

Minutes of Aquae Sulis Committee  
13<sup>th</sup> February 2016, STV Bath  
08.45 – 10.30

Attendees: Jamie McNeil (JMcN), Chairperson  
Chrissie Lamb (CL), Secretary  
Matt Lawman (ML), Communications Officer  
Suzanne Pritchard (SP), Committee member  
Dave Wordsley (DW), Coach Liaison Officer

Apologies: Mark Lawton  
Liz McFarlane  
Karen Bowen  
Sean Grothier  
Loren Roberts  
Wendy Hood  
Guy Roberts

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1.0 Matters Arising

Matters arising from last meeting are confirmed as all completed.  
Discussions are still ongoing with the University re the website  
Vacant committee positions have been circulated  
Framework document is complete  
Competition calendar has been updated

2.0 Network Club meeting update

The meeting with the network clubs confirmed that they were unanimously in favour of support a performance only model. Emily Taylor has distributed her questionnaire and some financial models have been sent out. Discussions arose around “performance model” versus existing model. Confirmation that it would be beneficial to look at various club and financial models before a decision could be made.

3.0 Committee Quorum

It was raised at the network club meeting that there was a couple of network clubs that felt that the committee was not quorum, and that new committee members were therefore not valid in their positions. This has been looked into by JMcN and ML and after looking at the constitution and the minutes of the meeting when members were appointed and discussions with the former club secretary it was confirmed that quorum existed and therefore committee positions were valid. It was agreed that this should be communicated to the network clubs.

**Action : ML to send out an email releasing a statement from the committee confirming Quorum**

4.0 Open Meet

There are a number of items that need ordering for the open meet. CL volunteered to complete this. JMcN advised that these can be quite costly and will ask Mark Lawton to forward pre payment to help facilitate this. CL requested a list of items. To include wine

**Action: List of items to be sent to CL to order**

5.0 Coaching Cover

Suzi Bowen is due to leave at the end of February. Attendees discussed the options to cover this. Due to the possible restructure of the squads, and advice received from Emily Taylor, the assistant head coach role and other positions all need to be reviewed as the squad and club structure informs the requirements. It was therefore agreed that the vacancy will not be filled until the structure of the club is agreed. This will be ratified at the SGM in April and therefore until this date and during recruitment the sessions need covering. JD has offered some suggestions. It was agreed that the network clubs should be asked for support in the interim period in the first instance and then assess the requirements after this.

**Action: JMcN and JD to meet to establish sessions that need covering and then an email to ask network clubs what they can offer in way of support to be sent out.**

**SP to develop first stage Job specifications for the assistant head coach role DW to liaise with JD on his thoughts for the assistant head coach and cover.**

6.0 AOB

No items raised

8.0 Date and time of next meeting to be agreed