

Oxfordshire & North Buckinghamshire Counties ASA

President: Kim Weetman

Chairman: Mr Peter Shaw



MINUTES of VIRTUAL EXECUTIVE COMMITTEE MEETING

ON 12th MAY 2020 AT 7PM

Present:

P Shaw (Chair)	N Mellings (Sec)	I Powell (Treasurer)	O Stockland (Swim Sec/ADSC)
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	Agenda Item	Discussion and Decision	Action
1.	Apologies/Opening Remarks	Due to the COVID 19 restrictions, it was not possible to hold a 'real' mtg for all ONB officers and members; a virtual mtg for all was also deemed unwieldy. Therefore, a virtual mtg was held with just the Exec Cttee (Chair, Treasurer & Sec) plus the Swim Sec who would provide the County Championships Debrief Report. To ensure that all officers and members had access to the ONB Papers/Reports and were able to contribute to the mtg/ask questions, officers and members were sent the Mtg Papers/Reports on Sun 10 th May 20 at 14:34hrs. They were invited to send questions/comments to the Sec by 22:00hrs on Mon 11 th May 20. Questions were received from M Creasy (ADSC) and S Wynne-Jones (CMK).	
2.	Minutes of Executive Meeting held on Tuesday 10 th March 2020	The Chairman asked if all those attending had read the minutes of the meeting held on Tuesday 10 th March and if they were a true record. It was agreed that the minutes were an accurate record and they were duly signed by the Chairman.	
3.	Matters Arising from Previous Mtg	None.	
4.	Correspondence	None.	
5.	Chairman's Report	The Chair presented his report which is duly attached. It was noted that due to current COVID19 restrictions that a decision regarding Intercounties was awaited. The ONB Sec was to engage with the Fixtures Sec regarding hotel accommodation.	ONB Sec
6.	Treasurer's report	Ian Powell presented his report which is duly attached. The Treasurer requested that the Swim Sec, Officials Coordinator, County Pathway Co-ord (JU) and Fixtures Sec provide him with their Budget requests for 20/21 by the 12th June so that he may prepare next year's budget.	Swim Sec, Officials Coordinator, Fixtures Sec & County Pathway Co-ord
7.	Appointments	None.	
8.	Disciplines	a. Swimming. Oliver Stockland presented his Report/County Championship Considerations which is duly attached. As it had not been possible to hold a County Championships Debrief Mtg due to COVID19, all Clubs had been invited to provide the Swim Sec with their comments/feedback by 1 st April. The Swim Sec received written feedback from 2 clubs (Maxwell & Wantage); all other feedback was verbal and provided during the County Championships itself. The Exec Cttee discussed his report, considerations and proposals in depth:	

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		<p>(1) Volunteer Role Allocation – The Exec Cttee agreed this recommendation in full.</p> <p>(2) Finals - The Exec Cttee agreed this recommendation in full.</p> <p>(3) Social Media – The Exec Cttee decided that the County Championship Promoter’s Conditions would in future provide clearer reference to the appropriate posting of photographs and comments referencing the County Championships in Social Media; that information signage would be provided at the events and that additional announcements regarding Social Media would be given throughout the Championships. A question had been received from SW-J (CMK) regarding this item and the ONB Social Media Policy – the Exec Cttee decided the ONB Social Media Policy was sufficient and would remain unchanged.</p> <p>(4) Swimming Programme – The Exec Cttee requested that the Swim Sec contact Swim England requesting their recommendation for a Multi Disability Swimmer Programme and report back to the next Cttee mtg.</p> <p>(5) Points Based Award – The Exec Cttee agreed with this recommendation but felt further investigation was required by the Swim Sec.</p> <p>(6) Dates – see attached report. The Exec Cttee agreed this proposal. Aquavale Pool has been booked and we await booking confirmation from the Leys.</p> <p>(7) Qualifying Period – A question had been received from MC (ADSC) regarding this item. Following much discussion, the Exec Cttee decided to amend the Qualifying period to take into account the reduced swimming calendar and opportunities for swimmers to compete due to COVID19 restrictions. As such the Qualifying period for County Championship 2021 has been extended and is now <i>1st January 20 to 7th December 20</i>. All other details regarding the 2021 County Championships will be released later in the year.</p> <p>(8) Entries - Closing Date for entries is 7th December 2020; paperless entry only. The Exec Cttee agreed this proposal.</p> <p>(9) Entry Fee – the Exec Cttee agreed that the Entry Fee remain unchanged.</p> <p>(10) Programme - the Exec Cttee agreed no change other than possible changes to the Multi Disability programme subject to Swim England recommendation (see 4 above).</p> <p>(11) Awards - the Exec Cttee agreed the inclusion of age group and championship awards; top male and top female.</p> <p>(12) Equipment - the Exec Cttee agreed the purchase of a podium backdrop circa £400.</p> <p>(13) Trophies - the Exec Cttee noted that @20 trophies were in a very poor condition and agreed a rolling programme to replace these trophies over the next few years.</p> <p>(14) Trophy Secretary - the Exec Cttee noted the requirement for a new Trophy Secretary and encouraged interested members to contact the Swim Sec regarding this role.</p> <p>b. Fixtures. No report received.</p> <p>c. Records. Peter Shaw presented the Records Claim Report which is duly attached.</p>	<p>All Clubs</p> <p>All Clubs</p> <p>Swim Sec</p> <p>Swim Sec</p> <p>All Clubs</p> <p>All Clubs</p> <p>All Clubs</p> <p>All Clubs</p> <p>All Clubs</p> <p>All Clubs</p> <p>Swim Sec</p> <p>Treasurer</p> <p>All Clubs</p>

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		<p>d. Artistic Swimming. The Chair presented the Artistic Swimming report which is duly attached.</p> <p>e. Masters. Post remains vacant - therefore no report received.</p> <p>f. Disability. Noted there was nothing to report.</p> <p>g. Masters' Records. No report received.</p> <p>h. Facilities. No report received.</p> <p>i. Officials. The Chair presented the Officials Coordinator Report which is duly attached.</p> <p>j. Coach Education. Post is vacant - therefore no report received.</p>	
9.	Talent Pathway Dev Camp 2020	The Chair presented the County Pathway Report which is duly attached. The Exec Cttee thanked Jo and Amanda for all their hard work in setting up the camps and echoed their disappointment that the 29 th March and 28 th June camps had been cancelled. Swimmers had been refunded. It was hoped that the 27 th September camp may be allowed to proceed but this is dependent on COVID19 restrictions.	
10.	New Club Affiliations	A new Club Affiliation request had been received from Sunflower SC Oxford. The club currently has 20 members and is looking for affiliation for insurance purposes only; the application stating their sole intention of casual, recreational swimming. It was noted that their Constitution did not reflect their application and clarification was sought from SER. SER have confirmed that Sunflower SC Oxford's Constitution will be amended to reflect their application. Following consultation with COSC, the ONB Exec Cttee endorsed this application subject to Sunflower SC Oxford's Constitution being amended. SER have been notified.	ONB Sec
11.	Funding Applications	No applications for funding were received.	
12.	Swim England South East	The Chair presented the SER Report which is duly attached.	
13.	AOB	ADSC informed the ONB Exec Cttee that Bernie Childs had sadly passed away through cancer at the start of March. Bernie coordinated their Swim Mark, was a longstanding volunteer and official and was known by many members. The Exec Cttee extended their sympathies to the family and ADSC.	

The Exec Cttee Meeting closed 7.56pm.

The AGM is due to be held at Bicester Leisure Centre starting as 7pm on Tue 7th July 2020. The Exec Cttee Mtg will follow on from the AGM. Members will receive an update on AGM arrangements nearer the time.

Nicky Mellings
ONB Sec

Date: 13th May 2020

Chair Signature:

Date: