

Patrons: Sharron Davies MBE, Stephanie Millward MBE

Committee Members:

Chair: Sarah Gillet (SG), Secretary: Steve Williams (SW), Treasurer: Mark Kelly (MK), Head Coach: Chris Alderton (CA), Workforce: Nicola Butcher (NB), Fundraising: Vacant, Communications: Vacant, Competition Secretary: Helen Ward (HW), Membership: Suzanne Prichard (SP), Welfare Officer: Tess Gibson (TG), Open Meet Manager: Dave Crawford (DC), SwimMark Co-ordinator: Vacant, Academy Co-ordinator: Ian Blacker (IB)

Committee Meeting Minutes 10.02.22

	Start	Turn	Finish	Transition	Potential	Performance
Athletes	19	20	20	22	22	20 + (6 Holiday Only)
Var Month (Sept)+/-	-3	-6	+6	+0	+2	+1
Capacity	24	24	24	24	24	24
Recruitment Opportunity	5	4	4	2	2	4

Apologies for Absence:

Minutes of Previous Meeting:

Matters Arising from Previous Meeting / Minutes:

The committee agreed unanimously to publish the agreed minutes of meetings behind the members fire wall.

Section Reports:

To be written and submitted for circulation at least 24 hours prior to meeting

- 1) Chair
- 2) Treasurer
 1. Bank charges MK to review other options and propose either new banking facilities or negotiate better fees from current bank
 2. SW to write a draft message to recruit a social media co-ordinator, and share with Club that we will no longer tweet results to ensure a fair and balanced approach to highlighting swimmers.

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3) Head Coach

CA shared notes from the coaches committee meeting for region, Inter – counties will be 2nd October, Winter Nationals 2-4th December

CA gained 100% support for the “foundation squad” from the committee, various committee members expressed their hope that we could move on this opportunity quickly and invite potential athletes from the recent trial if at the appropriate age and standard.

CA agreed with MK that it would be great to restart squad “parent and athlete” meetings, he has reached out to STV for pricing and availability for rooms.

4) Workforce

Two parents have been invited to consider the Meet Manager and Volunteer co-ordinator role. SW to follow up.

SW to share the document DC created regarding the meet manager role.

Sarah Eves has shown interest in supporting the Training and Development function.

5) Swim Mark – New model constitution is now available, we do not need to update ours yet.

6) Fundraising - NA

7) Membership – Next Taster Day is 5th March, SG to support.

8) Academy – Agreed to take on taster days from Membership role after the March session.

9) Open Meet Manager

10) Competition Secretary

11) Communications

AOB:

SW shared that a complaint has been received from a member regarding Covid 19 protocols. Guidance has been sought from SE and NHS health professionals. It is our opinion that the club has followed government guidelines in full. This perspective has been shared with the member in writing, and they have been advised of the escalation process if they wish to take their complaint further.

Welfare – Tess Gibson

An accident has occurred during the last month, that lead to an athlete breaking a toe in land training. An accident form has been completed and the required people have been informed.

Kerry Haines has agreed to support the Welfare Officer as deputy welfare officer. Kerry is currently completing the TBAS membership forms.

Secretary – Steve Williams

Next Meeting – 10th March, Zoom, 20:30!

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