

# Oxfordshire & North Buckinghamshire Counties ASA

President: Andy Willis

Chair: Karen Underwood



## MINUTES OF VIRTUAL EXECUTIVE COMMITTEE MEETING HELD

ON 10<sup>th</sup> MAY 2022 AT 7PM

Present:

K Underwood (Chair/Officials)	N Mellings (Sec)	I Powell (Treasurer)	A Willis (ADSC/President)
O Stockland (Swim Sec/ADSC)	B McDonald (SER)	K Weetman (SwimMark Coord & 4SSC)	M Fuller (Artistic Swimming Sec & Oxford & Witney Artistic SC)
A Readhead (Disability Sec/Masters Sec/ Maxwell)	E Anderson (Banbury)	N Brown (COSC)	A Fijalkowski (W&DSC)
H Fisher (Bourne End)	H Patrick (NPSC)	K Langley (AVSC)	N Baum (Didcot Barramundi)

	Agenda Item	Discussion and Decision	Action
1.	Apologies/Opening Remarks	The Chair welcomed all attendees to the virtual meeting. ONB Papers/Reports were sent out to members on 8 <sup>th</sup> May 2022 at 19:27hrs. Apologies were received from: M Hartgill (4SSC), N Horton (Maxwell), S Wynne-Jones (CMK), P Shaw (Headington Phoenix SC), D Wheatley (Bicester) and S MacNab (Maxwell).	
2.	Minutes of Executive Meeting held on Tuesday Tuesday 8 <sup>th</sup> March 2022	The Chair asked if all those attending had read the minutes of the meeting held on Tuesday 8 <sup>th</sup> March 2022 and if they were a true record. It was agreed that the minutes were an accurate record, and they were duly signed by the Chair.	
3.	Matters Arising from Previous Mtg	The matters arising would be covered during the meeting reports.	
4.	Correspondence	ONB had been notified by the Chair of Thame SC that the European Transplant & Dialysis Games will be held at Radley College between 21 <sup>st</sup> – 28 <sup>th</sup> August 2022 with the swimming being held on Tuesday 23 <sup>rd</sup> August and that they were looking for help/support for the event from ONB and ONB swimming clubs; details to follow. The ONB Chair noted that she was looking to provide some support from officials and that further details would follow.	
5.	Chair's Report	The Chair's report had been issued prior to the mgt and is attached. There were no questions.	
6.	Treasurer's report	Ian Powell's report had been issued prior to the mgt and is attached. He has now paid COSC for their Microphone and will pay W&DSC the ONB contribution towards their starting blocks now that he has received confirmation of their payment. It was noted that the Officials Expenditure within the Treasurer report was for expenses claimed by Officials.	
7.	Disciplines	a. <b>Swimming.</b> Oliver Stockland's report focussed on the County Debrief, had been issued prior to the mtg and is attached. He gave his thanks to those clubs who joined him (via zoom) for the County Championships 2022 review. He talked the cttee through all his <b>Recommendations</b> ; the cttee approved all his recommendations in principle, noting there was no	

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		<p>requirement to bring any of the proposals back to the next cttee.</p> <p>Turning to Oliver's <b>Other Proposals</b>, the cttee agreed all his other proposals and noted that the surcharge from entry prepayments will be refunded to clubs after the Championships. Swim hats will include the year; will be on a pre-order basis only and be delivered on the days of the championship to Team Managers.</p> <p>It was noted in <b>General Comments</b> that a new <b>Trophy Officer</b> is still required; Akayo Gannon is the Medals Officer and did a fantastic job at the 2022 Counties, but a Trophy Officer is still needed urgently. Clubs were asked to seek volunteers to fill this position. The COSC Chair noted that the Leys printer was being refurbished; timing pads have been refurbished too. They are looking to move to Hytec from Sports System, but this needs further investigation. The screen is broken and responsibility for this rest with Fusion. COSC will keep the cttee updated.</p> <p>b. <b>Fixtures</b>. Noted there was nothing to report.</p> <p>c. <b>Records</b>. Peter Shaw send his apologies. No records had been broken and hence a nil report. A member raised a query about how to include para records in ONB records. It was decided that there was a need to record records as per classification for both Long Course and Short Course. A Readhead would submit records to Peter to be included.</p> <p>d. <b>Artistic Swimming</b>. Mandy Fuller's report had been issued prior to the mgt and is attached.</p> <p>e. <b>Officials</b>. Karen Underwood's report had been issued prior to the mtg and is attached. It was noted that Regionals did not allow any J1 trainees but this did not seem to result in a higher standard than our Counties.</p> <p>f. <b>Masters</b>. Amanda Readhead's report had been issued prior to the mtg and is attached. A BSBASA open meet incorporating the BSBASA masters championship will be run 11<sup>th</sup> September; details to be sent out to all clubs shortly.</p> <p>g. <b>Disability</b>. Amanda Readhead's report had been issued prior to the mtg and is attached.</p> <p>h. <b>Masters' Records</b>. Noted there was nothing to report.</p> <p>i. <b>SwimMark Coord</b>. Noted there was nothing to report.</p>	<p><b>All Clubs</b></p> <p><b>All Clubs/ Masters</b></p>
8.	Talent Pathway Dev Camp 2021/22	<p>Noel Horton's report had been issued prior to the mgt and is attached. He sent his apologies as he was unable to attend the mtg. It was noted that no volunteer had come forward to help administer the camps. Following much discussion it was agreed that:</p> <ol style="list-style-type: none"> <li>1. ONB will host <b>1 x face-to-face camp</b> for selected athletes before the end of August 2022</li> <li>2. ONB will host <b>2 x 1.5hr Online Education sessions</b> in the evening, utilising SE materials for selected althetes AND larger cohort within the next few months.</li> <li>3. The Sec was to notify Clubs of their selected swimmers and ask those Clubs if they could help by undertaking the admin for the Development Camp their swimmers had been selected for.</li> </ol> <p><b>Secs Note:</b> On 20<sup>th</sup> May 22, Noel notified ONB that he had resigned from his coaching role at Maxwell and from swimming at the end</p>	<p><b>County Head Coach</b></p> <p><b>County Head Coach</b></p> <p><b>ONB Sec</b></p> <p><b>ONB Clubs</b></p>

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		<p><i>of the swim season and as such would cease as ONB County Head Coach at the end of the swim season. The Chair, on behalf of ONB, thanked Noel for all his hard work, dedication and enthusiasm during his tenure.</i></p> <p><b>Chair Note to Clubs:</b> Noel will still help to organise the online elements of the Development Camp. Staging of the face-to-face camp will require extra assistance. We urgently need a volunteer(s) to assist with camp admin.</p>	ONB Clubs
9	Role of the Counties (SE Paper)	<p>The Chair outlined the Role of the Counties paper received from SE. There was some concern around what SE intended to do with the results from the paper and ONB were keen that their voice be heard.</p> <p>The Chair highlighted the role of the ONB Exec Cttee, noting that a number of ONB clubs do not engage with ONB/attend mtgs or respond to correspondence. There was a lengthy discussion about how to get clubs to engage more with ONB and volunteer for Exec Cttee roles. It was mentioned that ONB do not charge ASA fees and that this may be something to reconsider going forward.</p> <p>There was a general feeling that SE were trying to impose SwimMark on Counties. The real issue is the lack of volunteers and this is at all levels from Club, to County upwards. The SER Rep asked the cttee 'how can SE help clubs with increasing volunteers' – Clubs are requested to consider this and contact Ben with suggestions. There was a concern that SE are not aware of the real pressures on clubs.</p> <p>It was highlighted that ONB do not have a <b>County Welfare Officer</b>. Instead ONB just provide a Welfare Officer who covers the County Championships. In light of the SE paper, it is clear that ONB do need a volunteer to hold the County Welfare Officer role. Clubs were asked to consider if their Welfare Officers (or Deputy Welfare Officers) could take on this role to provide Welfare Support to ONB Clubs.</p>	<p>All Clubs</p> <p>All Clubs</p>
10.	Funding Applications	Nil.	
11.	Swim England South East	Ben McDonald's report had been issued prior to the mgt and is attached. It was noted that John Davies had stood down. If Clubs need their Constitutions checking, please contact Ben; Region will look to find a replacement for John. The Young Volunteer Programme has been a great success and Ben will send the ONB Sec information to send out to ONB Clubs.	SER Rep
12.	AOB	<p>There were 3 AOB Items:</p> <p>1. <b>Budgets.</b> Ian requested that Oliver, Karen &amp; Donna send him their 22/23 Budgets soonest.</p> <p>2. <b>Exec positions.</b> The Chair thanked all ONB Exec cttee volunteers for their hard work and contribution. Mindful that the AGM is on 12<sup>th</sup> July, she asked that all ONB Exec Cttee members confirm with the ONB Sec if they intended to stand for 22/23 in July. Likewise if any member wished to volunteer for a post, they are asked to notify the ONB Sec. The ONB Sec will distribute the full list of ONB posts to clubs.</p> <p>3. <b>AGM.</b> The AGM and Exec Cttee Mtg will be held on Tue 12<sup>th</sup> July at 7pm in the Kingsmere Community Centre, Bicester. Details would be sent out nearer the date.</p>	<p>Swim Sec/ Officials/ Fixtures Sec</p> <p>All Clubs ONB Sec</p> <p>All Clubs</p>

The Exec Cttee Meeting closed 8.25pm.

The next Meeting, which will be face-to-face, will be held at 7pm on Tuesday 12<sup>th</sup> July 2022. Details to be sent out nearer the date.

Nicky Mellings  
ONB Sec

Date: 23<sup>rd</sup> May 2022

Chair Signature:

Date: