

Patrons: Sharron Davies MBE, Stephanie Millward MBE  
Director of Coaching: Graeme Antwhistle

#### Committee Members:

**Chair:** Chris Chudleigh (CC), **Vice-Chair:** Sarah Gillet (SG), **Secretary:** Kate Watts (KW), **Treasurer:** Mark Kelly (MK), **Head Coach:** Chris Alderton (CA), **Workforce:** Nicola Butcher (NB), **Fundraising:** Vacant, **Communications:** Vacant, **Competition Secretary:** Vacant, **Deputy Competition Secretary:** Helen Ward (HW) **Membership:** Suzanne Prichard (SP), **Welfare Officer:** Jim Durrant (JD), **Open Meet Manager:** Dave Crawford (DC), **SwimMark Co-ordinator:** Steve Jackson (SJ), **Academy Co-ordinator:** Vacant

#### Committee meeting minutes

10<sup>th</sup> August 2020 at 5:00pm – online call

**Apologies for absence:** Dave Crawford, Jim Durrant, Sarah Gillet, Mark Kelly

**Review of minutes from previous meeting:** - The minutes from the committee meeting on 8<sup>th</sup> July 2020 were approved as correct.

**Section reports:** - No section reports were provided prior to the committee meeting, but verbal updates were provided by the following during the meeting: -

- Head Coach

The Treasurer's Report, Profit and Loss and Balance Sheet to end of July 2020 are being distributed with these minutes

#### **Other items:**

- During meetings and online messages/emails in July between all committee members, it was agreed by the Committee to return to full fees with effect from 1<sup>st</sup> August 2020 for all squads. An email was sent out by CC to all squad members on 29/07/2020 and a subsequent email providing further information and confirmation of the pre-lockdown fees and date by which payments should be updated was sent on 30/07/2020.
- Team Bath AS training resumed on 7<sup>th</sup> August, 2020 at Monkton School pool. Training at the STV is to resume on Tuesday 11<sup>th</sup> August.
- CA provided a verbal report to the committee members in attendance. Items covered included: -
  - CA shared details of the pool sessions for this week. The committee agreed to cancel the pool time booked at Monkton School for Thursday 13<sup>th</sup> August. The final session there will be Friday 14<sup>th</sup> August until further notice as sessions will resume at the University of Bath STV.

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- There is still no update on when competitions may be able to resume
  - CA will be attending the Academy session on Saturday 15<sup>th</sup> August as Covid Liaison
  - SP advised that the member spreadsheet needs to be updated to include all those Academy members that have returned the health forms and signed the declarations. [Action: SP to update spreadsheet and provide to CA prior to Saturday 15<sup>th</sup> August]
  - CA will make a decision at the end of this week about the training schedule for next week
- SP provided a verbal report to the committee members in attendance. Items covered included: -
    - A start date for the new Academy swimmers needs to be agreed. This was originally set for 22<sup>nd</sup> August 2020, but should this be moved to 29<sup>th</sup> August? [Action: CA to discuss with LW and advise SP accordingly] [Action: SP to communicate with new Academy swimmers on Wednesday 12<sup>th</sup> August if this is to be changed to 29<sup>th</sup> August]
    - There have been enquiries from a number of swimmers regarding joining other squads at Team Bath AS. It was acknowledged that the situation may be delicate for some in the current climate, however, CA is happy to inform people about what we do at Team Bath AS in the first instance.

#### AOB:

- Volunteer hours scheme. Options regarding this scheme for both the 2019/2020 and 2020/2021 season were discussed briefly. No decision was taken as more information is required. [Action: KW to contact Mark Birkett (TBAS volunteer co-ordinator) to obtain the up-to-date list of volunteer hours completed Sept 2019 to March 2020]
- Masters. CA has spoken to a few members of the Masters squad to thank them for their patience and understanding in finding pool time for this squad in the return to training. It was also noted that the Masters Co-ordinator role is now vacant. [Action: CA to follow up with STV and Monkton to identify suitable pool time for the Masters squad] [Action: CA to talk to SW re: requirement for a Covid Liaison for the Masters squad]

**Next meeting:** Monday 7<sup>th</sup> September 2020 at 5pm

#### Remaining meeting dates for 2020: -

- 5<sup>th</sup> October 2020
- 2<sup>nd</sup> November 2020
- 7<sup>th</sup> December 2020



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### **Treasurer's Report - Committee Meeting July 2020**

With Lockdown continuing there is limited activity with fees being paid in and coaching fees being paid out. For your information the income received during July was £4242.28, the outgoings were £4223.23 making a positive of £17.05 for the month. The balance at the bank on 31.7.20 was £42,868.15 cr.

I have attached the Profit and loss and balance sheet for this period

Mark Kelly 16/08/2020