

Minutes of Aquae Sulis Committee
23rd February 2016, STV Bath
18.30 – 20.00

Attendees: Jamie McNeil (JMcN), Chairperson
Chrissie Lamb (CL), Secretary
Suzanne Pritchard (SP), Committee member
Mark Lawton (Mark L), Treasurer
Liz Metcalfe, Welfare officer
Karen Bowen, Workforce coordinator
Sean Grothier, Open meet officer
Loren Roberts, swim 21 coordinator
Wendy Hood, fundraising officer
Rachel Ashworth, membership secretary

Apologies: Matt Lawman (ML), Communications Officer
Dave Wordsley (DW), Coach Liaison Officer
Guy Roberts

1.0 Matters Arising

Matters arising from last meeting are the issues regarding contract with John Dougal Consulting Ltd. This has now been resolved and a new contract has been signed to end of 31.08.16. This will allow time for the committee and JD to work together to come up with mutually agreeable terms and conditions for the future.

ACTION: new contract terms and conditions to be investigated and drafted and to be negotiated with JD in time for September implementation.

2.0 Coaching Cover

At the last network club meeting it was agreed that the club was not in a position to recruit for a replacement assistant coach at this stage as the structure of the club and therefore the role and its T&C's could not be known. Job descriptions have been drafted.

An email has been sent to all network clubs with no responses received back.

This leaves 3 options

- 1) Cancel JP and development training
- 2) recruit short term ourselves
- 3) JD has agreed to sub contract with Liam Wilcox (LW) and an other

Discussions took place including all committee members regarding the options available and everyone gave their individual viewpoints and suggestions. Concerns were raised over possible legal liability etc. and level of cover expectations from both parents and network club and managing these. The outcome of the discussion is that all the committee were unanimous in supporting JD with additional coaching support on an interim basis with LW and CW but the majority of the committee had a preference, due to liability, would be to employ them direct and would propose that CW be utilised when sole coaching working was required.

This was acknowledged as a temporary solution only.

CL and Mark L both suggested that JD could cover some of the sessions as Suzi had done in his absence as an interim measure.

**ACTION : JMcN to discuss with JD and give approval to approach CA and LW
RA to send email to all volunteers who helped in JDs absence to see
what they can commit to.**

3.0 University meeting

Concerns have been raised by the University about behaviour in the changing rooms of AS swimmers and in particular the Junior. development squad.

The university have confirmed that apart from a session on Monday where they are left with a half hour gap from 20.30 till 9 they will be happy to renew our pool time next year. To carry forward Monday timings to next meeting

**ACTION : LM to send email out to parents and request volunteers to monitor
changing rooms
Carry forward Monday training session times review**

4.0 England talent meeting with LD

JMcN confirmed that he, ML and JD will be meeting with Lindsay Dunn to discuss the models for performance clubs. JMcN opened the invite out for anyone else who wished to attend. Karen Bowen expressed a wish and will therefore attend.

5.0 Open Meet

More volunteers still needed.

ACTION: email to be sent out by Nat Gordon asking for more volunteers

5.0 Forthcoming meetings

JMcN confirmed that the he has called the following meetings and asked from support from the committee to attend. Agenda's to be agreed and sent to CI for circulation in time for the meetings in due course.

03.03.16 Parent meeting

14.03.16 network club meeting

6.0 **AOB**

SP – have any other models been submitted. JMcN Not at this stage including JD's still to come.

SGM agenda to be agreed – all committee roles up for election. This would ensure that the committee voted in had the backing of the members of the club.

8.0 Date and time of next meeting to be agreed