



Patrons: Sharron Davies MBE, Stephanie Millward MBE

## Volunteer Co-ordinator

### Role

To co-ordinate the assignment of volunteers club events.

### Skills

- Well organised
- Enthusiastic and a good motivator
- Approachable
- Confident and effective communicator

### Main duties

- To ensure the smooth running of Open Meets through the assignment of volunteers to tasks
- To organise volunteers for fund raising and other club activities
- Organise volunteers for Regional swimming events at which the club is required to provide volunteers
- To implement a register of volunteering to ensure that volunteer assignments are shared as evenly as possible across the club

### Commitment

- Commitment mainly focused around Open Meets and events
- Occasional attendance at monthly committee meetings

### Benefits to Self

Contribution to enabling a club to achieve its full potential.