

Oxfordshire & North Buckinghamshire Counties ASA

President: Andy Willis

Chair: Karen Underwood



MINUTES OF VIRTUAL EXECUTIVE COMMITTEE MEETING HELD

ON 8th MARCH 2022 AT 7PM

Present:

K Underwood (Chair/Officials)	N Mellings (Sec)	I Powell (Treasurer)	A Willis (ADSC/President)
O Stockland (Swim Sec/ADSC)	B McDonald (SER)	K Weetman (SwimMark Coord & 4SSC)	P Shaw (Headington Phoenix SS/County Records)
A Readhead (Disability Sec/Masters Sec/ Maxwell)	E Anderson (Banbury)	N Brown (COSC)	A Fijalkowski (W&DSC)
S Macnab (Maxwell)	H Patrick (NPSC)	S Wynne-Jones (CMK)	M Fuller (Artistic Swimming Sec & Witney Artistic SC)
K Langley (AVSC)			

	Agenda Item	Discussion and Decision	Action
1.	Apologies/Opening Remarks	The Chair welcomed all attendees to the virtual meeting. ONB Papers/Reports were sent out to members on 4 th March 2022 at 22:58hrs. Apologies were received from: M Hartgill (4SSC) and N Horton (Maxwell).	
2.	Minutes of Executive Meeting held on Tuesday Tuesday 11 th January 2022	The Chair asked if all those attending had read the minutes of the meeting held on Tuesday 11 th January 2022 and if they were a true record. It was agreed that the minutes were an accurate record, and they were duly signed by the Chair.	
3.	Matters Arising from Previous Mtg	The following Matters Arising remained from the previous mtg: 1. W&DSC Diving Blocks have been purchased and they will present the invoice to the Treasurer. 2. County Championship Hats . Clubs sent the Swim Sec their County Hats orders which were then handed out at Counties – this system worked well.	W&DSC Chair/ONB Treasurer
4.	Correspondence	Nil.	
5.	Chair's Report	The Chair's report had been issued prior to the mgt and is attached. There were no questions.	
6.	Treasurer's report	Ian Powell's report had been issued prior to the mgt and is attached. COSC's claim for a Microphone remained outstanding. COSC confirmed that they had yet to order the microphone. Decision: The Exec Cttee agreed that, on this particular occasion (and without wishing to set a precedent) they were content for COSC to present the invoice for funding by the 10 th May 2022 Exec Cttee Mtg. If the invoice has not been received by then, COSC will have to submit a new funding request. It was noted that the Officials Expenditure within the Treasurer report was for expenses claimed by Officials.	COSC Chair/ONB Treasurer
7.	Disciplines	a. Swimming . Oliver Stockland's report had been issued prior to the mtg and is attached. It was noted that the County Championships loss was far less than anticipated due to much	

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		<p>reduced catering costs and spectator entry being allowed at the finals. The loss was in the region of £1.5k rather than the £6k anticipated – to be confirmed. The Swim Sec thanked all volunteers for all their assistance throughout the Championships and noted he had also received some lovely feedback about the event. He added that it felt very poignant to be able to remember friends of ONB Counties during the Championships.</p> <p>It was highlighted that the position of County Trophy Secretary still needs to be filled. Clubs were asked to seek volunteers to fill this position.</p> <p>The County Debrief is scheduled for Tuesday 12th April via zoom. Clubs were requested to forward feedback to the Swim sec by 1st April.</p> <p>Dates for 2023 County Championships will be confirmed once the County Debrief mtg has been held.</p> <p>The Chair, on behalf of ONB expressed her thanks to Oliver and his team, for all their hard work, noting that this was Oliver’s last County Championship as Swim Sec. Sharon Macnab shadowed Oliver during the Counties and will take over the role as Swim Sec following the AGM in July.</p> <p>b. Fixtures. Noted there was nothing to report.</p> <p>c. Records. Peter Shaw presented the Records Claim Report which is duly attached.</p> <p>d. Artistic Swimming. Mandy Fuller’s report had been issued prior to the mgt and is attached.</p> <p>e. Officials. Karen Underwood’s report had been issued prior to the mtg and is attached. Officials are now being trained for J2S Starters training and J2 Course. Although we had a lot of officials at counties, a number of them were inexperienced and the focus is on getting more officials qualified. ONB hope to be in a position to begin claiming back the license fee from region.</p> <p>f. Masters. Amanda Readhead’s report had been issued prior to the mtg and is attached.</p> <p>g. Disability. Amanda Readhead’s report had been issued prior to the mtg and is attached.</p> <p>h. Masters’ Records. David Hall’s updated Masters’ Records were issued prior to the mtg. It was noted that the records list shows Stantonbury as being an ONB Club, which is no longer the case. The ONB Sec will ask the Masters Records Sec to amend their list.</p> <p>i. SwimMark Coord. Noted there was nothing to report.</p>	<p>All Clubs</p> <p>All Clubs</p> <p>Masters Records/ ONB Sec</p>
8.	Talent Pathway Dev Camp 2021/22	<p>Noel Horton’s report had been issued prior to the mgt and is attached. He sent his apologies as he was unable to attend the mtg. Further to the January ONB Exec mtg, clarification had been sought from SE; it appeared that ONB had not been sent information about County Camps, the format of which had changed significantly. Attached is a letter detailing the new County Development Programme. There still remained uncertainty around the new programme and Ben McDonald (SER) was asked to engage with SE to gain further information. Following much discussion it was agreed that:</p> <p>1. ONB will host 1 x face-to-face camp for selected athletes before the end of August 2022</p>	<p>B McDonald SER</p>

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		<p>2. ONB will host 2 x 1.5hr Online Education sessions in the evening, utilising SE materials for selected athletes AND larger cohort within the next few months.</p> <p>Determining the dates for the sessions was challenging due to pool hire availability and coaching commitments. This was further compounded as we still do not have a volunteer for the County Camp Administrative position – this is a key position which must be filled if the camps are to go ahead. TORs/job description for the position will be placed on the website and Clubs were asked to canvass their members to find a volunteer for this position. This post will also be placed on twitter to try to encourage members to take up the post.</p> <p>Noel organised successful ‘coaches chats’ in 2021 and is looking to expand on this by running a Monthly Coaches Forum for ONB Coaches. The Exec Cttee welcomed this idea and noted that there will not be any budget available to pay for speakers.</p>	<p>ONB Clubs/ ONB Sec</p>
10.	Funding Applications	Bletchley will be submitting a request for coaches course funding in due course.	
11.	Swim England South East	Ben McDonald’s report had been issued prior to the mgt and is attached.	
12.	AOB	<p>There were 2 AOB Items:</p> <p>1. Contemporary Issues. A member requested information about the Contemporary Issues courses for officials. The Officials Sec noted that all Contemporary issues courses for officials were online and run by ios. The link to courses can be found here: https://www.swimming.org/ios/course-information/contemporary-issues/</p> <p>2. Boys TM. A member asked if a Boys TM had been found. It was noted that David Treadall from COSC had volunteered for this position.</p> <p>3. Counties. A member noted that the food allocation at the counties was really good this year, the standard was excellent and hoped they would be able to use that caterer again in future. It was noted that in previous years we had no choice but to use the Aquavale café caterer and it was only due to the café being closed that we’d been able to use a different caterer this year. This will be reviewed for next year.</p> <p>4. County Championships Trophy Forms. A member enquired about the County Championships Trophy Forms as it was noted these were issued at the first weekend but not during the main championships. The Swim Sec confirmed that the completion of Trophy Forms during the main weekend proved just too difficult as it was so busy. However, photographs were taken of all Trophies at the Championships so we have a record of the Trophies and, more importantly, the condition in which they were handed out. It was only in 2021 that we’d had any issues in retrieving trophies due, primarily to the break imposed by covid restrictions. It was felt that going forward there was no need for a Trophy Form to be completed.</p>	

The Exec Cttee Meeting closed 7.53pm.

The next Meeting, which will be virtual, will be held at 7pm on Tuesday 10th May 2022. Details to be sent out nearer the date.

Nicky Mellings
ONB Sec

Date: 23rd March 2022

Chair Signature:

Date: