

Patrons: Sharron Davies MBE, Stephanie Millward MBE
Director of Coaching: Graeme Antwhistle

Committee Members:

Chair: Chris Chudleigh (CC), **Vice-Chair:** Sarah Gillet (SG), **Secretary:** Kate Watts (KW), **Treasurer:** Mark Kelly (MK), **Head Coach:** Chris Alderton (CA), **Workforce:** Nicola Butcher (NB), **Fundraising:** Vacant, **Communications:** Vacant, **Competition Secretary:** Vacant, **Deputy Competition Secretary:** Helen Ward (HW) **Membership:** Suzanne Prichard (SP), **Welfare Officer:** Jim Durrant (JD), **Open Meet Manager:** Dave Crawford (DC), **SwimMark Co-ordinator:** Steve Jackson (SJ), **Academy Co-ordinator:** Vacant

Committee meeting minutes

11th May 2020 at 5:00pm – online call

Apologies for absence: Jim Durrant, Sarah Gillet

Review of minutes from previous meeting: - The minutes from the committee meeting on 14th April 2020 were approved.

Section reports: - No section reports were received prior to the meeting, but the treasurer's report is being distributed to committee members with these minutes.

Other items:

- MK provided a verbal report to the committee members in attendance which covered April income. A full report is being distributed with these minutes.
- CA provided a verbal report to the committee members in attendance. Items covered included: -
 - The Government briefing on 10th May 2020, indicated that leisure facilities may be able to open on 4th July, 2020. However, this is not yet certain, and when Team Bath AS can resume pool training will be dependent on the guidance provided by the Government, Swim England and the University of Bath STV. Regarding the University, the assumption at this time is that we can retain all of the sessions we had prior to lockdown. [**Action:** CA and CC to talk to the University regarding staggering costs when returning to training at the STV]
 - It was mentioned that outdoor pools may be opening from 13th May, 2020. However, it was agreed that Team Bath AS need approval from Swim England to resume any training.
 - CA asked whether Team Bath AS take a break prior to resuming training. No decision was made regarding this, but a couple of committee members commented that from a parent's perspective, they felt the swimmers did not need a break.

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- CA has been working on a pre-water plan / programme for the swimmers. This will be reviewed regularly by CA based on guidance from the Government and Swim England.
- CA asked committee members present if there is anything else wanted / needed from a coaching perspective. A second land training session per week was suggested. [**Action:** CA to talk to Mike Muckelt about this]
- CA advised that he has been doing some education work with all of the coaches recently
- CA confirmed that he had attended the Swim England South West coaches forum on 16th April, 2020
- SP asked if CA was aware of any swimmers that may be leaving the programme to go to University. CA advised that the majority of swimmers in that age group have not yet made a decision, as far as he is aware, due to the current uncertainty.

AOB:

- CC thanked all of the Team Bath AS coaches for the work that has been done during the Covid-19 lockdown and CA thanked the committee for their continued support.
- Young Volunteer of the Year 2020. Two young volunteers were mentioned as potential nominations for this. [**Action:** KW to determine if TBAS can nominate more than one Young Volunteer]
- NB raised a question about DBS checks. Neither of the two deputy welfare officers for Team Bath AS have access to carry these out yet due to administrative delays. KW can complete these in the meantime using updated guidance from Swim England (<https://www.swimming.org/swimengland/dbs-checks-during-lockdown/>). [**Action:** NB to provide KW with a list of volunteers requiring a DBS check]

Next meeting: Monday 1st June, 2020 at 5pm

Remaining meeting dates for 2020: -

- 6th July 2020
- 3rd August 2020
- 7th September 2020
- 5th October 2020
- 2nd November 2020
- 7th December 2020

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Treasurer's Report - Committee Meeting May 2020

I have attached the Profit & Loss Report and Balance Sheet as of 30.4.20.

For your information the income received during April was £4874.89, I have not included the outgoings as this was a part working month. The balance at the bank on 31.3.20 was £51,172.48 cr. The income received so far in May is £4858.38 with outgoings of £5239.29 shows a deficit of just under £400. The balance at the bank on 30.4.20 was £44,946.53 mainly because of the final pool invoice being paid during this period.

I asked this question last month and feel we need to discuss this again just so the committee is aware of our overall bank position. Items I would like the committee to discuss is how far into the bank balance are we prepared to go during this lockdown period, is there any grants/support available to our club and are we still looking for fees during lockdown?

Mark Kelly 25/05/20