



## **PNSC AGM MINUTES**

**AGM Thursday 28th January 2021 18:30 by Zoom**

### **Attendance and apologies for absence**

Committee Members Present: Marieta Candal-Couto (Chair), Emma Kettle (Secretary), Gemma Clinton (Membership Secretary), Ryan Clay (Vice Chair), Lorraine Robinson (Welfare Officer), Cathy Hawkes (Meets and Officials Officer), Vanessa Dickson (SwimMark), Laura Bradley (Deputy Treasurer) and Andrew Robinson (Committee member- Governance).

56 Members attended.

Apologies: Shaun Wright (Treasurer)

### **1. Welcome**

Club Secretary Emma Kettle started the meeting at 18:30 and welcomed all attendees, outlined that the meeting was aimed to last no longer than 90 minutes. and explained that any questions should be submitted in the chat function and would be addressed at the end of the presentation. Presentation commenced.

Chair Marieta Candal-Couto welcomed and thanked everyone for their attendance, she introduced herself as a parent of a swimmer in the Senior Performance Squad.

### **2. Minutes of January 2020 AGM**

**2.1** Club minutes from 2020 AGM s as supplied by Jane Millar were presented, Chair thanked Jane for preparing them. These minutes were endorsed.

### **3. Report on the activities of the Club during 2019/20**

**3.1** Chair thanked the previous committee and explained that the information presented in the report was from information available to the new committee and was to the best of our knowledge. Chair thanked all the membership for their support during the COVID lockdowns and said the swimmers have shown such resilience during these difficult times.

**3.2 Staffing 2019/20** - Vice Chair Ryan Clay introduced himself as a Masters swimmer with a son in Academy squad and a daughter in Dolphins. He explained that the report presented covered the previous year's staffing. The Vice Chair thanked Tom Company (Strength and Conditioning Coach) for his support and for keeping the club moving and active via online land training sessions. Vice Chair explained that Adam Parfitt was re-recruited as Head Coach and started work again for the club in January 2021.



### **3.3. Coaches' report on the activities of the Club during 2019/20**

The Head Coach, Adam Parfitt presented the past years activities, noting that when we returned after the first lockdown it was difficult and everyone stepped up to overcome the challenges and he thanked everyone for this. Adam Parfitt presented the achievements of the whole club during the season 19-20 and he congratulated the swimmers that had achieved qualification for Olympic Trials.

### **3.4 Treasurer's report for the year 2019/20**

Laura Bradley introduced herself as Deputy Treasurer and said she had two children swimming in the club, one in Dolphins and one in Junior Competition. The year end for PNSC is 31st August 2020. A pack of information will be circulated after the AGM containing the accounts for this period . The previous committee worked hard to build up cash reserves, for which we are grateful for, this has created a financial buffer and put the club in a great position. Covid has had a big impact on the club with a drop in membership and a decrease in Learn To Swim numbers. The club has incurred additional costs when returning to the pool due to Covid protocols. The lack of meets has been a significant factor on income and particularly the Easter meet which has always been a major income source. We may be in a situation where the 2021 Easter Meet also does not go ahead. The new Committee is committed to building on the legacy to ensure stability, by making plans to rebuild the membership base, talent lanes and consideration of other income streams. The aim is to reduce the dependence on meets and make the income work harder. Finances are in a good place moving forward. The Deputy Treasurer thanked Nikki Gregson and AA finances who have supported the club throughout lockdown.

### **3.5 Governance Update**

Governance Committee Member, Andrew Robinson introduced himself as having two swimmers in the club. Andrew highlighted the work that was being undertaken to update PNSC's governance. This included exploring the pros and cons of becoming a charity. He highlighted that no changes were being proposed at this AGM but any future changes would be brought to the members for approval.

## **4. Future Plans**

The Chair presented a summary of the plans the committee have been working on and informed the meeting that a document will be sent to all members outlining the five year strategy. The committee is in the process of developing the strategy and aims of the club and the key focus is that we want the club to be swimmer centred, coach led and committee supported.



## **5. Club Constitution**

Governance Committee Member stated that there were no proposed changes for the AGM to consider. It was hoped that the work to update the constitution would be ready for members to consider in July 2021.

## **6. Elections**

Members were asked to vote via the electronic polling function and the results are below:

### **Election of Independent Examiner of Accounts**

Proposed Compass - 96% voted agreed. Compass to become the independent examiner of accounts.

### **Election of Executive Officers and other members of the Committee**

Chair - Marieta Candal-Couto - 93% in favour

Vice Chair - Ryan Clay - 98% in favour

Treasurer - Laura Bradley - 93% in favour

Club Secretary - Emma Kettle - 96% in favour

Membership Secretary - Gemma Clinton - 94% in favour

SwimMark - Vanessa Dickson - 94% in favour

Meets Office - Cathy Hawkes - 96% in favour

Governance - Andrew Robinson - 94% in favour

Welfare Officer - Lorraine Robinson - appointed by the committee

## **7. Volunteers**

Chair thanked all volunteers that have supported the club and appealed for additional support when we return to the pool. It is essential for us to operate in accordance with COVID rules and therefore we will need more volunteers poolside etc. It is planned that sub committees for fundraising and meets are started, members invited to contact the club secretary if interested in helping out.

## **8. Questions**

No questions submitted on the chat function, but a number of questions asked verbally:

- Alan Wiseman asked if the rumours about a merger with Fareham Nomads were true. Is this something we are still considering? Chair responded and said there was no intention to merge the clubs and it would not be financially viable. If at any point in the future we were making proposals like this, then we would need club members to vote on the matter at an SGM.
- Alan Wiseman raised concerns that moving to become a charity would make it easier to align with Fareham Nomads. Chair explained that by becoming a charity the club would benefit financially and would limit member's liability. The Governance



Committee Member explained that it would be harder to merge two clubs that were charities as consent would also be required from The Charity Commission.

- Alan Wiseman asked why did the last committee leave in such a hurry. Chair explained a number of members requested an SGM and then the last committee all stood down.
- Viv Firman (Life Member) thanked the Chair and Club Secretary and wished us luck with our plans and said that the club was in good shape and in good hands.

### **Meeting Closure**

No further questions and meeting closed at 19:14