



Camden Swiss Cottage Swimming Club is committed to a club environment in which all children\* participating in its activities have a safe and positive experience.

In order to achieve this Camden Swiss Cottage Swimming Club agrees to:

- a) Adopt and implement the Swim England Wavepower 2020-2023 policies and procedures in full.
- b) Recognise that all children participating in the club (regardless of age, gender, race, religion, sexual orientation, ability or disability) have a right to enjoy their involvement in swimming and be protected from harm and be in a safe environment.
- c) Ensure that those individuals, who work with children in the club, whether paid or voluntary, provide a positive, safe and enjoyable experience for children.
- d) Appoint a Club Welfare Officer with the necessary skills and training as outlined by Swim England who will take the lead in dealing with all child safeguarding matters raised within the club.
- e) Ensure that the Club Welfare Officer's name and contact details are known to all staff, members and parents\*\* of members and be available to discuss issues of concern on matters of safeguarding and deal with such concerns appropriately and in line with Wavepower 2020-2023 guidance.
- f) Ensure all those persons who work with children in the club have undertaken the appropriate training and relevant DBS (formerly CRB) checks and adhere to the required practices for safeguarding children as outlined in Wavepower 2020-2023.
- g) Ensure that all individuals who will be working or will work with children in the club have been recruited through the Swim England recruitment procedure.
- h) Ensure that all individuals who work with children in the club have the appropriate training and codes of conduct and good practice to follow in line with the guidance in Wavepower 2020-2023.
- i) Provide all club members and parents of members with the opportunity to raise concerns in a safe and confidential manner if they have a concern about a child's welfare or protection.
- j) Ensure that all child safeguarding matters, whether they be concerns about child welfare or protection, are dealt with appropriately in accordance with the guidance for reporting and action in Wavepower 2020-2023.
- k) Ensure that confidentiality is maintained appropriately and in line with the best interests of the child.
- l) Ensure all papers relating to child safeguarding matters are held in a safe and secure manner.

\*Children are referred to all persons under the age of 18.

\*\*Parents is anyone who has parental responsibility for the child concerned.



Local addendum to national safeguarding policies

**Name of local organisation:** Camden Swiss Cottage Swimming Club  
**Address in Camden:** Swiss Cottage Sports Centre, Adelaide Rd, London NW3 3NF  
**Name of the affiliated national organisation/association:** Swim England  
**Address of head office:** Swim England, SportPark, 3 Oakwood Drive, Loughborough, Leicestershire LE11 3QF.

**About the local organisation:**

The club offers a wide range of competitive and non-competitive swimming training for children and adults provided by qualified swimming coaches. All coaches who have any engagement with children are required to have a valid DBS check, sign an annual DBS agreement and undertake regular safeguarding training and renewals in line with Swim England’s Wavepower policies. Coaches on occasion, may have some physical contact with children during demonstration or technique correction. Parents/carers are not present (pool side) during the training sessions. However, the Club recognises some parents choose to take a volunteer role within the Club, these roles never require officials or volunteers to have one to one contact/access to any swimmer/child.

**Details of the national organisation/association’s safeguarding policies:**

Wavepower 2020-2023

<https://www.swimming.org/swimengland/wavepower-child-safeguarding-for-clubs/>

**Name and contact details of the local designated officer:**

Alifa Charania at [welfare@camdenswimming.co.uk](mailto:welfare@camdenswimming.co.uk)

**Name and contact details of the local deputy designated officer:** n/a

**Statement**

We recognise the importance and necessity of safeguarding children at CSCSC. We will follow the safeguarding policies of Swim England whilst ensuring that where action needs to be taken to protect a child, appropriate referrals will be made to Camden’s children’s services including directly to the Local Authority Designated Officer (LADO) and Metropolitan Police.

**Local procedures for dealing with concerns**

Staff and volunteers who have concerns about the welfare of a child or have concerns about the behaviour or suitability of another member of staff or volunteer should raise these concerns with the local designated officer or their deputy in the first instance.

In the event that concerns about a child’s welfare or concerns about or allegations made against a member of staff or volunteer need to be acted on, the designated officer will notify the National Safeguarding Officer (Tel: 01509 640 252, Email: [joanne.garey@swimming.org](mailto:joanne.garey@swimming.org)) in accordance with the national policy.

Where a referral is to be made to the local authority, this will be the responsibility of the local designated person in line with Camden’s safeguarding procedures. Contact details for referral are:

Children and families contact service (concerns about a child’s welfare)	<p><b>Tel:</b> 020 7974 3317 (9am to 5pm)</p> <p><b>Out of Hours Tel:</b> 020 7974 4444</p> <p><b>Email:</b> <a href="mailto:LBCMASHadmin@camden.gov.uk">LBCMASHadmin@camden.gov.uk</a></p>
Camden LADO (to report an allegation or concern about a staff member of volunteer)	<p>Tele: 020 7974 4556</p> <p><a href="mailto:LADO@camden.gov.uk">LADO@camden.gov.uk</a></p>

We will follow the following Camden procedures:

- London Child Protection procedures

<https://www.londoncp.co.uk/>

- Camden Safeguarding Children Partnership *Managing allegations against staff and volunteers*

<https://cscp.org.uk/professionals/managing-allegations-against-staff-and-volunteers-lado/>