500.00 |
| Transport | £25.00 | £0.00 | -£25.00 |
| Sub Total | £2,400.00 | £0.00 | -£2,325.00 |

| County Gala's Income | Estimated (2019/20) | Actual (2019/20) | Difference |
|----------------------|---------------------|------------------|-----------------|
| Admission Charge | £100.00 | £0.00 | -£100.00 |
| Transport_Gala | | £0.00 | £0.00 |
| Miscellaneous Income | | £0.00 | £0.00 |
| Sub Total | £100.00 | £0.00 | -£100.00 |

| Sundry (Donation) | Estimated (2019/20) | Actual (2019/20) | Difference |
|---------------------|---------------------|------------------|--------------|
| Donation ASA | | £0.00 | £0.00 |
| Donation Individual | | £0.00 | £0.00 |
| Sub Total | £0.00 | £75.00 | £0.00 |

| Micellaneous | Estimated (2019/20) | Actual (2019/20) | Difference |
|-------------------|---------------------|------------------|--------------|
| Income unassigned | £0.00 | £0.00 | £0.00 |
| Sub Total | £0.00 | £75.00 | £0.00 |

| Total Income | Estimated (2019/20) | Actual (2019/20) | Difference |
|--------------|---------------------|------------------|-------------------|
| Total | £2,550.00 | £136.28 | -£2,413.72 |

GENERAL ACCOUNT EXPENSES

| Athlete Development | Estimated (2019/20) | Actual (2019/20) | Difference |
|---------------------|---------------------|------------------|-----------------|
| Accomadation | | £0.00 | £0.00 |
| ASA Donation | | £0.00 | £0.00 |
| Swim Kit | £1,000.00 | £1,065.88 | £65.88 |
| Staffing Expenses | £1,570.00 | £1,120.20 | -£449.80 |
| Guest Speaker | | £0.00 | £0.00 |
| Micellaneous | £60.00 | £0.00 | -£60.00 |
| Packed Lunches | | £0.00 | £0.00 |
| Pool Hire | £1,340.00 | £1,159.15 | -£180.85 |
| Refreshments | | £63.00 | £63.00 |
| Room Hire | | £486.67 | £486.67 |
| Transport | £950.00 | £850.00 | -£100.00 |
| | | £0.00 | £0.00 |
| Sub Total | £4,920.00 | £4,744.90 | -£175.10 |

| County Gala | Estimated (2019/20) | Actual (2019/20) | Difference |
|-----------------------|---------------------|------------------|-----------------|
| Gala Expenses | £450.00 | £0.00 | -£450.00 |
| Pool Hire County Gala | £300.00 | £0.00 | -£300.00 |
| Trophies County Gala | £230.00 | £0.00 | -£230.00 |
| Sub Total | £980.00 | £0.00 | -£980.00 |

| Funding | Estimated (2019/20) | Actual (2019/20) | Difference |
|----------------------------------|---------------------|------------------|-----------------|
| Funding Club Athlete Development | £1,666.67 | £2,538.00 | £871.33 |
| Funding IT Equipment | £1,666.67 | £1,228.40 | -£438.27 |
| Funding Training-Coaches | £1,666.67 | £840.00 | -£826.67 |
| | | £0.00 | £0.00 |
| Sub Total | £5,000.01 | £4,606.40 | -£393.61 |

| Hire Charges | Estimated (2019/20) | Actual (2019/20) | Difference |
|------------------|---------------------|------------------|----------------|
| Room Hire - Exec | £250.00 | £195.00 | -£55.00 |
| | | £0.00 | £0.00 |
| Sub Total | £250.00 | £195.00 | -£55.00 |

| Miscellaneous | Estimated (2019/20) | Actual (2019/20) | Difference |
|-----------------------|---------------------|------------------|----------------|
| Audit Fee-Gift | £55.00 | £55.00 | £0.00 |
| Expenses_General | £100.00 | £20.90 | -£79.10 |
| Gifts | £100.00 | £0.00 | -£100.00 |
| Insurance | £490.00 | £460.49 | -£29.51 |
| Equipment | £150.00 | £1,013.80 | £863.80 |
| Software | | £113.97 | £113.97 |
| Miscellaneous | £0.00 | £0.00 | £0.00 |
| Sports Gear Purchases | £100.00 | £0.00 | -£100.00 |
| Stationary | £15.00 | £0.00 | -£15.00 |
| Sub Total | £1,010.00 | £1,664.16 | £654.16 |

| Officials | Estimated (2019/20) | Actual (2019/20) | Difference |
|-----------------------------|---------------------|------------------|-----------------|
| Software - Officials | £300.00 | £300.00 | £0.00 |
| Training Expenses Officials | £100.00 | £0.00 | -£100.00 |
| Room Hire - Officials | | | |
| Courses | £660.00 | £480.00 | -£180.00 |
| Sub Total | £1,060.00 | £780.00 | -£280.00 |

| Total Expenses | Estimated (2019/20) | Actual (2019/20) | Difference |
|----------------|---------------------|-------------------|-------------------|
| Total | £13,220.01 | £11,990.46 | -£1,229.55 |

Agenda Item: Appointments

1. County Coach:-

It is proposed that Amanda Ford's two year period as County Coach is extended beyond the AGM in July. Firstly due to the County Team reverting to a 2 day trip incorporating 50m training on the Saturday, an overnight stay in Sheffield and the National Inter County Champs on the Sunday in Sheffield. This was requested by Amanda to improve the Team bonding and it is felt that she should lead this year alongside Chantal Clavaud as Lead Team Manager. Secondly, due to Helen Mack being unable to continue to lead the Talent Pathway Development Camps, more responsibility has fallen on the Lead Team Manager, Jo Ulyett, and Amanda as Head Coach. Both have stepped up to the challenge and for the sake of continuity, and with the first camp being in April and the 3rd and last, for 2020, in September, it would be best if Amanda continued.

2. Girls and Boys Team Managers:-

Hannah Wilson acted as Girls Team Manager last October and was commended by Chantal. She is very willing to continue and has arranged a TM2 course for June. Fabian Whitbread has been selected to be Boys Team Manager and again will be undertaking a TM2 in early Summer.

3. Presidents and President-Elects.

Over the past 19 years the County secretary has been sending out a document to all the Clubs in advance of the AGM requesting proposals for President-Elect. Not once in those 19 years, unless I requested a Club to do so, has a Club responded with a proposal for President-Elect.

Therefore I propose suspending 11.7 of the Constitution regarding the nomination of a President-Elect, because we have not once followed that rule.

We do not have a President-Elect for 2019/20 and therefore no one to take over from our current President, Kim Weetman at the 2020 AGM on July 7th.

Therefore I propose:-

a). Kim Weetman serves a second term as President of ONB for 2020/21.

b). Andy Willis serves as President-Elect for 2020/21 and therefore becomes President in July 2021.
Andy is Chief Coach of Aylesbury & District SC. He served ONB as Boys Team Manager for many years as well as a spell as Masters Secretary.

c). Oliver Stockland serves as President-Elect for 2021/22 and therefore becomes President in July 2022.

Oliver is a Senior Referee and Tutor and will have been Swimming Champs Secretary for over 6 years by the end of his Presidency.

Peter Shaw
Chair



OXFORDSHIRE & NORTH BUCKINGHAMSHIRE COUNTIES ASA

SWIMMING SECRETARY REPORT – March 2020

The 2020 Oxfordshire and North Buckinghamshire County championships concluded on February 16th. I am pleased with the manner and spirit in which the meet was conducted, and there were some great swims and exciting finals.

The feedback from the Championships has been extremely positive, as were the comments from the vast majority of the coaches and clubs. The only issues concerned; the air quality at Aqua Vale and some social media concerns.

The following dates have been pencilled in for the 2021 Championships although not yet confirmed by the venues; Saturday 9th & 16th January (Leys Pool, Oxford) for the long distances and 10,11 & 12 years and 13 & 14 years age group relays, Saturday, January 24th for the 400's and the main weekends 6th & 7th & 13th & 14th February (Aqua Vale). This avoids straddling the two half-term weekends.

We are on the lookout for a new Trophy Secretary to organise the purchase of trophies, medals and engraving of the returnable trophies and a replacement for Jayne Jones volunteer workforce coordinator at Aqua Vale.

The Championships has generated circa £11k profit, £1.7k more than the budget, see Profit & Loss attached. Versus last year; Admission - £1.2k, Entries (after refunds) -£1.4k Pool hire +£1.1k, official expenses -£.07k

I am considering some changes ahead of the 2021 championships; these include possible changes to the Para Swimming Programme and Para Swimming entry time criteria.

The debrief is scheduled for 7.00 pm, Tuesday, April 21st, at Bicester Leisure Centre. With this in mind please forward any feedback via email by April 1st so I can add to the agenda.

Finally, I would like to extend my thanks to the numerous volunteers that gave up their time to support the running of this year's championships, in particular, Lizzie Rowland, Assistant Promoter, Felicity Govan the Volunteers Co-ordinator and Karen Underwood the Officials Coordinator & lead technical official. All in all a great team effort.

Oliver Stockland
Swimming Secretary
Oxford & North Buckinghamshire Counties ASA



OXFORDSHIRE AND NORTH BUCKINGHAMSHIRE ASA
 Affiliated to the Amateur Swimming Association (South East Region)
County Championships and Age Groups Competitions 2020
PROFIT STATEMENT

INCOME

Admission Fees
 Championship Entries
 Miscellaneous Income (less refunds)
Total Income

| Actual | Plan | Var +/- |
|-------------------|-------------------|--------------------|
| £10,580.68 | £11,900.00 | (£1,319.32) |
| £29,805.00 | £29,020.00 | £785.00 |
| (£695.18) | £1,155.00 | (£1,850.18) |
| £39,690.50 | £42,075.00 | (£2,384.50) |

COST OF SALE

Total Cost of Sales

| | | |
|--------------------|--------------------|----------------|
| (£1,295.66) | (£1,920.00) | £624.34 |
|--------------------|--------------------|----------------|

EXPENSES

Pool Hire
 Catering
 IT & Maintenance
 Stationery & Miscellaneous
 Sundry - Expenses
 Sundry - Officials Expenses
 Sundry - Officials Expenses
 Sundry - Kit
 Sundt Expenses
 Trophies
Total Expenses

| | | |
|---------------------|---------------------|------------------|
| (£14,705.00) | (£13,950.00) | (£755.00) |
| (£4,377.61) | (£4,900.00) | £522.39 |
| (£81.90) | (£400.00) | £318.10 |
| (£624.00) | (£1,020.00) | £396.00 |
| (£817.50) | (£2,005.00) | £1,187.50 |
| (£392.85) | (£1,200.00) | £807.15 |
| (£750.00) | (£950.00) | £200.00 |
| (£712.50) | (£130.00) | (£582.50) |
| (£2,546.85) | (£4,355.00) | £1,808.15 |
| (£4,880.65) | (£6,250.00) | £1,369.35 |
| (£27,342.01) | (£30,805.00) | £3,462.99 |

PROFIT

| | | |
|-------------------|------------------|------------------|
| £11,052.83 | £9,350.00 | £1,702.83 |
|-------------------|------------------|------------------|

RECORD CLAIMS*Women***SHORT COURSE****Junior**

| | | | | | |
|------------|-----------------|----------------|---------|----------|-----------|
| 100 Breast | Ilizane Pinfold | City of Oxford | 1.09.01 | 08.02.20 | Aylesbury |
|------------|-----------------|----------------|---------|----------|-----------|

Open

| | | | | | |
|---------|----------------|----------------|-------|----------|-----------|
| 50 Free | Safiyah Sillah | City of Oxford | 26.13 | 09.02.20 | Aylesbury |
|---------|----------------|----------------|-------|----------|-----------|

LONG COURSE**Junior**

| | | | | | |
|------------|-----------------|----------------|---------|----------|------------|
| 100 Breast | Ilizane Pinfold | City of Oxford | 1.11.41 | 26.01.20 | Luxembourg |
|------------|-----------------|----------------|---------|----------|------------|

Open

| | | | | |
|---|----------------|---------|----------|---------|
| 4 x 50 Medley | City of Oxford | 1.58.31 | 07.03.20 | Cardiff |
| (Delphine Little , Ilizane Pinfold , Emily Ford , Safiyah Sillah) | | | | |

O & NB Synchronised (Artistic) Swimming Report

March 2020

Apologies that I cannot be at the meeting this evening.

This past weekend saw the first National Event of the Year with the National Age Groups taking place in Manchester. Swimmers from Witney and Henley took part. Unfortunately, I am unable to report on results yet as they are not fully available – I will add them to the next report.

The main change since January is that all Synchronised Swimming Clubs have been advised to make changes to become known as Artistic Swimming Clubs before January 2021, to be inline with FINA. Clubs with “Synchronised” in their title are advised to change their constitutions, licences and all logos, which in turn will include changes in all aspects of their kit and official paperwork. Unfortunately, there is to be no financial support for those Clubs having to take on these changes and this also means extra volunteer hours in changing all documentation/websites.

Changes have been made to the Swim England, SE Region & County websites to reflect this but as, yet Clubs in our County have not taken these changes on board. I will keep update the County as and when these changes take place and what our County’s Clubs will be officially known as.

I have also attached a poster advertising “Boys Got Talent “. It is a free, fun taster session with Swim England’s Artistic Swimming coaches to be held on April 7th at Aldershot Garrison. The aim is to recruit more boys into the sport following the introduction of Mixed Duets on the International Circuit. Full details are on the poster or the SE website.

Mandy Fuller

County Synchro Secretary

Officials' Coordinator Report March 2020

Thank you to all Officials who supported the ONB County Championships 2020 especially those who attended without a swimmer competing. I would also like to give a special mention and thanks to Felicity for all the hours she spent in preparation for these championships – I would be lost without her!

Below is a list of the number of Officials per club who volunteered to officiate (minus myself)

| Club | Officials | Sessions |
|--------------------|-----------|----------|
| 4 Shires | 4 | 13 |
| Abingdon | 8 | 45 |
| ADSC | 8 | 60 |
| Banbury | 1 | 7 |
| Bicester Blue Fins | 8 | 55 |
| Bletchley | 3 | 17 |
| Bourne End | 3 | 10 |
| City of MK | 15 | 86 |
| City of Oxford | 12 | 66 |
| Didcot | 7 | 56 |
| Kidlington | 6 | 34 |
| Maxwell | 9 | 73 |
| Newport Pagnell | 7 | 46 |
| Thame | 3 | 10 |
| Wantage WH | 11 | 67 |
| Witney | 8 | 42 |

Included in these numbers are some trainees who were gaining experience of relays and working at a L2 meet which is a requirement now for a J1 qualification. There were still some sessions where it would have been preferable to have more qualified officials poolside, however, I believe the championships ran smoothly with no issues for the swimmers.

Thank you to the Executive who agreed to make a special decision outside of the normal meetings to enable the purchase of additional radios which not only helped the smooth running of the meet but also enabled us to assist trainees learning the standard radio protocol.

Training

I held some sessions during the breaks at Counties to introduce the new J1 training to tutors, referees and club coordinators and have sent out information to all clubs, if you haven't received this please let me know.

We have so far issued 2 vouchers for the new J1 course, one person has completed the online theory and has been allocated a tutor to assist with the practical training poolside.

I am a little disappointed we haven't had a greater uptake so would ask all clubs to continue to encourage members to come forward, the new course is much more convenient as it enables trainees to learn at their own speed and in their own time.

Any questions please email me at onbofficials@gmail.com

Karen Underwood
Officials' Coordinator
March 2020

ONB County Pathway Programme Report – Mar 2020

The camps are taking place at Stoke Mandeville Stadium, Aylesbury on:

- Sunday 29th March
- Sunday 28th June
- Sunday 27th September

The bookings have been confirmed.

Helen Mack took on the role of County programme Lead last year and helped with initial organisation and paperwork of this year's camp. Unfortunately she is unable to support the camp this year due to her new work commitments. Jo has been in touch with Ben McDonald, new Regional Club Development Officer – South East, but he is unable to support the camp. As a result Amanda Ford and Jo Ulyett have taken on the organisation. Thanks to Nicky Mellings for her help.

25 swimmers have been selected for the ONB County Pathway Programme consisting of 13 boys and 12 girls. Invites were sent to selected swimmers last week. Replies are due back to Jo by 12th March.

Swimmers have been selected from the clubs below:

- Maxwell
- CMK
- Witney & District
- Newport Pagnell
- Bicester Blue Fins
- City of Oxford
- Abingdon
- Banbury
- Four Shires
- Thame
- Aylesbury & District

The following Coaches have been notified of their success on the camp:

Fabian (COSC)

Jo (Kidlington & Gosford)

Russell (AVSC)

Hannah (CMK)

Attendance at the Regional and County coaching Conference is expected by the Skills Coach. Details have been given to them. No one has come forward for the role of Assistant Team Manager.

Once confirmation by swimmers is received, ONB swimming caps and Tshirts for the swimmers and coaches will be ordered. *Can the committee give the go ahead for these to be ordered again?*

Last year, Helen obtained Swim England pads of paper and pens for the swimmers. These were put in plastic wallets for the swimmers to use on the 3 camps. Jo is exploring this with

various contacts. *Can the committee support the purchase of water bottles for the swimmers?*

Land training equipment from last year can be used again. However, purchase of paper cups is required for a land training exercise so the swimmers can work in pairs. *Can the purchase of these go ahead?*

Jo Ulyett
Team Manager
ONB County Pathway Programme Camp

Oxfordshire and North Bucks County ASA Meeting – March 2020

SwimMark

Bicester Blue Fins, Bletchley and District, City of Milton Keynes, Didcot Barramundi, Newport Pagnell and Witney and District went through their annual SwimMark health check at the Regional Panel meeting on the 21st November.

Aylesbury and District and Witney and District Synchronised Swimming Club have submitted their Health Check evidence for the regional panel taking place on the 4th March.

Stronger Affiliation

We ran our first workshop on the 29th January online. The next workshop is planned for the 8th April 7-8pm, login information is available from Kristie.jarrett@southeastswimming.org

As part of this process we are encouraging clubs to update their constitutions now, the following ONB clubs need to update their constitutions we believe; Oxford University WPC, Wantage Youth SC, Henley Leisure Swimming Club, Henley SC, Bourne End SC, City of Oxford Water Polo Club.

I will be making direct contact with these clubs before the 16th March.

Time to Listen

All 2020 dates are now available on the regional website and are bookable, the ONB course is;

Saturday 21st March at Stoke Mandeville Stadium

There will be a safeguarding course taking place in the morning too.

Team Manager Training

Upcoming Team manager Training Dates that are now available to be booked the ONB course are

- Team Manager 2 on 16th June 6.30 – 9.30pm @ Stoke Mandeville Stadium, Guttman Road, Aylesbury HP21 9PP
- Team Manager 1 on 12th May 6.30 – 9.30pm @ Abingdon School Sports Centre , Faringdon Road, Abingdon OX14 1BH

Regional Swimming Pathway Coaches Conference

Sunday 31st May

Leatherhead Leisure Centre

In partnership with the England Talent Team the Region will again be hosting a conference for coaches from across the South East. The conference will include all coaches working on the county pathway camps from our 6 counties and coaches involved in our Regional pathway camps. The conference is also open to any other interested coaches. Booking can be made through the link

<https://www.southeastswimming.org/swimming/conferences-and-workshops/>

Open Water Coaching Courses

Get ready for the 2020 open water season with the level 2 open water coaching course!

- Thursday 14th May and Friday 3rd July – Elmbridge LC and Shepperton Lake

Bookings available

<https://www.swimming.org/ios/coaching-open-water-swimming/>

Regional Swimming Off-Shore Camp- Luxembourg

Following the Regional Winter Champs, 24 athletes were selected for the regional off-shore camp in Luxembourg in January. Zichen Liu (City of Oxford) was selected to attend as the Development Coach place. Selected athletes from ONB were;

Lottie Wynne-Jones (CMK), Joshua Press (CMK) and Illizane Pinfold (City of Oxford). Illizane came home with a silver and bronze medal.

Regional Parents Talk

We will again be running a parents talk at the regional age group championships for the parents of 12 year olds. This will take place at K2 on Saturday 9th May during the afternoon warm up.

Regional Swimming Camp Dates 2020

Regional pathway 12 year old camps; 27th June, 5th September and 28th November

Regional Open Water Camp : Sunday 14th June.

Water Polo

We have a number of people across the South East training to be able to deliver Swim England Assistant Water Polo Coach, Table Officials and Referee courses. Update about local courses will be made and circulated shortly.

Para Swimming

On the 21st March 2020 there is a Disability Training day at the ACS International School at Cobham KT1 1BL. Bookings available online - <https://www.southeastswimming.org/south-east-region-para-swimming-training-day/>

Value of Club Swimming

Our Value of Swimming research celebrated how swimming has the power to help people live longer, healthier, happier lives. Following on from this, the next step is to understand how being part of a club, across any discipline. To help with this research, two surveys have been created and available online here <https://www.swimming.org/swimengland/value-club-swimming/>