**Team Bath AS & Millfield**

PRESENT THEIR

**National Preparation Level 1 LC Meet**

Under Swim England Laws and Regulations and Swim England Technical Rules of Racing

**June 17th -18th 2023**

at Millfield School

Street, Somerset, BA16 0ST

50 Metre, 8 Lane Pool - Electronic Timing

Free spectator entry (see condition No.23) and on-site Parking

Age as of June 18th, 2023

£9 per entry;

## Closing date for entries: Midnight on Wednesday May 31ST, 2023

Meet Promoter: Mark Kelly – Team Bath AS

For further information or enquiries please email: open.meets@teambathas.co.uk

**MEET CONDITIONS**

#### Introduction

1. The objective of this meet is to adhere to the British Swimming philosophy of providing competition for all and to meet the mission statement "Every swimmer has the opportunity to swim in appropriate, quality competition to enable them to achieve their true potential".

#### Conditions

1. This competition is held under Swim England Laws and Regulations and Swim England (SE) Technical Rules of Racing and has been licenced as Level 1 by Swim England.
2. All competitors must be members of an affiliated club, eligible to compete and registered in accordance with British Swimming laws and technical rules and may enter in the name of one club only.
3. For the purpose of this meet, Coaches and Team Managers will be responsible for the conduct and safety of their swimmers. It is therefore expected that Team Managers will remain in the seating areas and/or with their swimmers at all times.
4. The Promoter of this event will adhere strictly to the Health and Safety Laws. It should be noted that no-one will be permitted into the changing rooms, poolside, or swimming/spectator seating area until the Promoters and/or Meet Referee are satisfied that these Health and Safety Rules have been met in full. Access to poolside and swimmers’ area will at all times be limited to swimmers, coaches in possession of a valid coach’s pass, meet officials, and other personnel necessary for the safe running of the meet.
5. During the meet, rules may be amended by the Meet Referee where necessary to cover events out of our control and to ensure the meet runs smoothly.

#### Entries

1. All team entries are required to be submitted electronically using the Hy-Tek Team Manager software, or TM Lite software **and must be accompanied by the Club Summary Form**. Individual swimmer entries ONLY are allowed in paper format using the official meet entry form enclosed. All entries must have times that currently show on British Swimming rankings. No Swimmer is to be left unsupported under the age of 13yrs.

 The following age restrictions apply to some events:

* 400m Freestyle events are only open to swimmers 10 years old and over.
* 400 IM and Long Distance events are only open to swimmers 11 years and over.
1. The Promoter will limit the number of entries should events be oversubscribed. In the event of an over subscription, scratches will be made at the discretion of the event manger and also restrict entries in order to complete the meet within the time available. The Promoter reserve the right to reject any entry where payment has not been made by June 14th.
2. The closing date for entries is midnight on May 31ST , 2023. All swimmers wishing to enter this meet must be registered as a Club Compete member of their governing body and age will be as of June 18th, 2023.
3. All events will be swum in combined age groups seeded on entry times. Submitted entries must be in accordance with the attached qualifying times.
4. Qualifying times for Disability / Para swimmers are the same as listed in the Swim West Regional championships QT’s (<https://www.swimwest.org.uk/file/summer-2022-para-qts.pdf>)

Disability Swimmer entries - All swimmers must have an authorized SE/IPC swimming classification, Certificate of Disability of Function Ability Card. In addition, details of disability must be provided with entry. Please ensure you present, Certificate of Disability or Function Ability Card to the Referee prior to each competition session, failure to do so may result in disqualification

1. All swimmers with disabilities will be accepted & all classes of swimmers will swim together in inclusive events & not separate events. It is the responsibility of the competitor or competitor’s representative to ensure that the entry form is correctly completed for your disability.
2. The Promoter does not accept any responsibility for Hy-Tek files that contain incorrect data and will not make any changes to times or events entered for swimmers in error after the closing date. Please be aware that any swimmer’s details entered incomplete or incorrectly on the Hy-Tek file will prevent their times being updated by rankings.

**Timings and Starts**

1. It is the responsibility of all swimmers/parents and coaches to enter correct times as a random check will be done on the rankings database to check validity. Entry times should be Long Course times. Short Course conversions to long course made using British Swimming Tables will be accepted.
2. Electronic placing and timing will be used. The operation of the electronic timing will be in accordance with Rule SW 13. Please note that the scoreboard is only an indication of placing/times, and the results will be at the referee’s discretion.
3. The meet will operate over the top starts in the interest of saving time.
4. A secondary strobe light will be available in lanes 1 to 8 for the operation of this meet. Any swimmer requiring the secondary strobe should inform the promoter prior to the event.
5. Prior to the meet, clubs/swimmers will receive a printout or email of accepted entries. Please ensure you check this for accuracy and notify us of any errors as soon as possible. Strictly no refunds on accepted entries unless supported by a letter from a medical practitioner.
6. For all entries, please supply an email address to enable us to return your acceptance/rejections and any other information as required.
7. The Promoter does not accept any responsibility for Hy-Tek files that contain incorrect data and will not make any changes to times or events entered for swimmers in error after the closing date. Please be aware that any swimmer’s details entered incomplete or incorrectly on the Hy-Tek file will prevent their times being updated by rankings.

**Payment**

1. Cost for entry is £9.00 per event.

##### NO PAYMENT TO BE MADE UNTIL ENTRIES ARE CONFIRMED

Once confirmed entries are emailed the payment is due. Payments are to be made to the following bank account by bank transfer and MUST be paid [by](file:///C%3A%5CUsers%5Cgaret252%5CDownloads%5Cby) 14th June.

Team Bath AS

Natwest Bank

Sort code: 56-00-34

Account Number: 27704483

Please use the reference “club name L1Jun23” for club entries of “Swimmer name L1 Jun 23” if an individual entry.

#### Refunds

1. Refunds for entry fee will only be made on receipt of a valid Doctors certificate. **Notification needs to be received before the meet commences.**

**Spectators**

1. Attendance of spectator’s onsite will be confirmed prior to commencement of the competition. Spectator numbers may be restricted due to the site capacity and safety mitigations of the site. Spectators will be charged £5 for one day or £8 for two.

**Session times**

1. Session times will be finalised once all entries have been processed and swimmers/clubs will be notified accordingly.

 **Swimmers**

1. All swimmers must report to the Competition Stewards when instructed to do so. Any competitor not reporting on time may be excluded. All swimmers must be able to execute a competitive racing dive as laid down in SE law or they should start in the water. It is the swimmer’s or their representative’s responsibility to inform a meet official of any reason why they cannot conform to SE technical rules; this should be done before the event in which they are taking part commences. No swimmer should topple into the water in the event of a false or faulty start, a proper shallow dive must be performed.
2. Changing on poolside is forbidden and the changing rooms provided must be used. Team managers and coaches are expected to enforce this rule. Any swimmer found changing poolside may be disqualified from further events.

#### Medals

1. Awards made to the top 3 swimmers for each of the classes in the age groups, 9, 10, 11, 12, 13, 14, 15 and 16 and 17+

#### Poolside passes

1. Coach/Team Manager passes for the whole or part of the meet will be £20.00 per person, to include a programme. All results will be posted on the Millfield Swimming and Team Bath AS websites after the competition. Passes are restricted to a maximum of 4 per club. It is the responsibility of the attending clubs to ensure that all Coaches/Team Managers/Chaperones have an up to date DBS check and always wear their passes when on poolside or in the swimmers’ area. Every person poolside at any time must be a registered member of Swim England, Swim Scotland, or Swim Wales. Please fill in the below form to request coaches, team managers or chaperones passes.
2. Millfield or Team Bath AS are not responsible for any swimmers from other clubs. All clubs are expected to follow the SE Wave Power guidelines on coaches/chaperones to swimmer’s ratio.
3. Additional passes may be purchased based upon the number of swimmers present at the meet. There will be no access to poolside for anyone without a pool pass.

#### Officials

1. Clubs are requested to supply a qualified Official for every 7 swimmers entered into the competition for the Saturday and Sunday sessions. However, the Promoter will not refuse entries from clubs who are unable to supply qualified Officials. In the event of an insufficient number of Officials being available for any session, the promoter reserves the right to curtail or otherwise cancel that session. Please contact Ben Whittle officials@teambathas.co.uk , Our officials co Ordinator or sign up using the link provided <https://swim-meet.com/Availability/?m=1587>
2. All participating officials will be provided with refreshments. The Organisers offer an allowance to each travelling official details of which can be obtained from The Promoter.

#### Health & Safety

1. All swimmers, officials, volunteers, spectators, and visitors are required at all times to abide by the rules set out in the pool operating procedures and normal operating procedure & emergency action plan for Millfield Pool.
2. No outdoor shoes to be worn on the poolside. Suitable footwear must be worn outside the pool area (including the balcony area) and particularly when moving around and climbing the steps in the competitor’s area.
3. For safety and security reasons, the wearing of jewellery in not permitted while in the water during warm ups/ swim downs and/or competition. This includes watches, necklaces, chains ,bangles, wrist bands, earrings (except studs) and rings (except wedding bands).
4. Team Bath AS and Millfield will not be responsible for any jewellery brought to events and will not be liable if such jewellery is lost or damaged.

 **Conduct**

1. Behaviour becomes “unacceptable” when it is considered “offensive” to others; this includes, but is not limited to, the following:
2. Theft, wilful damage to property and or equipment, acts of vandalism, abuse of alcohol and or drugs, bullying, offensive language, aggressive/violent acts, threatening behaviour, all breaches of safety practices, failure to comply with instructions/directions, actions that bring the sport of swimming into disrepute.
3. Unacceptable behaviour will not be tolerated in any circumstances, and all such occurrences will be referred to the promoter and referee and could result in removal from the competition,

**Video and Photography**

1. Following updated guidance from British Swimming the use of all photographic equipment is no longer controlled. Spectators/coaches and swimmers are reminded that if such equipment is used they should STOP AND THINK the guidelines on consent & decency must always apply. Photography guidelines applies to all images and recordings taken on any camera, mobile phone or other recording devices. Social media guidance will apply if those images or recordings are being shared through any social media platform (all club welfare officers have a copy of wavepower 2020-2023 where full guidance can be found). You are reminded that FLASH PHOTOGRAPHY should not be used at the start of any race.
2. The event maybe live stream with our streaming partner, Millfield School. The link for streaming will be available on YouTube. The stream will start at the beginning of each session over the event. Please be aware that you and your swimmers are being watched worldwide. Please behave in a manner that has a positive reflection on you and your club.

**General**

1. The promoter reserves the right to make any alterations to these conditions if necessary and all participants will be notified. Any matter not covered by these conditions or by ASA law or technical rules will be at the promoter’s/referee’s discretion.
2. The Promoter, Clubs and Millfield Pool do not accept any liability in the event it is necessary to cancel the meet due to circumstances beyond their control.

#### Data Protection

1. The Promoter uses a computer, standard and meet management software to manage entries and results. By submitting and accepting entries to the Meet consent is hereby given, as required by the Data Protection Bill 2018 (GDPR), to the holding of personal information on computer. Certain personal data handled such as name, age, club, recorded and entered times may be made public during or after the meet. All Personal Data will be retained in a confidential manner and access to such Data will be restricted by the Meet Promoter and limited to only those operating the Meet Software in order to process results. Any entry details provided on paper will be destroyed within 1 month of the completion of the Meet. Entry information will be held by TBAS & Event Timing

# PROGRAMME OF EVENTS

All timings are subject to change

SATURDAY 17TH JUNE 2023

|  |  |  |
| --- | --- | --- |
| Session 2 | Warm up: 08:15 – 08:55 | Start: 09.05 Finish: TBA |
| Event No | Gender | Distance/Stroke |
| 3 | Boys | 400 IM |
| 4 | Girls | 200 IM |
| 5 | Boys | 50 Free |
| 6 | Girls | 50 Breast |
| 7 | Boys | 100 Fly |

|  |  |  |
| --- | --- | --- |
| Session 3 | Warm up: TBA | Start: TBA Finish: TBA |
| Event No | Gender | Distance/Stroke |
| 8 | Girls | 200 Back |
| 9 | Boys | 100 Breast |
| 10 | Girls | 400 Free |
| 11 | Boys | 50 Back |
| 12 | Girls | 50 Fly |

|  |  |  |
| --- | --- | --- |
| Session 4 | Warm up: TBA | Start: TBA Finish: TBA |
| Event No | Gender | Distance/Stroke |
| 13 | Boys | 200 Fly |
| 14 | Girls | 200 Breast |
| 15 | Boys | 200 Free |
| 16 | Girls | 100 Free |
| 17 | Boys | 100 Back |

# PROGRAMME OF EVENTS cont.

All timings are subject to change

Sunday 18TH JUNE 2023

|  |  |  |
| --- | --- | --- |
| Session 5 | Warm up: 08:15 – 08:55 | Start: 09.05 Finish: TBA |
| Event No | Gender | Distance/Stroke |
| 18 | Girls | 400 IM |
| 19 | Boys | 200 IM |
| 20 | Girls | 50 Free |
| 21 | Boys | 50 Breast |
| 22 | Girls | 100 Fly |

|  |  |  |
| --- | --- | --- |
| Session 6 | Warm up: TBA | Start: TBA Finish: TBA |
| Event No | Gender | Distance/Stroke |
| 23 | Boys | 200 Back |
| 24 | Girls | 100 Breast |
| 25 | Boys | 400 Free |
| 26 | Girls | 50 Back |
| 27 | Boys | 50 Fly |

|  |  |  |
| --- | --- | --- |
| Session 7 | Warm up: TBA | Start: TBA Finish: TBA |
| Event No | Gender | Distance/Stroke |
| 28 | Girls | 200 Fly |
| 29 | Boys | 200 Breast |
| 30 | Girls | 200 Free |
| 31 | Boys | 100 Free |
| 32 | Girls | 100 Back |

Individual Entry Form

**Please insert entry times against relevant events**

|  |  |
| --- | --- |
| **Name** | **Male/Female** |
| **Address** |
| **Telephone No:** |
| **Email Address:** |
| **Date of Birth:** |
| **Club:** |
| **ASA registration No.:** |
| **Events (Please enter swimmers time)** |
| **Freestyle** | **50m** | **100m** | **200m** | **400m** | **800m** | **1500m** |
| **Backstroke** | **50m** | **100m** | **200m** |  |
| **Breaststroke** | **50m** | **100m** | **200m** |
| **Butterfly** | **50m** | **100m** | **200m** |
| **IM** |  |  | **200m** | **400m** |  |
| **Para Swimmer** |  S | **SB** | **SM** | Exemptions: |   |
| **Total No. Standard Entries @£9.00 per event****\*\*** |  |
| **Number of Coaches Passes @£20.00 Each****\*\*** |  |

\*\* ***NO PAYMENT TO BE MADE UNTIL ENTRIES ARE CONFIRMED (THIS WILL BE AS SOON AS POSSIBLE AFTER THE MEET CLOSING DATE).***

***YOU WILL BE INVOICED ACCORDINGLY BASED ON YOUR ACCEPTED ENTRIES***

Please return to: Mark Kelly at **open.meets@teambathas.co.uk**

## Club Payment Form

|  |  |
| --- | --- |
| Club Name |  |
| Contact Name Address |  |
|  |
|  |
|  |
|  |
|  |
| Tel. No |  |
| E-mail |  |

|  |  |  |
| --- | --- | --- |
|  | Number | Cost |
| Swimmer Entries (standard) |  | £9 each \*\* |
| Coach Passes |  | £20 each \*\* |

\*\* ***NO PAYMENT TO BE MADE UNTIL ENTRIES ARE CONFIRMED***

***(THIS WILL BE AS SOON AS POSSIBLE AFTER THE MEET CLOSING DATE). YOU WILL BE INVOICED ACCORDINGLY BASED ON YOUR ACCEPTED ENTRIES***

Please email hy-tek files (or clerical entry forms) to: open.meets@teambathas.co.uk

### 17th to 18th JUNE 2023

QUALIFYING TIMES – EQUAL TO OR FASTER THAN (Conversion from Short course times will be accepted)

|  |
| --- |
| **Female** |
| Event/Age |  | 9/10 | 11 | 12 | 13 | 14 | 15 | 16+ |
| 50m Free |  | 00:43.0 | 00:40.0 | 00:36.0 | 00:34.0 | 00:32.9 | 00:32.2 | 00:31.9 |
| 100m Free |  | 01:33.0 | 01:29.0 | 01:20.0 | 01:14.0 | 01:10.7 | 01:09.6 | 01:08.1 |
| 200m Free |  | 03:31.0 | 03:09.0 | 02:58.0 | 02:40.0 | 02:32.1 | 02:29.1 | 02:25.8 |
| 400m Free |  | 06:27.0 | 06:27.0 | 05:56.0 | 05:35.0 | 05:18.0 | 05:12.8 | 05:06.3 |
| 800m Free |  |  |  |  |  |  |  |  |
| 1500m Free |  |  |  |  |  |  |  |
| 50m Back |  | 00:50.0 | 00:47.0 | 00:43.0 | 00:39.0 | 00:38.0 | 00:37.0 | 00:36.6 |
| 100m Back |  | 01:44.0 | 01:40.0 | 01:32.0 | 01:22.0 | 01:19.6 | 01:17.9 | 01:16.3 |
| 200m Back |  | 03:52.0 | 03:32.0 | 03:16.0 | 02:58.0 | 02:49.8 | 02:45.8 | 02:42.8 |
| 50m Breast |  | 00:58.0 | 00:53.0 | 00:49.0 | 00:44.0 | 00:41.5 | 00:40.6 | 00:40.1 |
| 100m Breast |  | 01:56.0 | 01:50.0 | 01:44.0 | 01:35.0 | 01:28.5 | 01:27.5 | 01:25.2 |
| 200m Breast |  | 04:29.0 | 04:03.0 | 03:45.0 | 03:25.0 | 03:09.5 | 03:06.7 | 03:04.0 |
| 50m Fly |  | 00:49.0 | 00:45.0 | 00:42.0 | 00:39.0 | 00:35.7 | 00:34.8 | 00:34.2 |
| 100m Fly |  | 01:48.0 | 01:40.0 | 01:32.0 | 01:24.0 | 01:17.2 | 01:15.5 | 01:14.0 |
| 200m Fly |  | 04:14.0 | 03:30.0 | 03:10.0 | 02:55.0 | 02:48.0 | 02:44.7 | 02:41.3 |
| 100m IM |  |  |  |  |  |  |  |  |
| 200m IM |  | 03:55.0 | 03:36.0 | 03:20.0 | 03:03.0 | 02:52.3 | 02:48.9 | 02:45.5 |
| 400m IM |  |  | 06:47.3 | 06:24.3 | 06:10.6 | 06:02.0 | 05:55.2 | 05:48.7 |
| **Male** |
| Event/Age |  | 9/10 | 11 | 12 | 13 | 14 | 15 | 16+ |
| 50m Free |  | 00:43.0 | 00:40.0 | 00:37.0 | 00:33.0 | 00:31.3 | 00:29.7 | 00:28.4 |
| 100m Free |  | 01:33.0 | 01:29.0 | 01:22.0 | 01:11.0 | 01:06.9 | 01:04.4 | 01:01.5 |
| 200m Free |  | 03:31.0 | 03:02.0 | 02:52.0 | 02:34.0 | 02:25.6 | 02:20.7 | 02:13.7 |
| 400m Free |  | 06:27.0 | 06:27.0 | 05:51.0 | 05:29.0 | 05:07.0 | 04:57.6 | 04:44.6 |
| 800m Free |  |  |  |  |  |  |  |  |
| 1500m Free |  |  |  |  |  |  |  |
| 50m Back |  | 00:50.0 | 00:47.0 | 00:42.0 | 00:39.0 | 00:36.1 | 00:34.5 | 00:32.7 |
| 100m Back |  | 01:44.0 | 01:40.0 | 01:32.0 | 01:21.0 | 01:15.0 | 01:12.2 | 01:09.3 |
| 200m Back |  | 03:52.0 | 03:32.0 | 03:14.0 | 02:54.0 | 02:42.3 | 02:36.0 | 02:28.6 |
| 50m Breast |  | 00:58.0 | 00:53.0 | 00:48.0 | 00:43.0 | 00:39.7 | 00:37.8 | 00:35.8 |
| 100m Breast |  | 01:56.0 | 01:52.0 | 01:40.0 | 01:32.0 | 01:24.6 | 01:21.4 | 01:17.0 |
| 200m Breast |  | 04:29.0 | 04:03.0 | 03:42.0 | 03:20.0 | 03:02.5 | 02:55.4 | 02:47.0 |
| 50m Fly |  | 00:49.0 | 00:45.0 | 00:41.0 | 00:37.0 | 00:34.0 | 00:32.2 | 00:30.6 |
| 100m Fly |  | 01:48.0 | 01:40.0 | 01:30.0 | 01:20.0 | 01:12.8 | 01:09.8 | 01:06.5 |
| 200m Fly |  | 04:14.0 | 03:30.0 | 02:59.9 | 02:49.9 | 02:40.9 | 02:34.4 | 02:27.6 |
| 100m IM |  |  |  |  |  |  |  |  |
| 200m IM |  | 03:55.0 | 03:28.0 | 03:16.0 | 02:58.0 | 02:44.8 | 02:38.4 | 02:31.0 |
| 400m IM |  |  | 06:47.3 | 06:26.7 | 06:06.4 | 05:49.3 | 05:36.2 | 05:22.6 |

Millfield Swimming Pool Keens Elm Lane, Street, Somerset, BA16 0ST

**INFORMATION FOR OFFICIALS**

If you are a qualified Licensed ASA official and would be willing to help at the above meet, we would be grateful for any assistance that you can offer. We are using Swim-Meet to manage the sign-up process therefore please sign up at:

Clubs entering 3 or more swimmers into the distance session are asked to provide one official for each 3 swimmers. In the other sessions clubs with 5 swimmers or more are asked to provide one official for each 7 swimmers.

Any questions can be addressed to the official’s coordinators at officials@teambathas.co.uk

<https://swim-meet.com/Availability/?m=1587>

Please note: Lunch, refreshments, and reasonable expenses in line with the Swim West expenses policy will be provided.