

Oxfordshire & North Buckinghamshire Counties ASA

President: Oliver Stockland

Chair: Karen Underwood



MINUTES OF EXECUTIVE COMMITTEE MEETING HELD AT KINGSMERE COMMUNITY CENTRE

ON 11th JULY 2023 AT 8.26PM

Present:

K Underwood (Chair/Officials)	N Mellings (Outgoing Sec)	C. McIntock (Treasurer)	K Weetman (SwimMark Coord/4SSC)
S MacNab (Swim Sec/Maxwell)	P Shaw (Kidlington & Gosford/County Records)	E Anderson (Banbury)	L Clarke (Maxwell)
G O'Dwyer (Banbury)	S Clare (COSC)		

	Agenda Item	Discussion and Decision	Action
1.	Apologies/Opening Remarks	<p>Apologies were received from: O Stockland (ADSC); M Fuller (Oxford & Witney Artistic SC); A Readhead (Maxwell); K Hutchinson (SER); H Patrick (NPSC); A Fijalkowski (W&DSC); S Wynne-Jones (CMK); C Clavaud (W&DSC); K Dingle (AVSC); D Hall (W&DSC), H Wilson (CMK); L Croft Baker (Thame); L Kelly Onay (Didcot Barramundi); M Simms (Thame); S Joyce (Kidlington & Gosford); I Rennie (Banbury) and K & C Brosnan (4SSC).</p> <p>This mtg immediately followed on from the AGM. The Chair asked for nominations, proposer and seconder for the numerous ONB Exec Cttee posts, which are detailed accordingly below.</p>	

	Appointment of	Nominated	Proposed	Seconded	Comment
2a.	Swimming Secretary	Sharon MacNab	Emma Anderson	Lucie Clarke	
2b.	County Records Officer	Peter Shaw	Karen Underwood	Kim Weetman	
2c.	Artistic Swimming Sec	Mandy Fuller	Peter Shaw	Emma Anderson	
2d.	Officials Coordinator	Karen Underwood	Sharon MacNab	Grace O'Dwyer	
2e.	Masters Secretary	Simon Joyce	Peter Shaw	Stuart Clare	New in post
2f.	Disability Secretary	Amanda Readhead	Sharon MacNab	Karen Underwood	
2g.	Masters Records Officer	David Hall	Peter Shaw	Sharon MacNab	
2h.	SwimMark Coord	Kim Weetman	Karen Underwood	Emma Anderson	
2i.	Social Media Coord	Stephen Wynne-Jones	Peter Shaw	Kim Weetman	
2j.	County Team Coach	Hannah Wilson	Peter Shaw	Sharon MacNab	
2k.	Lead Team Manager	Chantal Clavaud	Karen Underwood	Emma Anderson	
2l.	Girls' Team Manager	Emma Anderson	Grace O'Dwyer	Karen Underwood	
2m.	Boys' Team Manager	Vacant			
2n.	Selection Committee	*See below			
2o.	County Welfare Officer	Lucie Clarke	Sharon MacNab	Stuart Clare	
2p.	Officials Administrator	Felicity Govan	Peter Shaw	Karen Underwood	
2q.	Medals Officer	Akayo Gannon	Stuart Clare	Kim Weetman	
2r.	Trophy Officer	Clare Chesworth	Karen Underwood	Sharon MacNab	
2s.	County Coordination Secretary	Paul Baybutt	Karen Underwood	Emma Anderson	
2t.	Constitution Checker	Steve Fabes	Karen Underwood	Peter Shaw	New in post

2u	Water Polo Sec	Vacant			
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*Selection Committee 23/24: County Coordination Secretary (CMK), County Team Coach (CMK), Lead Team Manager (W&DSC), GTM (Banbury)/ BTM (Vacant) and Head Coach of 4 Top Clubs (Counties) not represented by preceding members.

3.	Records Claims	<p>The County Records Officer's report had been issued prior to the mtg and is attached. Particular mention was made of Harry Wynne-Jones tremendous swims at the European Junior Championships in Belgrade.</p> <p>Master's Records. The Master's Records Officer's report had been issued prior to the mtg.</p> <p><i>Sec's Note: All County Records and Masters Records have been updated on the ONB website and can be accessed here.</i></p>	
4.	Funding Applications	<p>One funding application had been received from Witney Water Polo Club who requested ONB funding towards a Level 2 Water Polo Coaching Course. They had been unable to secure any funding towards the course noting conversation with SER (B McDonald), GLL and WODC to no avail.</p> <p>Decision. Following discussion, ONB agreed, in this particular instance to:</p> <ol style="list-style-type: none"> 1. Provide 33% funding (which is the usual amount we would provide had SER funding been given), equating to £206.67 on provision of completion certificate being received by the ONB Treasurer. <p>The outgoing ONB Sec offered to engage with B Gibbs from SER to ascertain if retrospective SER funding could be provided to Witney Water Polo Club.</p>	<p>Witney Water Polo Club</p> <p>Outgoing ONB Sec</p>
5.	SER Report	K Hutchinson sent her apologies. Her report had been issued prior to the mgt and is attached.	
6.	Val Wilford Trophy	The Chair outlined the criteria for awarding the Val Wilford Trophy which is: 'someone who has contributed greatly to the County Association over a period of time' and 'for outstanding contribution to the ONB County swimming'. The Chair recommended that this Trophy be awarded to Nicky Mellings in thanks for her significant contribution to ONB in her role as Secretary over the past 5 years. This was fully endorsed and agreed to award the Val Wilford trophy to Nicky at County Champs 2024.	
7.	AOB	There were no AOB items.	

The Exec Cttee Meeting closed 20:41Hrs.

The next Meeting, which will be the **Special General Meeting, followed by the ONB Executive Cttee Mtg** will be held at **7pm on Thursday 28th September 2023** at Kingsmere Community Centre, Bicester. Details to be sent out nearer the date.

Nicky Mellings
Outgoing ONB Sec

Date: 24th July 2023

Chair Signature:

Date: