

Oxfordshire & North Buckinghamshire Counties ASA

President: Oliver Stockland

Chair: Karen Underwood



MINUTES OF ANNUAL GENERAL MEETING HELD AT KINGSMEARE COMMUNITY CENTRE

ON 12th JULY 2022 AT 7PM

Present:

K Underwood (Chair/Officials)	N Mellings (Sec)	O Stockland (Swim Sec/ADSC)	K Weetman (SwimMark Coord/4SSC)
S Macnab (Maxwell)	P Shaw (Headington Phoenix/County Records)	M Fuller (Artistic Swimming Sec/Oxford & Witney Artistic SC)	E Anderson (Banbury)
S Wordsworth (COSC)	S Clare (COSC)	C Clavaud (W&DSC)	L Clarke

	Agenda Item	Discussion and Decision	Action
1.	Apologies/Opening Remarks	Apologies were received from: I Powell (Treasurer/Bletchley); A Willis (ADSC/Outgoing President); A Readhead (Disability Sec/Masters Sec/ Maxwell); D Wheatley (Fixtures Sec/AVSC), B McDonald (SER); H Patrick (NPSC); A Fijalkowski (W&DSC); S Wynne-Jones (Social Media/CMK); C. McLintock (ADSC); K Langley (AVSC); A Gannon (COSC); M Harthill (4SSC) and K & C Brosnan (4SSC). The Chair welcomed all to the meeting and invited all attendees to introduce themselves. ONB Papers/Reports were sent out to members on 10 th July 2022 at 21.18hrs.	
2.	Minutes of Executive Meeting held on Tuesday 6 th July 2021	The Chair asked if all those attending had read the minutes of the meeting held on Tuesday 6 th July 2021 and if they were a true record. It was agreed that the minutes were an accurate record, and they were duly signed by the Chair.	
3.	Matters Arising from Previous Mtg	The ONB Awards Trustee post had been split into 2 posts – The Medal Officer and the Trophy Officer. The Medal Officer post has been filled but the Trophy Officer post remained vacant. This post urgently needs filling.	All Clubs
4.	Correspondence	None.	
5.	Financial Report	Ian Powell sent his apologies; the Chair presented the Financial Report on his behalf which is duly attached. It was noted that ONB Affiliation Fees for 2023 will not be levied but this was to be reviewed for future years. The Treasurer was working with the incoming Treasurer to produce a budget projection for the next 5 years. Work to complete bank mandates for the incoming Treasurer and Swim Sec continues. The Chair, on behalf of ONB, extended her thanks to Ian for his sterling work and contribution to ONB over his many years as Treasurer.	
6.	Disciplines	a. Swimming Secretary. Oliver Stockland's report focussing on the 2022 championships had been issued prior to the mgt and is attached. Sharon Macnab, the incoming Swimming Sec, had also produced a report which focussed on the forthcoming Championships. The Chair, on behalf of ONB, extended her	

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		<p>thanks to Oliver for all his work and contribution to ONB over his many years as Swimming Secretary.</p> <p>b. Fixtures Secretary. Donna Wheatley sent her apologies. There was nothing to report. Donna noted that she did not wish to stand as Fixtures Sec for 22/23. However, she kindly offered to assist with the picking of this year's team for Inter Counties and assist with associated paperwork until someone takes over the role.</p> <p>c. Artistic Swimming Secretary. Mandy Fuller's report had been issued prior to the mtg and is attached.</p> <p>d. Masters Secretary. Amanda Readhead's sent her apologies. Her report had been issued prior to the mtg and is attached. It was noted that Amanda would not be standing as Masters Secretary for 22/23 and so a new Masters Secretary was required to fill this role.</p> <p>e. Disability Secretary. Amanda Readhead's report had been issued prior to the mtg and is attached.</p> <p>f. Officials Coordinator. Karen Underwood's report had been issued prior to the mtg and is attached. It was noted that there's an intention to hold a County Officials Co-ord mtg with clubs to discuss how best to address the shortage of officials which is affecting both club and county events. Invite and details to follows.</p> <p>g. County Team Coach. Noel Horton sent his apologies. His report had been issued prior to the mtg and is attached. Noel would be stepping down from the ONB role and swimming and would support County Dev Camp Zoom sessions planned for 16th & 30th July. There followed some discussion about the content of Noel's report, and it was agreed that the incoming Swimming Secretary would consider the comments in the report and feedback to the ONB Exec cttee in due course.</p> <p>h. SwimMark Coord. It was noted that 5 ONB Clubs were currently undergoing SwimMark checks.</p>	<p>All Clubs</p> <p>All Clubs</p>
7.	Chair's Remarks	The Chair presented her report which is duly attached.	
8.	Installation of President 2022/2024	<p>Oliver Stockland was installed as President for the forthcoming year. The Chair noted that she had asked Oliver to stand as President for 2 years. The AGM endorsed this. Andy Willis (outgoing President) sent his apologies and the Chair, on behalf of ONB, thanked Andy for his time and support as President and welcomed Oliver to the role.</p> <p><i>Chair's Note: following the AGM a member raised a concern that the 2-year period was not constitutional. Of note, we are not considering a change to the ONB Constitution at this time and so it will be proposed at the 2023 AGM that Oliver Stockland serve an additional year.</i></p>	
9.	Appointment of President Elect for 2022/24	<p>The Chair informed the AGM that she has asked Chantal Clavaud to stand as President Elect for the next 2 years. The AGM were pleased to endorse this appointment.</p> <p><i>Chair's Note: following the AGM a member raised a concern that the 2-year period was not constitutional. Of note, we are not considering a change to the ONB Constitution at this time and so it will be proposed at the 2023 AGM that Chantal Clavaud serve an additional year.</i></p>	

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10.	Election of Hon Treasurer	Christine McLintock had agreed to take on the role as ONB Treasurer. She was unable attend the AGM and sent her apologies. Her and Ian in the process of completing a handover. Proposed by: O Stockland; Seconded by: S. MacNab.	
11.	Election of Hon Secretary	Nicky Mellings agreed to serve for a further year in the post of Honorary Secretary. This would be her last year in post. Proposed by: K.Underwood; Seconded by: P. Shaw.	
12.	Appointment of Auditor	The Treasurer confirmed in his report that Alison Chunga Castillo had audited the accounts.	
13.	AOB	Nil.	

The Exec Cttee Meeting closed 19.20hrs.

ONB Meeting Dates for 2022/23 - All dates are for zoom mtgs, unless otherwise indicated as in person:

Tuesday 13th September 2022

Tuesday 8th November 2022 (in person)

Tuesday 10th January 2023

Tuesday 7th March 2023

Tuesday 9th May 2023

Tuesday 11th July 2023 (AGM and Cttee Mtg) in person

Nicky Mellings
ONB Sec

Date: 29th Jul 2022

Chair Signature:

Date: