



Patrons: Sharron Davies MBE, Stephanie Millward MBE

## Annual General Meeting of Team Bath AS

**Date: Monday 27th November 2017**

**Venue: Lecture Room , Sports Training Village, University of Bath**

**Time: 6.30pm**

### Minutes

Apologies: Adrian Sharman, Karen Carter, Dave Beament, Nicola Butcher, Marion McNab, Simon & Michie Lyne, Rachael Martindale, Debbie Rafferty, Ottavia Mazzoni, Liz Johns, John Warren, Laurent Pierre, Nicky Vause (Norton Radstock).

Attendees: Signing in sheet held in secretary file.

<p>1. Introduction and approval of previous AGM and SGM minutes: Approved</p>	
<p>2. Chairpersons's Report: Sean O'Connor <u>CHAIRPERSONS REPORT</u></p> <p>It would be fair to say that the statement of "from adversity comes opportunity" has applied to the youth and age group set up here on a number of occasions in the last decade, not least of which has been in the last 12 months.</p> <p>There is little point dwelling on what's happened in the past, unless it's to celebrate previous success or to use the tough times that the program has encountered to help us shape our future.</p> <p>So, I don't want to spend too much time going in to the history of this program, apart from to say that since I was initially involved and since the University decided that they no longer wanted their own Youth and age group program in around 2009, there has never been the sort of financial sustainability that the swimmers and parents really need and should ideally be able to depend on.</p> <p>This needs to change for lots of reasons - not least of which because we have a unique opportunity in Great Britain to complete the missing sections of a pyramid that would then enable this set up to potentially take local children from babes in arms to the Olympic podium all predominantly under the same roof.</p> <p>More of that going forward but a quick heads up from a committee perspective is that we are aiming to become a stand-alone club with an entry level squad that will not only help feed the performance part of the set up, but will also help us provide more financial security - and as a result be a lot more in control of our own destiny. We have re-branded back to Team Bath, we are currently getting some temporary financial support from the University in order to help us get back on our feet, and we are now aiming to take swimmers from theirs and other learn to swim programs, and schools in the Bath</p>	

area in order to build and to sustain our squad.

I will leave it there for now, as although a lot of work has already been done to move this forward, things are still in the relatively early stages and any information that we provide at this point would likely raise more questions than it would answer.

So what else has been happening since last year.

The program has undergone further changes on the coaching front with the last two of our full-time appointments being in my opinion the best that we've ever had. We were extremely privileged to temporarily have Graeme Antwhistle helping us out following the British Swimming restructure, and his excellent work with the swimmers continues in earnest and at pace in the shape of Chris Alderton.

We've had a fantastic year from a performance perspective so a huge thank you to Chris, Sylvia, Mike and the numerous volunteers who help out poolside. Chris will explain more about this shortly !

On the development side, we continue to be a shining light in showing what a club can do to help other clubs and swimmers in the area - with Karen Bowen the Workforce Development officer on our committee being recognised by both the South West Region and Nationally at the prestigious Swim England Awards as the 2017 volunteer of the year. Some of Karen's work this year has included.....

#### **Club Development Achievements**

Team Bath AS continue to have SwimMark Club and Network accreditation.

Team Bath AS is always keen to develop coaches and volunteers across the network and offer opportunities that further the growth in skills and expertise within aquatics. Many opportunities benefit clubs across the county, region and nationally.

**Team Manager 1 module** – 2 courses run (March and October) 30 trained with the network and Somerset

**Team Manager 2 module**- up to 20 places available for 4<sup>th</sup> December for clubs in the SW

**Safeguarding and Protecting Children Course**- 14 attended at reduced cost.

**New Swim England Coaching Swimming Assistant (L1) certificate** 16 from across the country **SOLD OUT in 2 days**

**New Swim England Coaching Swimming Certificate (L1) blended learning**- 9 from across the country

**New Swim England Swimming Coach (L2) certificate** 9 from across the country

**Backstroke Masterclass** by Graeme Antwhistle- **SOLD OUT WITHIN 3 DAYS** with 20 coaches for across the network

**Officials Training** from Chris Metcalfe, Keynsham – 11 attended the J1 course from across the network

**South West Young Volunteers Programme** Rhiannon and Megan competed the programme

#### **Initiatives Supported by Team Bath AS**

**Volunteers Week** in June and **Parents in Sport Week** in October

#### **Parent and Swimmers Workshops**

**Nutrition Sessions- Improving Your Performance** by Renee McGregor -3 workshops with 115 attendees

**Understanding the Performance Environment** by Chris Alderton- 75 attended

**Goal Setting Event** with Steve Fivash for our parents and swimmers

**Awards**

Nikki Hammond- SW Volunteer of the Month

Bath Sports Awards- finallists Laura McNab, the 4x100m free girls relay team, Stephanie Millward

Karen Bowen- SW Volunteer of the Year and Swim England Volunteer of the Year

**What next?**

Safeguarding and Protecting Children Course proposed for Jan 2018

**Warm Weather Camp** being organised for October 2018 for 28 with 24 swimmers training at the BEST centre in Majorca staying at a 4 star hotel for 8 nights.

**Thanks**

Funding received from Somerset ASA and the SW Swimming Committee throughout the year to cover network development, bursaries, J1 funding, funding for information sessions and running 80mm/1500m as part of our meets. Reduced costs for IOS courses as the run them with our swimmers and pool time collaborating with Soundwell.

On the flip side of this we continue to rely on the minority to do most of the heavy lifting, and this will need to change if we are to continue to get the important jobs done properly. I think that the consensus at the moment is that we try in a nice way to educate parents on what is involved and what jobs can be done to help. If this doesn't work I will be pushing hard for a similar set up that can be found in other clubs where there will be different costs involved for membership depending on what work is done outside of the pool. **We need your help, we need lots of it and we need it now.** Please speak to or get in touch via the email addresses that can be found on the website with anyone on the committee if you are able to help - and we will find a suitable role for you.

As things stand we will shortly be without some of the most essential roles in the club, the secretary, the treasurer and our fund raiser. Both Sue (secretary) and Julia (treasurer) will continue to help and support until such time as their replacements are up and running in these roles and Wendy has offered to help Jim (welfare) with DBS checking. In addition we are losing our volunteer coordinator for open meets (Natalie Gordon) and our meet manager (Adrian Sharman) Although these roles don't demand a year long commitment they both require a huge amount of work leading up to and during the meets themselves.

The continued lack of help is the only real negative in a year where the overriding emotion should be a positive one once we'd manage to clear a few big hurdles that threatened to close us down.

We're not in a great place but we're now in a good place and I firmly believe we are on the road to something really special. It won't be without its challenges and I have no doubt that there will be some bad days ahead – we're not going to please all of the people all of the time. We're doing it for the right reasons though so hopefully everybody that we want to buy in to what we're doing will do so.

Before I finish I would like to extend huge thanks to all of our extremely hard working committee, as there is no way that this club could run without you. Thanks also must go to the parents who have stepped up when called upon to run and officiate at our open meets. These will continue to form an essential funding source for the program so it's crucial that this support remains in place at least at the same level. And finally I would like to thank Fiona Bowen, Alan Withers, John Boulton (Somerset ASA) and Emily Taylor and Lindsay Dunn (Swim England) for their ongoing help, the invaluable advice that they have provided and their continued support.

Thank You

3. Treasurer's Report: Julia Barton

AGM Nov 17

The accounts presented at the last AGM were for the year ended 31<sup>st</sup> March 2016. Since then the financial year end was changed to 31<sup>st</sup> August in order to be coterminous with the 'swimming year'. So, we have accounts for the 5 months to 31/8/16 and also for the year ended 31/8/17. In March 16, as you are aware, we lost our meet licence and had therefore no way of raising the major finance that we needed to support the club. We didn't let this get to us and as a club we pulled together to build ourselves back up again by running Level 3 meets followed by level 2 and finally getting ourselves back to running level 1 meets. People worked well together and worked incredibly hard. The five month period resulted in a loss of just over £20k and the year to August 17 a loss of £4.5K. The former period only had one relatively small meet with a small profit but it went well and got us back on the licence ladder so the 20K loss, although not a great result, was expected under the circumstances. During the year to August 17 three more meets were successfully run raising just under £14K. The loss for the year was also reduced because of the University funding that we received for which we are extremely grateful to the University for their huge support. We do need to be aware however, that we cannot rely on this funding to continue indefinitely. We are also grateful to a relatively small number of individuals for a huge amount of work in attempting to get us back on our feet. Going forward we do need people to step up and volunteer so for example if you are asked to help at a meet in a session when your child is not swimming – please say yes as you will have been asked because we need you.

**See appendix 1 : for signed accounts**

4. Head Coach Report: Chris Alderton

- (1) Introduction - Discussion on positive turn around of the program. Strong culture, confident athletes, empowered coaches
- (2) British Champs (March)/Regionals (May) - Set the club on the right track with great performances, great results after changes of the early season
- (3) Nationals - Strong results, inspirational for all the swimmers. Buzz around the club was noticed by many
- (4) Athletes on teams - European Juniors, Swim England Phase 1&2 camps, Regional Talent camps, South West Team, International Meets
- (5) Development - Looking to develop CPD opportunities for the club/local clubs/region
- (6) Moving forward - Developing training strategies, swimmers monitoring & creating highly effective people

5. Election of Committee Officials and Members : Approved by members present .

**Team Bath AS – Management Committee**

Post	Confirmed Nominations	Notes
Chairperson	Sean O'Connor	
Treasurer		Deputy Helen Ward
Secretary		
Welfare Officer	Jim Durrant	
Open Meet Secretary	Nick Bown	
Communications Manager	Karen Saunders	
Membership Secretary		
Fund Raising Manager		

Swim Mark Coordinator	Kate Watts		
Workforce Development	Karen Bowen	Deputy-Suzanne Prichard	
Competition Secretary	Jamie McNeil		
Coach Liaison Officer	To be removed at AGM:approved		
<p>Graeme Antwhistle- Director of Coaching  Chris Alderton -Head Coach  Special Advisor-vacant(appointed by Management Committee):</p>			
<p>6. Constitution-changes to be agreed and voted on.:  Removal of Bath Dolphins from Network:Approved</p>			
<p>7. AOB:Advent calenders awarded by Workforce Officer Karen Bowen to the following people in recognition of their volunteering for TBAS: Mark Birkett, Tracey Farrington, Debbie Wylde, Ann Cookson, Loren Roberts.  Questions: Answered by Sean O'Connor  1.About the 'Stand alone' status of club: we need to be financially viable and we need to fund ourselves and not be reliant on other clubs.  We will launch a development squad around Easter-still in planning stages. Building up to 100 swimmers in partnership with the clubs that are at present our Network Clubs. We are in conversation with Monkton about pool time and with the Uni to facilitate this. Monkton are also being spoken with with a view to a link to help develop their swimming, but there are a lot of processes to go through still.  Swimmers will be able to chose to be a member of TBAS alone or still to be a member of their present 'home'club as well.  There will be a new constitution written to reflect this status which will need to be approved at an SGM.  Involvement in competitions such as Arena League will be an important building process for the club as it will make us more visible.  This will open the doors to potential Sponsorship(Debbie Wylde would like to help with this)  The Uni funding we cannot be reliant on it we need to be self sufficient and we are building a club for the future building something that would last 10 years and beyond.  .  The present parents need the vision to achieve this for the swimmers of the future.</p> <p><b>Meting closed at 19.30.</b></p>			

**Appendix 1**  
Approved Accounts

Team Bath AS Swimming Club  
Accounts

	Year Ended 31/08/2017 £	5mth Period Ended 31/08/2016 £	Year Ended 31/03/2016 £		Year Ended 31/08/2017 £	5mth Period Ended 31/08/2016 £	Year ended 31/03/2016 £
<b>INCOME</b>				<b>Open Meets</b>			
Fees	74,124.50	30,612.00	89,446.00	July	-	1,280.90	-
Grants & Donations	2,500.00	1,250.00	4,064.99	September	193.94	-	750.62
Hosted Open Meets	37,378.74	4,522.77	67,782.60	November	7,886.08	-	19,000.00
Away Open Meets	11,616.75	5,080.74	15,365.11	February	-	-	21,652.27
Fundraising income	3,443.54	267.02	4,173.11	March	5,855.59	-	-
Sponsorship	-	-	-		13,915.61	1,280.90	41,403.09
Club Kit	2,145.60	1,511.44	3,030.00				
Swim Camp	-	-	20,949.60	<b>Fundraising</b>			
Other	1,349.49	291.00	6,451.91	Fundraising income	3,443.54	267.02	4,173.11
				Fundraising expenditure	-	0.00	(317.27)
<b>Total income</b>	<b>132,558.62</b>	<b>43,534.97</b>	<b>213,283.32</b>	<b>Net funds raised</b>	<b>3,443.54</b>	<b>267.02</b>	<b>3,855.84</b>
<b>EXPENDITURE</b>				<b>Grants &amp; Donations</b>			
Head Coach	26,754.61	14,583.30	34,583.27	Somerset ASA	2,500.00	1,250.00	2,500.00
Assistant Coaches	19,126.00	6,043.16	23,647.62	South West ASA	-	-	564.99
Coaches expenses	3,590.03	4,145.84	4,182.27	Red Cup Choir	-	-	1,000.00
Pool hire	47,372.11	29,172.83	74,137.25		2,500.00	1,250.00	4,064.99
Hosted Open Meets	23,463.15	3,241.87	26,379.51				
Fundraising expenses	-	-	317.27				
Away Open Meets	12,066.75	5,629.36	15,686.01				
Admin	589.62	421.33	4,519.89				
Club Kit	3,146.57	176.18	4,362.93				
Stock of club kit	(1,293.61)	-	-				
Swim Camp	-	-	20,931.29				
Other	2,300.76	200.00	8,281.19				
<b>Total expenditure</b>	<b>137,117.79</b>	<b>63,613.87</b>	<b>217,358.50</b>				
<b>PROFIT / (LOSS)</b>	<b>(4,559.17)</b>	<b>(20,076.90)</b>	<b>(4,075.18)</b>				
Net assets b/f	44,937.03	65,015.93	69,091.11				
<b>NET ASSETS</b>	<b>40,377.86</b>	<b>44,937.03</b>	<b>65,015.93</b>				
	<i>As at 31/8/17</i>	<i>As at 31/8/16</i>	<i>As at 31/3/16</i>				
Balance Sheet							
Current account	41,615.91	47,046.04	66,147.74				
Deposit account	-	-	-				
Prepayments	9,332.23	6,730.32	6,368.20				
Debtors and accrued income	110.00	176.00	832.00				
Accruals	(3,072.09)	(6,455.33)	(9,816.01)				
Deferred income	(8,802.00)	(562.00)	(514.00)				
Stock of Club kit	1,293.61	-	-				
<b>NET ASSETS</b>	<b>40,377.86</b>	<b>44,937.03</b>	<b>65,015.93</b>				

**TEAM BATH AS SWIMMING CLUB**

**INDEPENDENT EXAMINER'S REPORT**

*I have examined the account books, bank statements and vouchers presented to me for the period 1/4/16 to 31/8/16 and for the year ended 31/8/17 and certify that the Income & Expenditure Account and Balance Sheet are in accordance with the documents presented.*

Signed  Nicola Hammond MAAT  
Date 27/11/17