

Oxfordshire & North Buckinghamshire Counties ASA

President: Andy Willis

Chair: Karen Underwood



MINUTES OF ZOOM ONLINE ANNUAL GENERAL MEETING ON 6th JULY 2021 AT 7PM

Present:

K Underwood (Chair/Officials)	I Powell (Treasurer)	N Mellings (Sec)	A Willis (President/ADSC)
M Fuller (Artistic Swimming Sec/Oxford & Witney Artistic SC)	S Wynne-Jones (CMK)	P Shaw (COSC/County Records)	A Readhead (Masters Sec/Maxwell)
N Baum (Didcot Barramundi)	P Evans (Thame SC)	N Brown (COSC)	N Horton (County Team Coach/Maxwell)
S Wrenn (CMK)	K Langley (AVSC)	M. Hargill (4SSC)	H Patrick (NPSC)
L Croft-Baker (Thame)	C Davis (Oxford Uni SC)	O Lawton (Oxford Uni SC)	

	Agenda Item	Discussion and Decision	Action
1.	Apologies/Opening Remarks	<p>Apologies were received from: O Stockland (Swim Sec/ADSC) K Weetman (Disability/4SSC); D Wheatley (Fixtures Sec/AVSC), B McDonald (SER); N Laverick (BBFS); S-A Clavaud (W&DSC); C. Clavaud (W&DSC); N Richmond (COSC) and M Walton (WWHSC).</p> <p>The Chair welcomed all attendees to the AGM. We had hoped to meet in person but the continued COVID restrictions had prevented this. Attendees were notified that the zoom online session would be recorded to aid minute taking only.</p>	
2.	Minutes of AGM Meeting held on Tuesday 22 nd September 2020	The Chairman asked if all those attending had read the minutes of the meeting held on Tuesday 22 nd September 2020 and if they were a true record. It was agreed that they were an accurate record and they were signed by the Chair.	
3.	Matters Arising from 2020 AGM	The ONB Constitution Checker post remains vacant.	
4.	Correspondence	None.	
5.	Financial Report	<p>The Treasurer presented his report which is duly attached. He had not yet produced a budget for this year; this will follow shortly. SE has decided not to provide a bursary for Inter counties this year (usually £1k). Funding will be required should the Development Camps planned for later this year take place. It was noted that ONB Affiliation Fees for 2022 will not be levied and this was to be reviewed in future years. Thanks to Alison Chunga Castillo for auditing the county accounts. Ian confirmed that this is his last year as Treasurer for ONB; he will step down at the AGM in 2022. The Chair extended the sincere thanks of ONB to Ian for his sterling work over the years as Treasurer and highlighted the need for a volunteer to step forward.</p>	<p>Treasurer</p> <p>All Clubs to note</p>
6.	Reports of	<p>a. Swimming Sec. Oliver Stockland sent his apologies; the Chair presented the report on his behalf which is duly attached. The Chair also read out an additional report (also attached) from the Swim Sec which highlighted a 27% increase in Aquavale pool hire, along with concerns regarding reduced entries, pool admissions and programme sales. This equated to an assumed</p>	

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		<p>10% reduction in revenue streams meaning a reduction in overall income when compared to 2020 and that without steps to mitigate cost increases the County Championships will potentially run at a loss. It was proposed that age group medals be limited to 1st, 2nd and 3rd only (no 4th to 8th place medals) to save costs. The lack of an Awards Trustee meant that medals needed to be ordered sooner than later as the Swim Sec was not able to order medals on top of organising the champs. It was also proposed that admission charges increase by £1 per session. Whilst recognising these proposals were unpalatable, they will ensure the 2022 champs don't run at a loss. There followed a lengthy discussion as many felt that the award of 4th to 8th medals were important for our swimmers noting many may not compete at a higher level and this set our County Champs apart from other counties.</p> <p>Decision: It was decided that:</p> <p>(i). ONB County were prepared to make a loss of up to £6K for the 2022 County Championships to enable medals for 1st to 8th place to be provided.</p> <p>(ii) No objections were received to increasing session charges.</p> <p>(iii) An Awards Trustee was required soonest. Clubs to canvass for volunteers, ONB Sec to write out regarding this.</p> <p>b. Fixtures Sec. Donna Wheatley sent her apologies. There was nothing to report.</p> <p>c. Artistic Swimming Sec. Mandy Fuller presented her report which is duly attached.</p> <p>d. Masters Sec. Amanda Readhead presented her report which is duly attached. She requested that master swimmers who took part in Level X events ask for their results to be recorded on the masters database as well as via the usual system (see report for detail).</p> <p>e. Disability Sec. Kim Weetman sent his apologies; his report is duly attached.</p> <p>f. Officials Co-Ord. Karen Underwood gave a verbal update at the mtg. Karen will be sending out information for tutors and referees soon targeting existing J1s to move them to J2s.</p> <p>g. County Coach. Noel Horton presented his report which is duly attached. He highlighted difficulties in organising the County Development Camp due to issues with booking venues and limited availability of pool/gym space and need to deconflict with open meets which will commence late September. The 1st camp is for 2020 swimmers who missed out last year due to lockdown; the 2nd camp is for 2021 swimmers.</p> <p>Decision: It was decided that:</p> <p>(i) Selection criteria cut off date for 2021 swimmers is Mon 9th August</p> <p>(ii) Aim for camp on 11th /12th Sep weekend – TBC.</p> <p>(iii) Swim hats to be purchased for 2021 County Development Camp swimmers; Sec to ask J Ulyett for details. <i>NB: 2020 County Dev Camp swimmers were provided with hats/tshirts last year.</i></p>	<p>All Clubs, ONB Sec</p> <p>N Horton ONB Sec</p>
7.	Election of Executive Chair 2021/22 – 2023/24	The Acting Chair handed over to the Sec for this item. The Sec reminded cttee members that Karen Underwood had been confirmed as the ONB Acting Chair at the 9 th March 2021. Karen indicated that she would stand for election at the AGM; no other	

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		nominations had been received for this position. The Chair role is a 3 year tenure. Karen was proposed by Stephen Wynne-Jones and seconded by Nicola Brown. The Sec handed the mtg over to the newly elected Chair.	
8.	Chair's Remarks	The Chair presented her report which is duly attached. She reiterated the need for more volunteers and thanked all volunteers at both Club and County level, for their support and contribution to date. The Chair spoke of the sad loss of Christine Rennie and acknowledged her significant contribution to swimming; condolences were extended to her family.	
9.	Installation of President 2021/2022	As per 10 th March 2020 Exec Cttee minutes, Andy Willis had agreed to be the incoming President. Kim Weetman (outgoing President) sent his apologies and the Chair read out a statement from Kim (duly attached). The handover of the Presidential Chain to be arranged between Kim and Andy. The Chair, on behalf of ONB, thanked Kim for his time and support as President and welcomed Andy to the role.	
10.	Appointment of President Elect for 2021/22	As per 10 th March 2020 minutes, Oliver Stockland had agreed to become President Elect for 2021/22.	
11.	Election of Hon Treasurer	Ian Powell agreed to serve for a further year (and his final year) in the post of Honorary Treasurer. Proposed by: P Shaw; Seconded by: H Patrick.	
12.	Election of Hon Secretary	Nicky Mellings agreed to serve for a further year in the post of Honorary Secretary. Proposed by: P Shaw; Seconded by: M. Hargill.	
13.	Appointment of Auditor	This is to be confirmed by the Treasurer.	
14.	AOB	<p>1. Dates for 2021/22 Meetings. It was proposed to change the day of the Exec Cttee Mtgs from a Tuesday to a Monday evening. Due to existing commitments of Exec Cttee members it was agreed to continue to meet on a Tuesday evening. Dates for 21/22 mtgs are below.</p> <p>2. Method of Mtgs. Due to lockdown, Exec Cttee Mtgs had been held via zoom and it was noted that this generated a better turn out for mtgs. It was proposed, and agreed, that all mtgs continue to be held by zoom, and that every effort would be made for the County Debrief Mtg and AGM to be held face-to-face. In addition, as we have been unable to hold this year's AGM face-to-face, it is planned for the Sept mtg to be held face-to-face; the Sec is to source a venue.</p>	<p>All Clubs to note</p> <p>ONB Sec</p>

The Exec Cttee Meeting closed at 20.10hrs.

ONB Meeting Dates for 2021/22 - All dates are for zoom mtgs, unless otherwise indicated as in person:

Tuesday 21st September 2021 (in person)

Tuesday 16th November 2021

Tuesday 11th January 2022

Tuesday 8th March 2022

Tuesday 10th May 2022

Tuesday 12th July 2022 (AGM and Cttee Mtg) in person.

Nicky Mellings
ONB Sec

Date: 28th July 2021

Chair Signature:

Date: