

Minutes of the Special General Meeting of Aquae Sulis Swimming Club

21st April 2016, STV Bath University

Attendees	
Name	Representative Capacity
Chris Hardick	Member / Chippenham SC
Peter Mould	Member
Jim Durrant	Member
Andy Elliot	Parent
Wendy Hood	Member
Michelle Croker	Member
Sue Rose	Member
Natalie Gordon	Member
Karen Carter	Member
Derek Hood	Parent
Caroline Walker	Member
Rachel Emmett	Parent
Michael Dorsman	Member
Tom Sinclair	Member
Ben Lawton	Member
Freddie Webb	Member
John Warren	Keynsham SC
Chris Metcalfe	Keynsham SC
Dave Beament	Keynsham SC
Sally Webb	Member
Toby Young	Parent
Emily Hoey	Member
Daniella Whiting	Member
Gill Crudgington	Member
Julia Barton	Parent
Suzanne Pritchard	Member
Loren Roberts	Member
Guy Roberts	Member
Liz Adams	Member
Sally Fowler	Member
Simon Lyne	Parent
Emma Head	Member
Sylvia Sinclair	Member
Ottavia Mazzoni	Member
Fraser Thomson	Frome SC
Susie Hann	Member
Martin Hann	
Margaret Dorsman	Member
Geoff Head	Parent
Rebecca Marshall	Parent
Marion McNabb	Member
Izzy McNabb	Member
Paige Fellows	Member
Debbie Wylde	Member

Nicola Hammond	Member
Kate Watts	Parent
Vicky Fry	Member
Richard Lamb	Member / Calne Alpha SC
Charlotte Adams	Member / Calne Alpha SC
Sarah Coleman	Parent
Karen Bowen	Member
Elsie Moxham	Parent
Natalie Chapman	Parent
Tess Gibson	Parent
Claire Kilde	Parent
Chandler Saer	Member
Liz Metcalfe	Member
Caroline Davis West	Parent
Sue Criddle	Parent / Bradford on Avon SC
Paul Sartain	Bath Dolphins SC
Kay Wilcox	Norton Radstock SC
Karen Saunders	Member
Sharon Galpin	Parent
Fiona Keen	Parent
Rachel Ashworth	Member
Jacob Ashworth	Member
Jamie McNeil	Member
Mark Lawton	Member
Mr Dixon	Parent
Stu Fellows	Parent

1.0 Welcome address from the Chairman

Jamie welcomed people to the meeting and confirmed the reason for the meeting being called; to ratify the constitution and vote in the new management committee moving forward. The importance of the meeting is to ensure that the people who are implementing the changes on behalf of the membership have the backing of the membership.

Jamie confirmed that he will remain chair until the end of the meeting, at which point he will resign and the new committee will take up their roles in accordance with the constitution.

2.0 Constitution

Constitution up for revision refers to the version dated February 2015. Jamie acknowledged that comments have been received from Sally Webb, Susie Hann Keynsham and Calne Alpha. Jamie confirmed that the principles had been agreed by ASA South west and some minor amendments to punctuation, wording utilised and clarification of items such as "helpers" etc. were required. This would be done via the network club committee prior to final submission for approval to the management committee and then ASA.

Jamie confirmed that it was the key principles of the changes that required agreement to move forward from the membership and these key principles are;

- Squad sizes and structure – as this may have an impact on the network clubs
- The implementation of a new Specialist adviser role that will have voting rights be independent from the club and there to give a sense check on the decision making of the committees.
- Division of responsibilities between the network club committee and the management committee

Questions were received from members

- a) How do the network club committee fit in and the voting structure – Jamie confirmed that each club sent representatives to the meeting giving each club one vote. A majority vote ruled and the meetings were held quarterly. Dave Beament confirmed that each committee had separate accountabilities.
- b) Why changes were not circulated? Chrissie Lamb confirmed that these were not changes but comments received and were not all received in time for inclusion. These would be taken up by the newly appointed management committee.

A list of the membership was read out, advising that each member had one vote. A note was taken of members not in attendance. 74 members had the right to vote. 51 attending.

Jamie invited members to vote on the principles of the changes to the constitution.

Passed with a majority vote by the members 47/51 votes.

3.0 Election of Committee members

Jamie confirmed that the membership would now be invited to vote for nominees for the Management committee. Where more than one nominee was received the voting procedure was reiterated as per pre meeting FAQ sheet.

- Treasurer – Confirmation that Mark Lawton has resigned and therefore there would not be a need for a ballot on this role. Julia Barton was nominated by Jamie McNeil. Jamie gave his supporting speech for Julia who is a qualified accountant.

Votes in favour of Julia's appointed received were 50. Passed by the majority

- Fundraising Manager – Nomination received for Wendy Hood, proposed by Jamie McNeil – supporting speech given.

Votes in favour of Wendy's appointed received – majority hands shown and therefore passed by the majority

- Training and development officer – nomination received for Karen Bowen, proposed by Jamie McNeil, supporting speech given.

Votes in favour of Karen's appointed received – majority hands shown and therefore passed by the majority

- Secretary- nomination received for Chrissie Lamb, proposed by Richard Lamb. Supporting speech given.

Votes in favour of Chrissie's appointment received at 29. Votes against 9. Therefore passed in favour by majority

- Communications manager – nomination received for Matt Lawman – proposed by Jamie McNeil

***Votes in favour of Matt's appointment received at 25. Votes against 12.
Therefore passed in favour by majority***

Posts where no nominations had been received were confirmed as Swim 21 Coordinator, Membership Secretary and Coach Liaison Officer and Open Meet Manager.

Chairperson –

Two nominations have been received for this role, Susie Hann nominated by Sylvia Sinclair and Adrian Sharman nominated by Jamie McNeil. Jamie confirmed that unfortunately Adrian could not attend as his mother had recently had a stroke and he was visiting her in hospital but had sent an email to be read out on his behalf.

Supporting speech was delivered by Sylvia for Susie. Adrian's address to the membership was read out by Jamie.

Susie Hann was asked to retire whilst ballot voting was conducted.

Each member received a ballot vote. 50 were distributed to the 51 attendees.

Votes counted independently

Votes for Susie's Hann received – 29

Votes for Adrian Sharman received – 20

Votes with no nomination – 1

Susie Hann's appointment as Chair was accepted by the majority vote received.

4.0 AOB

Jamie confirmed that no items had been submitted under AOB and none would be received on the evening.

5.0 *Resigning / Retiring Committee members*

Jamie Confirmed the following committee members had confirmed their resignation /retiring from roles;

Sean Grothier – open meet manager

Mark Lawton – Treasurer

Liz Metcalfe – Welfare officer

Guy Roberts – assistant welfare officer

Dave Beament confirmed to the membership that a welfare officer needed to be appointed by the committee at the earliest opportunity.

Jamie McNeil retired from his role as Chairperson of Aquae Sulis Swimming Club and thanked everyone for their attendance.

6.0 *Meeting Closed 19.24*