



Patrons: Sharron Davies MBE, Stephanie Millward MBE

### **Committee Members:**

*Interim Chair Sean O'Connor(SO), Secretary Sue Criddle(SC), Treasurer Julia Barton (JB) Director of Coaching Graeme Antwhistle(GA) Head Coach-Chris Alderton(CA) Workforce - Karen Bowen (KB), Fundraising - Wendy Hood (WH), Communications Jamie McNeil(JM) Special Advisor Sean O'Connor(SO) Competition Secretary-Nick Bown(NB)Coach Liaison -Vacant , Membership- Sally Fowler-(SF) Welfare Officer- Jim Durrant (JD), Open Meet Manager:Vacant Swim21 Coordinator Kate Watts(KW)*

### **MINUTES**

#### **Committee Meeting Meeting held on**

Monday 16<sup>th</sup> October 2017

Bath Uni at 6.00pm

1. **Apologies for Absence:** Chris
2. **Minutes of Previous Meeting** to be agreed and signed as true and correct record: to put copy on Website under Team Info. Proposed Karen, Seconded Julia
3. **Matters arising from Previous Minutes/Meeting**
4. Kit, .T shirts for volunteers; -not discussed
5. **Correspondence:** Somerset AGM 11<sup>th</sup> November -who to attend-not discussed
6. **Section Reports**
7. Treasurer: See attached
8. Head Coach: See below:and comments highlighted:**Swim England Senior Coach Programme**  
**Agreed and voted unanimously that the course be paid for in full.**
9. Workforce: below
10. Swim21:no report
11. Fundraising: report attached
12. Open Meet-update:sub committee: discussed the need to appoint an open meet manager Jamie said Adrian will stay in post until the Feb meet and mentor the person who will take over. Suggestions Mike Wood-(Kate to ask) and Dave Crawford who has offered to help.Sub committee will be Sean,Jamie, Chris, Mike Wood? Dave Crawford. Subject to their agreement. Discussion on whether the February meet is at the right time and will be well attended? Discussed agreed only Chris and Adrian to meet(Jamie to facilitate).They were at the meeting where all the meets were agreed between CoB and United Bristol.
13. Competition Secretary: attached
14. Communications: no report
15. Overseas Camp-update : committee/organisation : report attached
16. **AOB**
  - 1. **update from Sean on the Uni** (funding and new squad), update from Chris on Monkton (new squad): discussed Chris to be allowed to contact Monkton and report back.

- **2. Constitution, Category 2 members, Arena:**

Arena league :Sean wants to be involved in Arena league asap the deadline for application is March at which time we will need to be a stand alone club so the fee of £2000 will not be incurred.

Discussion: Julia queried this decision as Emily had recommend that we 'park' Arena League until the growth from the new squad is underway and the club is sustainable. Sean disagreed and said Emily just wants to keep the Network clubs happy.-committee disagreed and said we need to take the advice given, but were happy to ask her again to explain her advice and whether it was to concentrate first on becoming self sustaining financially and to be in a more secure financial position for the long term. Sean said that this was important to him that we join ASAP. Reminded that there had been a vote previously and the vote went to wait until Chris was sure it was right for the club. (Chris not present so unable to ask his opinion).

Committee discussed that with the changes required to the constitution – advice from Alan and Emily would be needed about what the requirement changes are that are needed and Karen asked that we ask Emily her advice on Arena League. If and when all the advice is in place whether we should then call an SGM to vote through changes to be a 'stand alone club and be able to enter the Arena League as a single Club. Need to understand the rules of entry into Arena League and the dates we need to be a single club by if Chris agrees to enter. Committee members did not want to make a decision without information and advice. Sue requested that Chris' opinion is the most important as he has the 'performance training and competition planned and this will mean him or another coach running a team and attending .- Arena competitions are on Saturdays when Chris has 4 hours of Performance training.- Sean stated that there was no problem getting swimmers in the 11 years age group. He would help. The committee reminded that the team would have to start in the bottom division.

Compromise suggested that we get the new squad up and ready to run hopefully by March then we can call an SGM to change constitution and then the entry into Arena League can be agreed. (Nick proposed and committee agreed in principle).This will be subject to getting Chris' approval to this timescale.

Discussion on swimmers who are only TBAS members should pay annual ASA retention fees as well as monthly fees. Swimmers at present have 'Home Club' pay-may need change to constitution??- Emily to be asked for advice.

- **3. Speed of travel on the new squad (discuss and agree the way forward):** Discussion on pool time and conversations with Team Bath Tribe: They should have more swimmers to recommend in March at the natural end of the course. Suggested that there be a lane on a Saturday for the 'transition of

swimmers alongside those from TBAS and the Tribe lessons- Jamie didn't think it was a good idea as could bring complaints from parents who train on Sunday. To discuss with Chris(Head Coach/training) and at Sub committee once pool time acquired.

- **4. Sub-committee for new development -members.** Members Sean, Kate, Chris and Karen. To meet and work out a business plan to present to Emily. This committee will present at committee meetings only.
- 5. Bath Chronicle awards evening: Club to pay for Chris and Tilly to attend if they would like to. Julia to ask.
- Discussion on potential new committee members. Julia and Sue asked what they will do. Sue stated she had stood last year but had stayed on once the new secretary had decided not to carry on and her role was meant to have been filled during the year- she is happy to help the new secretary, but wants a break after 7 years of being a secretary at 3 different clubs. Julia said she would not just walk away, but she did feel she needed time out of the role. People suggested by Jamie have all refused.
- Sue reminded all people they need to fill in a Nomination form including those who want to stay on the committee.-none have been received so far -closing date is 6/11/17

#### **Coaches Report**

Please find see my points for tonight's meeting;

1) Christmas training: I have provisionally booked pool time for the Christmas/New year period with Judy Higgs, could the committee confirm that they are happy for this to go ahead. All training is normal until Saturday 23rd December, at this stage the Uni operates their holiday opening hours (9am-4pm each day). The dates/Times I have provisionally booked are as follows;

Saturday 23rd December: Pool 10-12pm (4 Lanes) & 12-2pm (2 Lanes)  
Land 9-10am & 11-12pm (Indoor sprint track)

Sunday 24th December - No training

Monday 25th December - No Training

Tuesday 26th December - No Training

Wednesday 27th December: 10-12pm (4 lanes)

Thursday 28th December: 12-2pm (3 Lanes, 4 once Judy agrees lanes with Tri club)

Friday 29th December: 1-3pm (4 Lanes)

Saturday 30th December: Pool 10-12pm (4 Lanes) & 12-2pm (3 Lanes)  
Land 9-10am & 11-12pm (Indoor sprint track)

Sunday 31st December - No Training

Monday 1st January - No Training

Tuesday 2nd January - Training back to normal

It is important to have time off over the Christmas period and to spend time with our families. But I think that the above program is enough to keep us ticking over in the pool while also getting some time to relax and enjoy the holiday! I won't be returning home to see my family for the Christmas period in order to make sure we have the correct training through this period, if we can confirm that the committee is happy with this today I would be very grateful so that I can confirm being at Tilly's family home for Christmas. **All training agreed Sue to communicate to Chris**

2) Graeme Masterclass - We are potentially looking at 2nd December for Graeme to run the next masterclass, we should look to try and confirm this with him this week if possible. : **Karen will advertise to Network and liaise with Graeme and Chris**

3) Monkton Pool - I have sent another email through to Monkton today (Sean cc'd). I have been told that there have been a number of staff resignations and things have gone slower than usual. I will aim to get a phone call or face to face meeting with the director of sport this week. The positive is that I know the swimmers and parents will jump on it, but I will push to get our foot firmly in the door this week. **To leave Chris to contact and liaise**

4) Meet entries - Thank you to Nick for his hard work on all of the meet entries, I think things have gone very smoothly considering the number of level 3 first come first served scenarios we have come up against. Something that I have been making note of is the number of swimmers not entering meets. I will be keeping a close eye on this over the next 2 months and speaking to individuals during the next round of 1-1 meetings. It was supervising that a good number of the membership have not entered our own meet in November as of this morning.

5) Meets last week - We had a very successful weekend just over a week ago at the Exeter, Gloucester and Inter counties meet. I am still working out some stats for the meet but we had a very high success rate for best times. Also, we had a lot of success piloting a new pre race strategy at Plymouth, myself and Mike will be putting together a document to give to swimmers to aid in pre race preparations both in and out of the pool.

I hope this all makes sense and I haven't missed anything major!

Kind regards

Chris

**Karen Bowen- Report for Team Bath AS- 16<sup>th</sup> October meeting**  
**Club Development and Workforce**

**Point for the Meeting**

- **Swim England Senior Coach Programme, application stage. Cost £2100. Training days are required, support needed from club and will increase the amount of work he needs to do if selected. Chris has been successful and the full amount will need to be paid for the course.**
- **Nomination for SW Volunteer of the Month- suggestions please and does someone want to do the write up?**
- **Upcoming Meetings-** General Meeting for Clubs on 11<sup>th</sup> November at the Ring O'Bells, Ashcott from 10am for coffee, 10.30am start, finishing with lunch at 1pm. We need someone to attend as a Team Bath AS representative and there is also a session on funding and applying for funding. Emily is also doing a session on development plans. Special interest to Team Bath is the Network development fund. AS network currently receives £2500 per year. I am unable to attend but am **especially interested in the Development Funding: for building training events/ training to provide trial sessions, team building with the aim of increasing participation and encourage clubs too send athlete.**

**I need to report to Fiona with updates from our development plan and a report on the last 6 months.**

- **Mike's new Strength and Conditioning team of Volunteers for Strength and Conditioning.**
- **Report for Somerset ASA needs completing this week updating Network development plan.**
- **Aviva Funding- we will be trying to get £5000 worth of funding but need to come up with ideas on how to best promote the voting of people within the club and their contacts.**
- **Open meet: As the 800m and 1500m are on a Friday night if we want to apply for funding of half the losses we need to do it in advance for approval of the SW swimming committee.**
- **Awaiting confirmation from Graeme about freestyle masterclass, Chris is in touch.**
- **Wiltshire Sports Awards- are we going to do a nomination?**  
[http://www.swindonadvertiser.co.uk/wiltshire\\_sports\\_awards/](http://www.swindonadvertiser.co.uk/wiltshire_sports_awards/)

**Updates**

**Nutrition course-** 2 Nutrition courses for parents and swimmers completed on 18<sup>th</sup> and 19<sup>th</sup> September with a total of 44 swimmers, 17 parents plus 1 coach attending- FULL. Total cost of £435.60 with thanks for funding of £235.60 from SW Swimming Committee fund and income received from parents at £5 per family giving £195. The club losses were £5 in total for the 2 courses.

Last nutrition course planned for 30<sup>th</sup> October for all remaining swimmers and parents up to a max of 40 places. The SW region have again agreed to help with funding. Thank you. This needs to be advertised and bookings confirmed this week.

**Parent Swimmer Meeting-** Understanding the Performance Swimming Environment on 6<sup>th</sup> November for Transition and Potential swimmers in tier 1 and 2? SW region agree to help with the room hire costs.

**Volunteering Positions with the Club-** ways that you can volunteer are on the club website. These will also be brought to the attention of parents in the swimmer/ parent meeting on 6th Nov.

**Swim England Coaching Swimming Course\*\* Blended Learning.**

Thank you to Wendy Dalton for presenting the course again in Bath. 9 attended the course including Mike Muckelt and a few coaches from the network. A news item and tweet were posted on Somerset ASA website with a photo.

**Team Manager module 1 Course. Arranged for Sunday 22<sup>nd</sup> October. Team Manager 2 module to date to be confirmed.**

The network have been given the invite. Chris, Tilly and Mike to attend with any other new volunteers to team managing. As of 15<sup>th</sup> October the course has 9 places filled. Spaces 11. Written directly to all network clubs and Somerset have advertised plus written to all Somerset club secretaries.

### **Bath Sports Awards 2017**

**Finalists:** Laura McNab and the Girls Relay Team.

To confirm numbers to attend on the evening awards ceremony with potential to book at table. Deadline 16<sup>th</sup> October midnight.

**Parents in Sport Week** from 2<sup>nd</sup> October- Team Bath AS have signed up again this year in support of the NSPCC Child Protection in Sport Unit. Certificate is on the website and a few messages and tweets were sent about parents supporting the child's sport.

**Persimmon Homes-** applied for funding but not successful. Can try to get their other funding instead if we are raising money for a specific thing.

**Christmas Party-** 2<sup>nd</sup> December given to Ann and Rebecca. So far possibility of rugby club in Bath or Neston Farm shop, Atworth. Ann is just waiting for details about catering. They have a SONOs speakers (sorry don't know what this means). No save the date has gone out yet.

## **Team Bath AS Committee Meeting**

**16/10/2017**

### **Fundraising report**

The Fundraising total for Sept/Oct was **£577.01**.

The Sprint Meet held at Horfield raised **£195.00** and the Waitrose Bag Pack raised **£382.01**.

Donations for the raffle at Horfield were very generous and the Bag pack was well supported by swimmers from the older squads.

There will be the usual fundraising activities for the Level 1/3 gala in November – Raffle, tombola, cake sale and signing by Siobhan TBC.

There are currently funds of **£257.95** available on the ProSwimwear affiliate programme.

**Wendy Hood**

# Competition Secretary's Report for October 2017

## Entries summary for this month

### Soundwell Level 3 Open Meet, 2<sup>nd</sup> – 3<sup>rd</sup> December

	Female	Male	Total
Number of athlete entries	10	1	11
Number of individual event entries	37	10	47

#### Costs:

47 entries @ £6.00 = £282.00

1 coach passes @ £15 = £15

Total paid: £297.00

Waiting on confirmation – entries close 23<sup>rd</sup> October

### Millfield & Street Super Series Level 1 Open Meet, 27<sup>th</sup> – 29<sup>th</sup> October

	Female	Male	Total
Number of athlete entries	4	7	11
Number of individual event entries	26	45	71

#### Costs:

71 entries @ £6.00 = £426.00

2 coach passes @ £10 = £20

Total paid: £446.00

All entries accepted

### South West Region Winter Championships, 3<sup>rd</sup> - 5<sup>th</sup> November

	Female	Male	Total
Number of athlete entries	14	8	22
Number of individual event entries	46	33	79

### Team Bath AS Level 1 & 3 Last Chance meet, 17<sup>th</sup> – 19<sup>th</sup> November

	Female	Male	Total
Number of athlete entries	21	16	37
Number of individual event entries	148	123	271

Entries close 17<sup>th</sup> October

### Upcoming meet plan

Millfield & Street	27 <sup>th</sup> -29 <sup>th</sup> October	1	Performance/Potential	Millfield	Entries closed
City of Bristol	28 <sup>th</sup> -29 <sup>th</sup> October	3	Potential/Transition	Hengrove	Entries closed
South West ASA	3 <sup>rd</sup> -5 <sup>th</sup> November	1	Performance	Millfield	Entries closed
Team Bath AS	17 <sup>th</sup> -19 <sup>th</sup> November	1/3	All	Hengrove	Entries close 17/10/17
Soundwell	2 <sup>nd</sup> -3 <sup>rd</sup> December	3	Potential/Transition	Gloucester	Entries closed
City of Bristol	16 <sup>th</sup> -17 <sup>th</sup> December	2	Performance/Potential	Hengrove	Entries close 20/11/17

### Club Records

New records since last committee meeting for ratification

### Long course annual check

Swimmer	Age Group	Event	Time	Meet	Date	Date of previous record
Alice Barton	≤14	50BK	31.43	British Summer Championships	29/07/17	02/05/17
Laura McNab	15/16	50FS	26.26	British Summer Championships	27/07/17	28/07/16
Stella Cookson	15/16	50BRST	32.75	British Summer Championships	25/07/17	03/12/10
Rhiannon Bowen	15/16	50Fly	28.82	Swim England National Summer Championships	06/08/17	09/04/17
Laura McNab	15/16	100FS	56.30	British Summer Championships	28/07/17	28/07/16



Laura McNab	15/16	200FS	2:02.84	British Summer Championships	25/07/17	28/07/15
Misty Marshall-Welling	15/16	400FS	4:32.05	British Summer Championships	29/07/17	
Misty Marshall-Welling	15/16	800FS	9:13.38	British Summer Championships	26/07/17	07/04/17
Alexander Sharman	≤14	50BK	30.31	Wales Summer Nationals	06/08/17	08/04/17
Alexander Sharman	≤14	50Fly	28.30	Wales Summer Nationals	05/08/17	06/08/16
Alexander Sharman	≤14	50FS	26.49	Wales Summer Nationals	04/08/17	09/04/17
Alexander Sharman	≤14	100Fly	1:02.63	Wales Summer Nationals	01/08/17	28/05/17
Mark Edmundson	15/16	50BK	28.32	Swim England National Summer Championships	04/08/17	29/04/17
Mark Edmundson	15/16	100BK	1:00.51	Swim England National Summer Championships	05/08/17	01/05/17
Mark Edmundson	15/16	200BK	2:13.16	Swim England National Summer Championships	06/08/17	22/12/13
Dylan Hood	15/16	200BRST	2:25.45	Swim England British Summer Championships	28/07/17	02/08/16

### New short course records

Swimmer	Age Group	Event	Time	Meet	Date	Date of previous record
Alice Barton	≤14	50BK	30.45	Exeter L2 Open meet	07/10/17	26/03/11
Misty Marshall-Welling	15/16	50BK	30.97	Exeter L2 Open meet	07/10/17	20/10/12
Misty Marshall-Welling	15/16	400FS	4:18.54	Exeter L2 Open meet	08/10/17	05/11/16
Emily Siebrecht	17≥	100BK	1:04.18	Exeter L2 Open meet	07/10/17	21/11/15

Emily Siebrecht	17≥	200Fly	2:18.08	Exeter L2 Open meet	07/10/17	22/11/15
Emily Siebrecht	17≥	400FS	4:19.31	Exeter L2 Open meet	08/10/17	06/12/14
Dylan Hood	15/16	200BRST	2:23.66	Exeter L2 Open meet	07/10/17	22/11/15
Dylan Hood	15/16	200IM	2:11.86	Exeter L2 Open meet	07/10/17	22/11/15
Henry Dixon	17≥	200Fly	2:09.07	Exeter L2 Open meet	08/10/17	04/12/11

Nick Bown – 15<sup>th</sup> October 2017

### **Warm Weather Camp update for 16<sup>th</sup> October 2017 meeting**

17. All selections have now been made and confirmation slips returned accepting that information will be passed to other parties when booking flights, insurance and to British Swimming.
18. The camp will be for 24 swimmers and 4 coaches/Team Managers.
19. Nick Bown and Tilly Gray confirmed as Team Managers.
20. Deposits of £250 have been received.
21. An email about a monthly payment plan went out last week and details about how to get your EHIC card. A standing order for £125 to pay every month from 16<sup>th</sup> October up to and including 16<sup>th</sup> March 2018. The amount owing will then be reviewed. A few people have been in touch about adjustment and preferences instead of this option and the Treasurer informed. A further email will go out this week to say you can opt for £150 per month starting 16<sup>th</sup> November which will end up at the same amount paid.
22. A request for volunteers to help: Nat Gordon, Dave Sutton, Rebecca Marshall and Gill Crudgington offered.
23. Team Manager course booked for 22<sup>nd</sup> October: Chris, Tilly and Mike to attend. TM2 still needs booking.

#### **Next plans**

**To arrange insurance quote within the next week then flights due out in the next few weeks.**