

Reports for ONB Exec Cttee Mtg 10th May 2022

Please find detailed below the reports for the ONB Exec Cttee Mtg

Agenda Item	
5	Chair's Report - see attached report.
6	Treasurer's Report - see attached report. Note COSC funding invoice has been received but is not included on the accounts at time of report compilation. This will be paid soon.
7a	Swimming Sec – no Swim Sec Report. County Debrief Report instead which is attached.
7b	Fixtures Sec - nothing to report.
7c	County Records Officer - nothing to report.
7d	Artistic Swimming Sec - see attached report
7e	Officials Sec - see attached report.
7f	Masters Sec - see attached report
7g	Disability Officer Report - see attached report.
7h	Masters Records - nothing to report.
7i	Swim Mark Coord - Noted that all ONB clubs, due for SwimMark renewal passed easily.
8	Talent Pathway Dev Camp 2022 – verbal report.
9	Role of Counties Paper from SE – see attached.
10	Swim England South East Report - see attached report.



The Oxfordshire and North Buckinghamshire (ONB) Amateur Swimming Association

Chair's Report May 2022

Our swimmers have had a busy time since our last meeting with British Champs in April and Regionals Competitions which is ongoing for speed swimmers as I write this report, and next weekend for artistic swimmers; congratulations to all swimmers who qualified. A special mention to CMK who finished 4th in the Youth Team Rankings.

On our Agenda for our next meeting will be the Role of Counties following a paper from Swim England and I think this is a good opportunity to open a discussion regarding the amount of engagement from clubs within the County. How can we increase engagement? Encourage new people to become involved and take on roles? What sort of future do we want for our County Swimming Association?

Karen Underwood



Oxfordshire & North Buckinghamshire Counties ASA
Affiliated to Swim England South East

Treasurers Report 10/05/2022

The current set of accounts is for the period 04/03/2022 05/05/2022. Witney & District SC have sent through the invoice for the Blocks but waiting for proof of Bacs payment before I make the funding contribution to them as they sent through a proforma invoice and the auditor is not happy to accept this as proof of purchase. I have just found the payment request for CoSc for the microphone so will pay that.

Opening Balances as at 04/03/2022

Bank and Cash Accounts

Cash - Competition A/C	£0.00
Cash - General A/C	£0.00
Competition Account	£8,379.90
Creditors Account	-£1,197.40
Creditors Account_Comp AC	-£91.00
Debtors Account	£0.00
General Account	£184.87
High Interest Business Account	£27,031.06

Net Worth	<u>£34,308.13</u>
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ONB Income since the 04/03/2022

General Account Income

There was no income received into the General account.

Competition Account Income

There was no income received into the Competition account.

Business Account Income

INVESTMENT INCOME

Bank Interest	<u>£0.67</u>
Total INVESTMENT INCOME	<u>£0.67</u>



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ONB Expense since 04/03/2022

General Account Expense

I.T.	
Software	£105.57
Total I.T.	£105.57
OFFICIALS	
Officials Training fees	£200.00
Total OFFICIALS	£200.00
Total Expense Categories	£305.57

Competition Account Expense

<u>CHAMPIONSHIPS</u>	
Refunds_Entries	£21.00
Total CHAMPIONSHIPS	£21.00

Creditors Account

There has been no transactions on this account.



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Creditors Account

**Exec Meeting Creditor Account_In & Exp
Creditors Account**

Between 04/03/2022 and 05/05/2022

Num	Date	Payee	Memo	Category	Amount	Running Balance
Opening Balance as of 04/03/2022						-£1,197.40
Expense Categories						
I.T.						
Software						
	31/03/2022	Fasthosts	Ref xxx_XX/XX - ONB Domain name renewal	I.T. : Software	-£25.18	-£1,222.58
					-£25.18	
Total I.T.					-£25.18	
Total Expense Categories					-£25.18	
Transfers						
General Account						



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03/05/2022	Mrs A Powell	ONB Domain Name renewal for 2yrs	Transfer From : General Account	£25.18	-£1,197.40
Total General Account				£25.18	
Total Transfers				£25.18	
Grand Total				£0.00	-£1,197.40

Creditors Account_Competition account

Exec Creditor Comp Account Account Transactions

Creditors Account Comp AC

Between 04/03/2022 and 05/05/2022

Num	Date	Payee	Category	Amount	Running Balance
Opening Balance as of 04/03/2022					£0.00
Month Ending 31/03/2022					
	04/03/2022	Banbury SC	CHAMPIONSHIPS : Refunds_Entries	-£91.00	-£91.00
	09/03/2022	Banbury SC	Transfer From : Competition Account	£91.00	£0.00
Total Month Ending 31/03/2022				£0.00	
Grand Total				£0.00	£0.00



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Debtors Account Income & Expenditure

There was no transaction for this account.

Closing Balance as at 05/05/2022

The net fund available to the county is:

Bank and Cash Accounts

Cash - Competition A/C	£0.00
Cash - General A/C	£0.00
Competition Account	£8,267.90
Creditors Account	-£1,197.40
Creditors Account_Comp AC	£0.00
Debtors Account	£0.00
General Account	£379.30
High Interest Business Account	£26,532.43

Net Worth	<u>£33,982.23</u>
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ONB Net worth an excess of expenditure over income as detailed below:

	Networth		Difference
	<u>04/03/2022</u>	<u>05/05/2022</u>	
Income over spending	<u>£34,308.13</u>	<u>£33,982.23</u>	<u>£325.90</u>



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Outstanding Funding Requests

Note funding requests for City of Oxford has been presented but I missed it so will pay this to CoSC. Witney & District have submitted a invoice for the blocks just waiting for proof of payment.

Creditors A/C Unreconciled Transactions
Between 01/03/2010 and 05/05/2022

Num	Date	Payee	Category	Amount	Running Balance
		Opening Balance as of 01/03/2010			£0.00
		Month Ending 31/07/2019			
	09/07/2019	CITY OX SWIM COSC	FUNDING : Funding IT Equipment	-£152.40	-£152.40
		Total Month Ending 31/07/2019		-£152.40	
		Month Ending 31/01/2020			
	14/01/2020	Witney & District SC	FUNDING : Funding Club Athlete Development	-£750.00	-£902.40
		Total Month Ending 31/01/2020		-£750.00	
		Month Ending 31/07/2020			
	08/07/2020	Witney Synchro SC	FUNDING : Funding Training-Coaches	-£125.00	-£1,027.40
		Total Month Ending 31/07/2020		-£125.00	
		Month Ending 31/03/2021			
	10/03/2021	Bletchley & District SC	Split/Multiple Categories	-£170.00	-£1,197.40
		Total Month Ending 31/03/2021		-£170.00	



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Grand Total

-£1,197.40

-£1,197.40



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BUDGET Tracker

A new budget will be produced once I have contacted the various budget holders for their input.

The accounts are being prepared for audit and will be passed to the auditor in the next couple of weeks.

The Bank mandate is in the process of being updated, the general account has Karen added and the Competition account is awaiting the checks to be completed for Sharon McNab.

Ian Powell
Treasurer
Oxon & North Bucks County ASA



OXFORDSHIRE & NORTH BUCKINGHAMSHIRE COUNTIES ASA

SWIMMING SECRETARY REPORT & CHAMPIONSHIP CONSIDERATIONS– May 2022

The ONB Counties ASA Championships 2022 debrief was held on April 12. Six clubs submit feedback to the Swimming Secretary for review and consideration. Representatives from Aylesbury, Four Shires, Maxwell, Newport Pagnell, Witney & ONB Counties were present. Apologies received from Milton Keynes

The following were considered when reviewing the 2022 championships: general feedback received pre, during and post the Championships, written feedback from member clubs and those in attendance.

While the overwhelming sentiment of the feedback was positive, the feedback can be categorised into the following topics for consideration:

- a. Qualifying Criteria & Finale
- b. Medals, Trophies & Presentations
- c. Refreshments & Catering
- d. Meet conditions and additions
- e. Officials
- f. Other items

Summary of each topic for consideration

QUALIFYING CRITERIA & FINALS – The feedback requested the entry criteria be reviewed as the gap between the number of girls' and boys' entries continue to grow year on year, coupled with the continuation of the issue whereby less than eight swimmers compete in each event final (25 finals were not full vs 20 in 2020)

- o **Recommendations**-Discontinue using the 2009 A & B grade times as a benchmark, favouring a more current standard drawn from the British Rankings as at the closing date for entry into the National Championships. (In this year's case, May 08, 2022.) From this, both the guaranteed accepted and considered times will be derived, applying the same discount to all ages and gender by stroke.
- o Oliver & Sharon will draft the entry time based on these criteria for 2023 and refer it to the committee for consideration.

MEDAL, TROPHIES & PRESENTATIONS – 2022 should be considered an exception due to the late appointment of the Trophy Secretary, which led to the late ordering of both medals and trophies. The lateness of this appointment due to a lack of volunteers limited the medal and trophy options available. Ayako did an exceptional job procuring the medals and

trophies in such a limited timeframe. The feedback relates to the quality of the medals and the size differential between the Junior and Championships Trophies. It was also proposed that medal ceremonies occur at stages throughout the finals. However, it was felt that based on the lack of space poolside and that swimmers often compete in multiple events, this could cause delays and challenges processing swimmers through marshalling as required in the meet conditions.

- **Recommendations**

- Ayako to purchase bespoke medals in advance, similar to those used by Maxwell and Oxford Swim clubs. Designs to be approved by the Swimming Secretary.
- Trophies for 2023 to be sized accordingly, i.e. Junior Championship trophies to be easily differentiated by size from the Championship trophies.
- Presentation backdrop to be purchased; this was shelved ahead of the 2022 championships for budgetary reasons.

CATERING & REFRESHMENTS – Feedback was broadly positive. However, a request was made to include catering at the 400s and the main weekends of competition for Head Coaches. Some coaches and officials missed out on being offered refreshments during the competition.

- **Recommendations**

- Volunteer to be briefed to ensure all volunteers, officials and coaches are offered competition refreshments
- Catering for coaches at the 400s to be included

MEET CONDITIONS - Apparently, there was some confusion amongst parents as to the swim-off arrangement and the difference between swim-offs in the 50m & 100m vs 200m events

- **Recommendations**

- Swim-off criteria to be updated and included

OFFICIALS – The number of trainees officiating on the pool deck was raised as a concern, and it may have led to inconsistency and clashes.

Recommendation – Some of the challenge encountered was partly due to a; the low number of qualified officials volunteering, b; the lowered Swim England Officials criteria for L2 meet and c; the new officials' training regime. The lowered criteria has already reverted to pre-pandemic norms.

Other proposals:

Meet Mobile: The promoter will endeavour to update meet mobile more frequently, although it is unlikely this will be run live.

Entry Payments: It is proposed that payment of entries by clubs will not be required until two weeks after issuing accepted entries, plus a prepayment of circa 2% of the entry fee in lieu of any fines. Non-payment by the given deadline will result in that clubs entries being withdrawn.

Relays: It was proposed that relays return to a maximum of two per club.

Fees: It was proposed that swimmer entry fees for individual events remain unchanged and that relay entry fees increase to £10.00 per team entered.

Spectator Fees: It was proposed that spectator fees increase to £6.00 per session and £10.00 for the full day (Up from £4 & £8). No charge for the final session of each of the main championships. This was proposed to offset the Aqua Vale £3460.00 increase in pool hire costs.

Programme: The promoter is to consider the implementation of Mixed Open relays in the 2023 programme permitted. It is proposed that these could be added to the 400's sessions.

2023 Championships dates:

Saturday, January 07 – Leys Pool (Oxford)

1500m Freestyle & Boy Age Group Relays 10-1-12 & 13-14

Saturday, January 14 – Leys Pool (Oxford)

800m Freestyle & Girls Age Group Relays 10-11-12 & 13-14

January 21 – Aqua Vale (Aylesbury)

400m events

4th/5th & 11th/12th February – Aqua Vale (Aylesbury)

Main Championships

Qualifying Period: February 14 2022, to December 04 2022 (all events, including long distances)

Entries: The closing date for entries is December 07 2022

Merchandise: Swim Hats to include the year and are proposed to be on a pre-order basis only.

General comments:

A second new Trophy Secretary is needed ahead of the 2023 Championships to manage the returnable/re-issued trophies.

Swim meet technology at Oxford Leys needs to be bought up to an acceptable standard in keeping with the championships.

The outgoing and incoming promoters to review roles and responsibilities with clubs being allocated specific pre-competition duties to lighten the load on the promoter/swimming secretary.

Oliver Stockland
Swimming Secretary
Oxford & North Buckinghamshire Counties ASA

O&NB County Artistic Swimming Report

May 2022

At the beginning of April four athletes from Oxford & Witney Artistic Swimming Club attended the National Age Groups Championships in Gloucester. Overall numbers of athletes gaining entry grade qualifications are still moderate due to the opportunity limitations due to Covid-19. but 130 athletes attended from all over the country.

Athletes coped well with the pressures of this level of competition and OWASC results are shown below.

At the end of April two Junior OWASC athletes. Katherine Stevenson and Kata Soros attended the National Championships in Nottingham, performing Technical Solo and Duet. These were their first routines performed in over two years and they enjoyed the experience and executed their technical elements without penalties. Katherine coming 9th in Junior Solo and the Duet coming 8th in the overall Championships (4th in Juniors).

Mandy & Steve Fuller also attended as Judges at both events.

Permission was gained for the cancelled regional grade assessment day in February to be held as a virtual one. The regions coaches and judges worked extremely hard to give their athletes a further opportunity to gain their grades.

OWASC had successfully passed their Swim Mark health Check.

Two athletes from Oxford and Witney will be part of the South East Regional Squad in the inaugural Regional Games to be held in Bristol on June 3rd.

Club athletes and officials are looking forward to a busy few months of competition culminating in the National Combo Cup on 2nd July at the London Aquatics Centre.

Mandy Fuller

County Artistic Swimming Sec

RESULTS

National Age Groups

12& under figures - 23rd Millie Parker

13–15-year figures - 39th Olivia Eaves , 41st Eve Nelson, 54th Freya Parker

National Championships

Technical Solo - Overall 15th /Junior's 9th - Katherine Stevenson

Technical Duet - Overall 8th /Junior's 4th - Katherine Stevenson, Kata Soros



The Oxfordshire and North Buckinghamshire (ONB) Amateur Swimming Association

Officials' Report May 2022

31st March saw the end of the 'old' style J1 training regime, anyone who started their training under this will now have to complete the 'new' training from the start.

There has been an increase in the number of hours required post qualification for J1 and J2 before officials can commence the next level of training from 15 to 20 hours in existing role.

We have received updated information regarding Certificate of Exception which is the replacement for the current Certificate of Swimming Disability.

Swimwear guidance has been issued and includes information about period wear.

Swim England are trying to recruit more officials for Open Water as there is a national shortage, training courses are to be run over zoom and interested parties should contact: carol_david_butler@tiscali.co.uk

I was disappointed to see that there were no mentoring opportunities for J1 trainees at regionals especially as there is a requirement for experience at J1/J2 level. However, I acknowledge that the organisers struggled to get enough qualified officials and am aware that some sessions were in danger of not meeting the licencing conditions due to lack of numbers. This is disappointing to see even at a regional level competition and thanks go to all those ONB officials who did assist.

Karen Underwood

ONB Masters Report May 2022

Lots of masters events have been taking place and it has been good to see many ONB names appearing in the results.

The SER working group is looking to engage further with masters clubs and to do so want to ensure that we have the correct details for clubs. The main thing we need to check is whether clubs have a masters section and whether that masters section is a community section or a competitive section – we don't want to be pushing competitions at clubs who do not have masters/do not have competitive masters. Please could I ask all clubs to check the list below and if you do not have a competitive master section then email me on promoter@maxwellswimclub.com so that I can update the list, equally if your club is not listed but should be please email me to let me know.

4 Shires	City of Oxford
Aylesbury	Didcot
Banbury	Maxwell
Bicester	Oxford Brookes University
Bourne End	Oxford University
Buckingham Swans	Wantage
CMK	Witney

Many thanks

Amanda Readhead

Masters Secretary

ONB Disabilities Report May 2022

Regional Training took place on the 16th April in Crawley. The next session is due to take place on 10th July at ACS International School in Cobham. Please remember it is essential that swimmers looking for classification attend the regional training sessions to have their skills signed off before they can be put forward to be classified.

On the 8th May there is an online event being run for any para swimmers not on a talent pathway programme being run by Carl Cooper and his team.

SER championships incorporating the Para swimmers took place at Wycombe over the bank holiday weekend. ONB had 1 representative who had a successful competition placing 2nd in 4 of her 5 events and 1st in the final event picking up 2 SER S8/SM8 regional records.

The next competition on the calendar for junior para swimmers is the National Junior Para Swimming Championships on 18th-19th June. For any one with qualifying times the Summer Home Nations events will follow. British Swimming are yet to publish para criteria for entry into the British Summer Championships.

I hope to be able to give some information about a regional para competition soon.

Amanda Readhead

Disabilities Secretary

Role of the Counties

Purpose

The purpose of this paper is to outline a possible way forward for defining the role of the counties and the relationship with Regions and Swim England.

Discussion

The regional chairs have raised the issue of the role and purpose of the counties and whether this needs to be better defined to support effective delivery of the sport.

A group of six regional chairs met with George Wood and Claire Coleman to discuss this matter and explore it further. The meeting sought to answer six key questions:

- 1 – Do we all believe there is a need for a sub-regional structure and are counties the right format for this?
- 2 – Can we work together to construct a fact-base on the current position regarding counties so we are operating from a shared understanding and how should we consult with counties?
- 3 – Do we have initial headline ideas of what sub-regions / counties should be doing? (are there mandatory and optional roles for counties)
- 4 – How should National and Regional be managing / working with the counties?
- 5 – What governance standards should we expect of the counties?
- 6 – What timeline should we work to with this project?

The conversation amongst the group demonstrated that there are different experiences across the regions with some feeling that their counties are effective with well-defined roles and others experiencing greater challenges. In terms of answering the six key questions, the answers were as follows (not all were unanimous):

- 1 – We do need a sub-regional structure for sport and counties can provide this but we need to work with them and get them aligned to delivering effectively towards the national and regional direction of travel.
- 2 – We need to construct a fact-base to understand the current position and this will require national and regional input to gain an accurate picture.
- 3 – We discussed the following areas of county activity:
 - Competition – all counties should deliver swimming competition. They should deliver competition for other disciplines where they have a critical mass of clubs / athletes.

- Welfare officers – all counties should have welfare officers to support welfare activity across the sport.
- Governance – There were varying opinions as to whether counties should play a role in governance (e.g. local dispute resolution).
- Swimming development – There was general agreement that counties should play a role in sport development for swimming. It was felt more appropriate that this sits at regional level for other disciplines.

It was agreed that there should be a model county constitution that reflects their governance and functions.

4 – It was agreed that it is a regional responsibility to govern the counties, this should be reflected in constitutions and / or the regional agreement. There should be a memorandum of understanding (MOU) between the region and the county that defines roles and responsibilities.

5 – It was agreed that counties should adhere to a relevant level of governance standard. The first step of this may be a form of Stronger Affiliation before stepping up to achieve the first level of the Governance Code.

6 – A timeline for action is outlined in the section below.

Way forward

A way forward is outlined below – it will be very important that this is driven in partnership between Swim England nationally and the Regional Chairs. It will be important to consider the implications of these actions and cost / benefit as part of the discussion:

1. Agreed communication made available to counties to ensure awareness and transparency.
Action: Claire Coleman by 4 April 2022.
2. Create the Fact base, analyse results and share outcomes
Action: Claire Coleman / Development Team Administrator / Regional Chairs.
Drafted by 30 April 2022. Launched by 10 May 2022. Close by 31 May 2022
3. A standard model constitution to be developed for counties (this should reference all disciplines).
Action: Helen Weeks (via Claire Coleman). Model completed by: 30 June 2022.
Adopted by all counties by the 31 December 2022
4. A standard MOU between regions and counties should be developed that reflects roles and the priorities of the national and regional strategy.
Action: Claire Coleman / Regional Chairs. Completed by: 30 June 2022
5. The MOU should be implemented between Regions and Counties
Action: Regional Chairs. Completed by: 31 December 2022
6. Option 1 (two-step process) - A County Affiliation standard should be developed for all counties to achieve in 2023 at the latest – this is a stepping stone towards achievement of Tier 1 of the UK Sports Governance Code during 2024.

Option 2 – (one-step process) An audit against Tier 1 of the UK Sport Governance Code takes place in 2022 and then progression towards achieving the standard by end of 2023.

Action: Helen Weeks (via Claire Coleman).

7. Identification of resource requirement to deliver this programme effectively and consistently.

Action: Claire Coleman by 30 June 2022

ONB Meeting – May 2022

Constitutions

Swim England's model club constitution for unincorporated clubs has been updated and will now become recommended for use by clubs from January 2022.

South East Region Clubs will not be required to adopt the new constitution until their next constitution check is due. This needs to be completed every 4 years. Any club implementing other changes to their constitution, outside of their 4 year check, should adopt the new constitution at the same time as implementing those changes. New clubs looking to affiliate will need to use the new constitution from now onwards.

Swim Mark

Congratulations to Oxford and Witney artistic SC for maintaining their SwimMark at the April panel meeting. The clubs due to complete this quarter are Abingdon Vale, City of Oxford, Maxwell and Thame SC.

Open Water Technical Officials Training – Expression of Interest

The Regional Open Water Group hope to run an Open Water Officials Training course later this year. An online course is currently being piloted and it is hoped that this will be ready by the summer.

Candidates are not required to have Officials experience to take part in the training however you will need to be prepared to travel to other Regions in order to get experience of the roles such as Timekeeper, Turning Judge, Place Judge, Clerk of the Course, in order to complete the course.

If you would be interested or want further information in becoming an Open Water Technical Official please complete the form on the following link <https://www.southeastswimming.org/open-water/open-water-technical-officials-training-expression-of-interest/>

Regional Open Water Camp

We are running an open water development camp on Sunday 5th June. Congratulations to Hollie Whaymand and Jake Chesworth from Maxwell on their selections.

South East Region Open Water Championships 2022

Location - Westhampnett Lake

Date - Saturday 16th July 2022

Entry - <https://www.southeastswimming.org/open-water/open-water-competitions/>

Para-Swimming Regional Training day

We are pleased to invite Swimmers and Coaches from around the Region to attend the next South East Region Para-Swimming Training Day.

- Date: Saturday 10th July
- Location: ACS International School Cobham
- Cost: £10 per swimmer, Coaches free

Booking is now open - <https://www.southeastswimming.org/uncategorized/south-east-region-para-swimming-training-day-sunday10th-july/>

South East Training/ Workshops

- Time to Listen course have gone online – Next available course is on Wednesday 30th June Booking Page - <https://www.southeastswimming.org/time-to-listen-training/>
- Team Manager 1 – next available course is on Tuesday 5th July 2022 - Booking Page <https://www.southeastswimming.org/workforce/team-managers/>
- Team Manager 2 – next available course is on Thursday 29th September 2022 - Booking Page <https://www.southeastswimming.org/workforce/team-managers/>